

IDEFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on 8th February 2024 at 7pm

Present:	Cllr T Hill – Chair Cllr A Carter-Woodwark Cllr D Fox Cllr H Bellamy	Cllr J Gardner Cllr M Batting Cllr C Hill
In Attendance	Cllr R Peart (DCC) Cllr K Gearon (TDC)	Mrs J Thompson - Clerk Seven members of the public

Item (a)	Discussion and Decisions (b)
	PART ONE (OPEN TO PUBLIC AND PRESS)
001/24	<p>WELCOME AND APOLOGIES FOR ABSENCE: The Chair opened the meeting at 7:01pm and welcomed everyone. There were no apologies. The Chair assured residents that meeting start times had now returned to normal. The Chair thanked members of the public for attending meetings and requested that comments and conversations take place only during public participation or when prompted by the Chair.</p>
002/24	<p>MINUTES OF THE LAST MEETING: It was proposed by Cllr M Batting, seconded by Cllr D Fox and agreed by all to accept the minutes of the meeting of Thursday 14th December 2023 as a true and accurate record.</p>
003/24	<p>DECLARATION OF INTERESTS: None.</p>
004/24	<p>PUBLIC PARTICIPATION: Clerk to ask TDC for an update on the request for extra bins at Town Farm Lane and Rixafer Road. The P3 Co-ordinator will request that the chicken wire is replaced on the first wooden railway sleeper in the bridleway in Olchard Road. The contractors carrying out the next round of roadworks have been asked about access for the school bus pick up – waiting for a response. Cllr R Peart to be forwarded details about highway damage caused by lorries carrying out building works at Rixford Bungalow.</p>
005/24	<p>REPORTS: Cllr R Peart (DCC) Proposed transfer of powers and funding to local government. The Minister for Levelling Up, Jacob Young was in Torbay this week to sign a ground – breaking deal that could transfer significant decision –making powers and funding, from Whitehall to local government in Devon and Torbay. The proposed Deal could mean that more decisions can be taken locally by people who know their areas best, and on things that matter to local people, such as building more affordable homes, investing in new quality jobs and skills, and improving public transport. Mr Young was joined by the Leaders of Devon County Council and Torbay Council, two local MPs, and the Police and Crime Commissioner for Devon, Cornwall and the Isles of Scilly. But before the proposal can be confirmed, it first needs to be supported by the two councils, followed by a six – week public consultation. So, what is the Devolution Deal? The 40 – page proposed Deal sets out in detail proposals that see the transfer of power and funding to a Devon and Torbay Combined County Authority, subject to public consultation. The proposed Combined County Authority would be a partnership made up of Councillors representing the councils of Devon and Torbay, including District Councils, and representatives from business and education. Together, that partnership would deliver on a jointly agreed programme, working alongside a wide range of local stakeholders to tackle key local priorities. The Government has chosen Devon and Torbay as one of only a small number of local authority areas in the country to form a Combined County Authority [hereafter CCA], that will not require an elected Mayor or changes to the current structure of local councils. Here’s a summary of the highlights: Under the proposals, the CCA would have direct control of adult education. To create up to 50, 000 new training and retraining opportunities by 2030.</p>

	<p>It would create a stronger relationship between employers and schools, Colleges and universities to provide the skilled workforce the local economy needs for the future. It would see the Government transfer over £16 million to invest in new green jobs, homes, skills, and business growth, and accelerate Devon and Torbay’s transition to a net – zero economy. There would be a stronger partnership with Homes England to create a joint local action plan to affordable housing schemes for local people and reduce homelessness. It would lead to even closer working between Devon and Torbay to improve the efficiency and co-ordination of public transport. There is an ambition to introduce a single ticketing system for travellers and investment in services to provide greater access to public transport. Devon and Torbay would be responsible for the developing, designing and delivering the next stages of the UK Shared Prosperity Fund from 2025 there would be a significant boost to high growth business sectors in Devon and Torbay, such as advanced marine engineering, defence, photonics and digital.</p> <p>Cllr K Gearon (TDC)</p> <p>Cllr Gearon has been focusing on the Newton Abbot, Queen Street pedestrianisation scheme, informing residents about plans, including the decision to remove the pop and shop parking option. Cllr Gearon has £200 left in her TDC Cllr Community Fund that can be used for projects in the area.</p>
<p>006/24</p>	<p>PARISH MATTERS:</p> <p>006.1 Cllrs further discussed details of a neighbouring PC’s Secret Santa Scheme and whether to set up a similar scheme in Ideford. The Clerk was asked to carry out extra research and bring back to the next meeting for more discussion.</p> <p>006.2 It was proposed by Cllr H Bellamy, seconded by Cllr A Carter-Woodwark and agreed by all to produce a Parish Biodiversity Plan. It was noted that biodiversity was already considered when responding to planning applications etc, even though a specific plan or policy was not yet in place. Sustainable Ideford and the Wildlife Wardens to be involved, alongside the PC in drafting the plan.</p> <p>006.3 Volunteers have come forward to help with the village litter pick – date to be agreed.</p> <p>006.4 A resident has kindly volunteered to carry out Snow Warden duties in Ideford – the PC will liaise with them in regard to assistance, use of grit and gritting machine etc.</p> <p>006.5 Various works are planned by South West Water in the area – the PC has been notified of road works and closures.</p> <p>006.6 The Devolution Deal for Devon proposal was discussed under agenda item 005/24.</p> <p>006.7 There were no further updates or issues regarding roadworks, highways, parking issues and potholes.</p> <p>006.8 Sustainable Ideford has drawn up a list of 30+ projects to look at in the coming year. The next open meeting is planned for 10th April 2024.</p> <p>006.9 The Wildlife Wardens have been looking at planning applications whose proposals affect bats. And a reminder that residents can borrow the wildlife camera.</p>
<p>007/24</p>	<p>PLANNING:</p> <p>007.1 The following planning applications were discussed: 23/02168/FUL – Homefield Retention of driveway entrance, piers and gate Whilst the Parish Council welcomes and appreciates that the applicant has taken the advice of TDC Officers and made changes to the latest retrospective planning application that address the biodiversity concerns, Councillors note the fact that this is still a retrospective application and would have preferred the biodiversity aspects to be considered properly before commencing work.</p> <p>23/02076/FUL – 8 Church Road Replace existing mobile home with dwelling. Application withdrawn after the agenda was published.</p> <p>23/02120/FUL – Land at Coombe Hill Cross Erection of five store / workshop units The Parish Council look forward to the results of the biodiversity study (to take place between April and October 2024) and the recommendations made by the TDC Biodiversity Officer when we can then, in light of the study, look at the application again. In the meantime, we would be grateful if it can be made clear that there should be no further felling of trees until the biodiversity study has been done.</p> <p>007.2 The following planning decisions were noted: 23/01297/HOU – Glendon Balcony Refusal of planning permission</p>

	<p>22/00231/AMD1 – 11 Church Road Non-material amendment (re-position dwelling and change roof pitch) to planning permission 22/00231/FUL for demolition of existing building and construction of house with associated landscaping. Approval of non-material amendment</p> <p>23/00687/HOU – Lower Colleybrook Farm, Fore Street Demolition of existing single storey extension with replacement single storey extension to rear. Refusal of planning permission</p> <p>007.3 The following planning appeal was noted: 23/00055/REF – Homefield Appeal against the refusal of planning application 23/00735/FUL Change of use of land within red line boundary to extend residential curtilage and construction of a garage and implement store. There were no further comments from Cllrs regarding this appeal.</p> <p>007.4 Planning enforcement: The TDC Planning Enforcement Officer has visited Longbarn and advised the owners that planning is required for the works taking place.</p>						
008/24	<p>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS: Residents were disappointed that the opportunity had been missed for BT Openreach to install fibre whilst SW Water were installing new mains. Despite numerous notices displayed through the village and in the Parish News, bags of dog poo are still being left at the side of the road and flung in hedges etc.</p>						
009/24	<p>CLERK'S REPORT AND FINANCE: 009.1 The balance of accounts on 31st January 2024 was £13,979.87. The bank reconciliations for December 2023 and January 2024 were agreed by all and signed by the Chair and Clerk. 009.2 It was agreed by all to make the following payments:</p> <table border="1"> <tr> <td>£1368.41</td> <td>Staff payments</td> <td></td> </tr> <tr> <td>£15.00</td> <td>Village Hall</td> <td>Venue hire.</td> </tr> </table> <p>Payments made since the last meeting: Monthly DD to Scribe Accounts £12.00 + VAT. DD to ICO £35.00</p> <p>009.3 The quarterly budget was presented with no issues arising. 009.4 Legal and administrative update: Updated LTNs: LTN 31E Local Council General Powers – confirmation that PC's can use funds for church property. LTN 87 Procurement – new procurement thresholds Increase in Village Hall charges from £7.50 to £9 per hour.</p>	£1368.41	Staff payments		£15.00	Village Hall	Venue hire.
£1368.41	Staff payments						
£15.00	Village Hall	Venue hire.					
010/24	<p>TO DISCUSS AND AGREE HOLDING A PART TWO MEETING: The Council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102. It was proposed by Cllr A Carter-Woodwark, seconded by Cllr D Fox and agreed by all to hold a Part Two Meeting to discuss correspondence from residents.</p>						
011/24	<p>DATE OF NEXT MEETING Thursday 14th March 2024. The Chair closed this part of the meeting at 8:56pm</p>						
012/24	<p>PART TWO MEETING (CLOSED TO PUBLIC AND PRESS).</p>						
013/24	<p>TO VOTE ON ANY MATTERS RAISED DURING THE PART TWO MEETING. It was agreed to seek advice and respond to correspondence received.</p>						
014/24	<p>CLOSE THE MEETING. The meeting closed at 10:04pm.</p>						

Signed: _____

Dated: _____

Ideford Annual Parish Meeting

Notice is hereby given that the Ideford Annual Parish Meeting will be held on Thursday 11th April 2024 at 7.00pm in The Village Hall

Agenda

- 029/24 WELCOME AND APOLOGIES FOR ABSENCE**
- 030/24 MINUTES OF THE LAST MEETING**
Minutes of the meeting held on Thursday 13th April 2023 to be agreed and signed.
- 031/24 REPORT – Chairman of Ideford Parish Council**
- 032/24 REPORTS**
- 032.1 County & District Councillor
 - 032.2 District Councillor
 - 032.3 Devon & Cornwall Constabulary
 - 032.4 Parochial Church Council
 - 032.5 Ideford Village Hall
 - 032.6 Ideford Millennium Green
 - 032.7 Parish Paths Partnership
 - 032.8 Ideford Bell Ringers
 - 032.9 Ideford Short Mat Bowling Club
 - 032.10 Sustainable Ideford
 - 032.11 Wildlife Wardens
- 033/24 PUBLIC PARTICIPATION**
- 034/24 DATE OF NEXT ANNUAL PARISH MEETING – Thursday 10th April 2025 (to be confirmed)**

Tom Hill

Tom Hill
Chairman of Ideford Parish Council

Date Monday 1st April 2024

The Annual Parish Meeting is an opportunity for parishioners on the Electoral Register for Ideford to raise any matters of concern that relates to their local community.

This is an open meeting and although facilitated by the Parish Council it is not a Parish Council Meeting.

Matters can be raised at the meeting without prior notification.

For any queries, please contact the Clerk to the Parish Council via idefordclerk@hotmail.co.uk

IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall on Thursday 11th April 2024 at 7pm (immediately following the Annual Parish Meeting)

035/24 WELCOME AND APOLOGIES FOR ABSENCE.

036/24 MINUTES OF THE LAST MEETING:

Minutes of the meeting held on Thursday 14th March 2024 to be agreed and signed.

037/24 DECLARATION OF INTERESTS.

038/24 PUBLIC PARTICIPATION (15 Minutes Allowed)

039/24 REPORTS:

County Councillor

District Councillor

Neighbourhood Beat Manager

040/24 PARISH MATTERS:

040.1 To discuss and agree on developing and publicising the Biodiversity Policy and Action Plan.

040.2 To discuss and agree action on the issue of light pollution.

040.3 To discuss and agree dates for the village litter pick.

040.4 To discuss and agree issues of maintenance at the Millennium Green.

040.5 To receive any updates on roadworks, highways, parking issues and potholes and discuss and agree any action.

040.6 To receive an update from Sustainable Ideford.

040.7 To receive an update from the Wildlife Wardens.

041/24 PLANNING:

041.1 To discuss the following planning application:

24/00529/HOU – Orchard Cottage, Olchard

Removal of existing front extension and construction of a new front and side single storey extension with internal alterations.

041.2 To note the following planning decisions:

23/01140/LBC – Well Cottage, Olchard

Replacement windows

Grant of conditional consent

23/01142/HOU – Well Cottage, Olchard

New solar array on the studio

Grant of conditional planning permission

23/01143/LBC – Well Cottage, Olchard

New solar array on the studio

Grant of conditional consent

041.3 To note withdrawn application:
24/00104/FUL – Coombe Hill Cross, Ideford Coombe
Erection of a dwelling
Application withdrawn.

041.4 Planning enforcement:
To receive any updates on planning enforcement issues.

042/24 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS.

043/24 AUDIT 2023 – 2024

- 043.1 To approve and sign the Certificate of Exemption from limited assurance review.
- 043.2 To approve and sign the Summary of Receipts and Payments for yr ended 31st March 2024.
- 043.3 To agree and approve the Fixed Asset Register for the year ended 31st March 2024.
- 043.4 To agree and approve the Fixed Asset Risk Assessment for the year ended 31st March 2024.
- 043.5 To note the Annual Return Explanation of Variance.
- 043.6 To approve the Statement of Internal Control for the year ending 31st March 2024.
- 043.7 To approve the Parish Council Risk Assessment for the year ending 31st March 2024.

044/24 CLERK'S REPORT AND FINANCE:

- 044.1 Balance of accounts and approval of the monthly bank reconciliation for March 2024.
- 044.2 To request approval for payments and note any payments made since last meeting.
- 044.3 To agree and approve the final quarterly budget update for the year ending 31st March 2024.
- 044.4 To provide a legal and administrative update.

045/24 DATE OF NEXT MEETING – Thursday 9th May 2024. Annual Parish Council Meeting.

Juliette Thompson PSLCC

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: idefordclerk@hotmail.co.uk

Date: Friday 5th April 2024

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

IDEFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on 11th April 2024 at 7pm

Present:	Cllr T Hill – Chair Cllr A Carter-Woodwark Cllr D Fox Cllr H Bellamy	Cllr M Batting Cllr C Hill Cllr. J. Gardner
In Attendance	Cllr R Peart (DCC) Cllr K Gearon (TDC)	Mrs J Thompson - Clerk Mrs. Clarke incoming clerk. 11 members of the public

Item (a)	DRAFT MINUTES	Discussion and Decisions (b)
035/24	WELCOME AND APOLOGIES FOR ABSENCE:	The Chair opened the meeting at 19.44pm and introduced the new clerk, Mrs. Clarke, who will be taking over from Mrs Thompson and he hopes Ideford will be able to utilise some of her unique skills. Apologies were received from PCSO Bunce
036/24	MINUTES OF THE LAST MEETING:	It was proposed by Cllr Fox, seconded by Cllr Carter-Woodwark and was agreed by all, to accept the minutes of the meeting of Thursday 14 th March 2024 as a true and accurate record.
037/24	DECLARATION OF INTERESTS:	The chair declared an interest on the agenda item of the Millennium Green and his wife also being a trustee. Later as the discussion went to planning matters Cllr Carter-Woodwark indicated she had an interest in planning matter 24/00529/HOU
038/24	PUBLIC PARTICIPATION: MOP SWW	Water accumulation between Longthorne and Ugbrooke impedes passage; drain blockage reported by both mop and chair. Blocked gulley noted, but not addressed due to absence of standing water. Complaints about Welsh workmen's behaviour (swearing) raised by mop; to be reported to SWW and contractor. Cllr Peart confirms awareness of blocked gulley and workmen's language; council to inform SWW.
039/24	REPORTS:	Cllr R Peart (DCC) nothing to add after the Annual Parish meeting earlier. Cllr K Gearon (TDC) nothing to add after the Annual Parish meeting earlier. Police report: 2 recorded offences, dog on dog and a burglary.
040/24	PARISH MATTERS:	<p>040.1 Discussion about developing and publicising the Biodiversity Policy and Action Plan. Cllr. Gardner requests a regular agenda item on the topic. Community engagement and website traffic discussed. Biodiversity now a factor in all planning applications. Proposal to discuss different plan areas periodically to maintain momentum. Cllr. Bellamy to pass detailed report to Cllr. Gardner for review.</p> <p>040.2 Light Pollution. Light pollution discussed, led by Cllr. Gardner, focusing on LED transition and its impact on bats, as there area number of rare bats in the parish. Importance of community involvement emphasized; funding for blue light filters discussed. Street light purpose debated; Chudleigh contact for filter info suggested. Consideration of timers and advice for residents.</p> <p>040.3 Litter Pick Discussed village litter pick logistics, including date and approach. Set date: Sunday, June 2nd. Village hall chosen as hub with refreshments; promotion at Salmon Lunch. Time for event to be decided</p> <p>040.4 Maintenance at the Millennium Green. A discussion was had about concerns raised to do with the Millennium Green, it was agreed that this should be given to the trustees.</p> <p>040.5 Roadworks, Parking issues - we are awaiting the yellow lines and potholes. Lanes deteriorating, may become unusable by next winter. One lane needs resurfacing. Cllr Peart proposes using funds for pot hole repairs via other contractors, with DCC approval. Pot holes are fixed after reporting, a discussion on the set standards for pot holes took place. Olchard Lane urgently needs resurfacing due to merging pot holes, posing danger.</p> <p>040.6 Sustainable Ideford – Cllr Gardner reiterates what he said at the parishioners meeting earlier.</p> <p>040.7 Wildlife Wardens – repeats what he said at the parishioners meeting.</p>

041/24	<p>PLANNING:</p> <p>041.1 Planning application: 24/00529/HOU – Orchard Cottage, Olchard Removal of existing front extension and construction of a new front and side single storey extension with internal alterations. All agreed to support this application.</p> <p>041.2 To note the following planning decisions:</p> <p>23/01140/LBC – Well Cottage, Olchard Replacement windows Grant of conditional consent</p> <p>23/01142/HOU – Well Cottage, Olchard, New solar array on the studio, Grant of conditional planning permission.</p> <p>23/01143/LBC – Well Cottage, Olchard, New solar array on the studio, Grant of conditional consent</p> <p>041.3 To note withdrawn application: 24/00104/FUL – Coombe Hill Cross, Ideford Coombe Erection of a dwelling, Application withdrawn.</p> <p>041.4 Planning enforcement: no updates at present.</p>												
042/24	<p>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS: none</p>												
043/24	<p>AUDIT 2023 – 2024</p> <p>The clerk asked if there were any questions on any of these and there was not, so all of the following were approved by the council:-</p> <p>043.1 Certificate of Exemption from limited assurance review.</p> <p>043.2 Summary of Receipts and Payments for yr ended 31st March 2024.</p> <p>043.3 Fixed Asset Register for the year ended 31st March 2024.</p> <p>043.4 Fixed Asset Risk Assessment for the year ended 31st March 2024.</p> <p>043.5 Annual Return Explanation of Variance.</p> <p>043.6 Statement of Internal Control for the year ending 31st March 2024.</p> <p>043.7 Parish Council Risk Assessment for the year ending 31st March 2024.</p>												
044/24	<p>CLERK'S REPORT AND FINANCE:</p> <p>044.1 The balance of accounts in March 2024 was £.12489.66</p> <p>The bank reconciliation for March 2024 was agreed by all and signed by the Chair and Clerk.</p> <p>044.2 The following payments were approved:</p> <table border="1" data-bbox="248 1055 1469 1205"> <tr> <td>£50.00</td> <td>DCT</td> <td>Membership renewal</td> </tr> <tr> <td>£1263.43</td> <td>Staff</td> <td>Salary, Mileage and expenses</td> </tr> <tr> <td>£169.17</td> <td>DALC</td> <td>Membership Renewal</td> </tr> <tr> <td>£151.20</td> <td>Community Heartbeat</td> <td>Subscription Renewal</td> </tr> </table> <p>Payments made since the last meeting: £14.40 Monthly DD to Scribe Accounts £12.00 + VAT.</p> <p>044.3 The final quarterly budget update for the year ending 31st March 2024 was provided.</p> <p>044.4 Legal and administrative update:- A number of policies have been reviewed along with statutory documents and end of year statements.</p>	£50.00	DCT	Membership renewal	£1263.43	Staff	Salary, Mileage and expenses	£169.17	DALC	Membership Renewal	£151.20	Community Heartbeat	Subscription Renewal
£50.00	DCT	Membership renewal											
£1263.43	Staff	Salary, Mileage and expenses											
£169.17	DALC	Membership Renewal											
£151.20	Community Heartbeat	Subscription Renewal											
045/24	<p>DATE OF NEXT MEETING - Thursday 9th May 2024.</p>												
046/24	<p>CLOSE THE MEETING - The meeting closed at 21.09pm.</p>												

Signed:

Dated:

IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

Agenda for the Annual Meeting of Ideford Parish Council to be held at the Village Hall on Thursday 9th May 2024 at 7pm

PART ONE (OPEN TO PUBLIC AND PRESS)

- 047/24 ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE.**
- 048/24 ELECTION OF VICE CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE.**
- 049/24 WELCOME AND APOLOGIES FOR ABSENCE.**
- 050/24 MINUTES OF THE LAST MEETING:**
Minutes of the meeting held on Thursday 11th April 2024 to be agreed and signed.
- 051/24 DECLARATION OF INTERESTS.**
- 052/24 PUBLIC PARTICIPATION (15 Minutes Allowed)**
- 053/24 REPORTS:**
County Councillor District Councillor Neighbourhood Beat Manager
- 054/24 PARISH MATTERS:**
054.1 To note: Councillor's Register of Interests to be updated.
054.2 To receive any updates on roadworks, highways and parking issues.
054.3 To receive an update from Sustainable Ideford.
054.4 To receive and update and report regarding the Biodiversity Policy and Action Plan.
054.5 To receive an update from the Wildlife Wardens.
054.6 To discuss and agree on any D Day commemoration plans.
- 055/24 PLANNING:**
055.1 To discuss and agree comments for the following planning application:
24/00455/HOU - Byways
Demolish rear conservatory, single storey extensions to front and rear and side.

055.2 To note the following planning decisions:
24/00187/FUL - The Sanctuary, Higher Colleybrook Farm
The siting of various agricultural buildings (retrospective)
Grant of conditional planning permission

24/00231/FUL - The Sanctuary, Higher Colleybrook Farm
Change of use of land from agriculture to solar photovoltaics (part retrospective)
Grant of conditional planning permission

055.3 Planning enforcement cases:

23/00316/ENF

17/00006/ENF

20/00296/ENF

055.4 Planning appeal:

Glendon, Ideford Coombe, 23/01297/HOU

056/24 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS.

057/24 PUBLIC PARTICIPATION

058/24 AUDIT 2023 – 2024

058.1 To note the Internal Auditor's Report.

058.2 To agree and approve the Annual Governance Statement.

058.3 To agree and approve the Annual Accounting Statement.

059/24 CLERK'S REPORT AND FINANCE:

059.1 Balance of accounts and approval of the monthly bank reconciliation for April 2024.

059.2 To request approval for BACS payments and note any payments made since last meeting.

059.3 To note the receipt of the precept from TDC for £4522.50

059.4 To provide a legal and administrative update.

059.5 Correspondence received.

059.6 Grant applications.

060/24 TO DISCUSS AND AGREE HOLDING A PART TWO MEETING:

The Council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.

060.1 Employment issues

060.2 Handling of concerns

061/24 DATE OF NEXT MEETING – Thursday 13th June 2024 – time TBA

062/24 PART TWO MEETING.

063/24 RE-OPEN THE MEETING TO VOTE ON ANY PART TWO DECISIONS.

064/24 CLOSE THE MEETING

Anna Clarke

Clerk to Ideford Parish Council Tel:07886004919 Email: idefordclerk@hotmail.co.uk Date: Friday 3rd May 2024

IDEFORD PARISH COUNCIL

Minutes from the Annual Meeting of Ideford Parish Council held in the Village Hall on 9th May 2024 at 7pm

Present:	Cllr T Hill – Chair Cllr A Carter-Woodwark Vice Chair. Cllr D Fox Cllr H Bellamy	Cllr M Batting Cllr C Hill Cllr J Gardner
In Attendance	Cllr R Peart (DCC) Mrs. Thompson outgoing clerk.	Mrs. Clarke, Clerk 3 members of the public

Item (a)	Discussion and Decisions (b)
	PART ONE (OPEN TO PUBLIC AND PRESS)
047/24	ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE - Cllr T. Hill was proposed by Cllr Batting and seconded by Cllr Gardner. The position was accepted and the declaration of office duly signed.
048/24	ELECTION OF VICE CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE - Cllr.Carter-Woodwark was proposed by Cllr. Fox and seconded by Cllr. Batting. The position was accepted and the declaration duly signed.
049/24	WELCOME AND APOLOGIES FOR ABSENCE: The Chair opened the meeting and welcomed everyone. Apologies were received from PCSO Bunce. The chair then thanked Mrs. Thompson and said she will be greatly missed.
050/24	MINUTES OF THE LAST MEETING: The minutes of the meeting on Thursday 11th April 2024 were agreed.
051/24	DECLARATION OF INTERESTS: Cllr T Hill and Cllr H Bellamy, as the planning application are their next door neighbours.
052/24	PUBLIC PARTICIPATION: None
053/24	REPORTS: -Cllr R Peart (DCC) (The full report is available) The Tackling of Climate Change-Flood Prevention Project (TDC)this integrates climate resilience with sustainable agriculture. It sequestered 17.84 tonnes of carbon in one year, a 13% increase, exceeding the 0.5% rise. The project aims for net-zero future. Flooding prevention the aim being to improve soil health, and promote sustainable farming. Private investments can support ecosystem services, like flood management and bee preservation, and encourage local businesses to reduce their environmental impact. Tregoad Holiday Park sowed herbal ley seeds at Higher Kestle Farm in 2022 in drought to demonstrate resilience. Farmers support land management practices to reduce run off through the Sustainable Farming Incentive program. Local councillors are discussing regenerative farming, and Councillor Peart is optimistic about the ongoing devolution deal. PCSO Bunce: Neighbourhood beat manager, 3 recorded offences in the Ideford area
054/24	PARISH MATTERS: 054.1 Register of Interests - members were reminded about updating any changes, which could also be carried out online. 054.2 South West Water: The chair reported the contractor's language concerns raised last month. Water works completed up to Biddlecombe Cross. Chudleigh has a three-week window. Olchard's work is from May 20th to 31st, possibly extending to June 7th. Longthorne Road may be blocked. Cllr Carter-Woodwark commented on a water leak from a temporary pipe which has now been removed. Blocked Gulley: Reported but there may be a delay due to limited equipment. Waste Oil: Dumped by the A380; chair to report to enforcement. Signage: No new sign for Hamblecome Lane despite a recent car incident. Noted that an artic truck enter the village possible due to a Sat nav/ Road Surveys: Olchard Lane and Rixafer Road marked; resurfacing needed, Cllr Peart will contact Devon Highways. 054.3 Cllr Gardner reported that Sustainable Ideford will provide an update at their next meeting on May 23rd. Potential grants, including landowner tree planting schemes, will be discussed. Cllr Gardner will consult Cllr Batting before further discussions. Some grants may also benefit the Millennium Green and Village Hall. Cllr Gardner started a small project called Epic to attract more bees. Wildlife cameras have captured a hedgehog and a rat. Light pollution needs follow-up with Chudleigh. There is ongoing engagement with the PCC and wildlife wardens. 054.4 The council aims to maintain a live Biodiversity Action Plan, with planning as the priority. Diversity and environmental reports are essential, Cllr Carter-Woodwark stressed continuity with a biodiversity officer in retrospective planning, as TDC has indicated there is no need for a visit in response to previous inquiries. 054.5 Wildlife Wardens Update- the street lights some previously on all the time have altered. Cllr Gardner to check with Chudleigh and consult with Tess Frost. A village bat evening was discusses, date to be arranged, with six interested, its promoted on Facebook. Twinning with Exminster church to compare plans and achievements. Noted that TDC halting hedge trimming. Six village participants in wildlife-friendly gardening; WW have applied for own hedgehog from rehabilitation department.

	054.6 D Day plans is on the 6th of June which is Thursday. A suggestion was made to peel the bells, the chair will talk to them about this.																					
055/24	<p>PLANNING:</p> <p>055.1 To note no new planning applications: 24/00455/HOU - Byways - Demolish rear conservatory, single storey extensions to front and rear and side. There's is no real change in the footprint and they are keeping the style. A question was raised about wildlife in the areas of the demolishing and therefore a report would be needed. The council fully support the application.</p> <p>055.2 The following planning decisions were noted: 24/00187/FUL - The Sanctuary, Higher Colleybrook Farm Grant of conditional planning permission. 24/00231/FUL - The Sanctuary, Higher Colleybrook Farm Grant of conditional planning permission</p> <p>055.3 Planning Enforcement cases: 23/00316/ENF 17/00006/ENF 20/00296/ENF Cllr Carter-Woodwark provided an update on the cases. A discussion was held regarding planning at Rixford Bungalow.</p> <p>055.4 Appeals: Glendon, Ideford Coombe, 23/01297/HOU The council do not have anything further to add to this.</p>																					
056/24	<p>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS:</p> <p>056.01 Field gates being left open - Cllr Carter-Woodwark indicated 14 cattle broke out due to open gates. Steve Wright turned them back. It was proposed that a notice will be put in the parish news reminding people to shut the gates.(In the June Edition currently). It was also suggested -put up a sign and lock the gates as this is not a footpath.</p>																					
057/24	Second Public Participation -none.																					
058/24	<p>AUDIT 2024 / 2024</p> <p>057.1 To note the Internal Auditors Report which was approved and signed accordingly</p> <p>057.2 The Annual Governance Statement was agreed and approved</p> <p>057.3 The Annual Accounting Statement was agreed and approved</p>																					
059/24	<p>CLERK'S REPORT AND FINANCE:</p> <p>059.1 The balance of accounts at the end of April 2024 was £15898.39 and the bank reconciliation for April 2024 was agreed by all and signed by the Chair and Clerk.</p> <p>059.2 It was agreed by all to make the following payments and approve the payments that have been made since the last meeting.</p> <table border="1"> <tr> <td>£14.40</td> <td><i>scribe</i></td> <td>Administration</td> </tr> <tr> <td>£60.00</td> <td><i>CPRE - DDR</i></td> <td>Subscriptions</td> </tr> <tr> <td>£578.88</td> <td><i>Clerks final wages</i></td> <td>Wages</td> </tr> <tr> <td>£169.17</td> <td><i>Dalc</i></td> <td>Subscription</td> </tr> <tr> <td>£123.60</td> <td><i>HMRC</i></td> <td>Wages</td> </tr> <tr> <td>£45.00</td> <td><i>Village hall 217/216</i></td> <td>Hire of Facilities.</td> </tr> <tr> <td>£65.00</td> <td><i>Mrs. Clapham</i></td> <td>Auditing</td> </tr> </table> <p>059.3 To note the receipt of the precept from TDC for £4522.50 and cil payment £146.72</p> <p>059.4 To provide a legal and administrative update: insurance renewal which is part of a 3 year agreement due on the 12th</p> <p>059.5 Correspondence received – bulletins to be sent to all councillors</p> <p>059.6 Grant applications – emails to be sent to Cllr. Gardner.</p>	£14.40	<i>scribe</i>	Administration	£60.00	<i>CPRE - DDR</i>	Subscriptions	£578.88	<i>Clerks final wages</i>	Wages	£169.17	<i>Dalc</i>	Subscription	£123.60	<i>HMRC</i>	Wages	£45.00	<i>Village hall 217/216</i>	Hire of Facilities.	£65.00	<i>Mrs. Clapham</i>	Auditing
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£65.00	<i>Mrs. Clapham</i>	Auditing																				
060/24	TO DISCUSS AND AGREE HOLDING A PART TWO MEETING: It was agreed to hold a Part Two Meeting.																					
061/24	DATE OF NEXT MEETING Thursday 13 th June 2024 Time 7pm 2024. The Chair closed this part of the meeting.																					
062/24	<p>PART TWO MEETING (CLOSED TO PUBLIC AND PRESS).</p> <p>1. Employment matters /alterations confirmed</p> <p>2. To amend the complaints policy, to re-consider the wording of concerns raised or matters raised and keep in the two public participations sections.</p>																					
063/24	RE-OPEN THE MEETING TO VOTE ON ANY PART TWO DECISIONS - none																					
064/24	CLOSE THE MEETING. The meeting closed at 21.07pm.																					

Signed.....

Dated.....

IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall on Thursday 13th June 2024 at 7pm

065/24 WELCOME AND APOLOGIES FOR ABSENCE.

066/24 MINUTES OF THE LAST MEETING:

Minutes of the meeting held on Thursday 9th May 2024 to be agreed and signed.

067/24 DECLARATION OF INTERESTS.

2.1 Register of Interests (ROI). Councillors to update as required

2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.

2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.

068/24 PUBLIC PARTICIPATION (15 Minutes Allowed)

069/24 REPORTS:

County Councillor

District Councillor

Neighbourhood Beat Manager

070/24 PARISH MATTERS:

040.1 Insurance

040.2 To receive any updates on roadworks, highways, parking issues and potholes and discuss and agree any action.

Olchard Lane 10th Aug Sat for three days for the vintage fayre. Also, 1st July for 18 months replacement of mains water pipe. Alternative route provided.

040.3 Sustainable Ideford

040.4 To receive an update from the Wildlife Wardens, report on the Bat Evening

071/24 PLANNING:

041.1 To discuss the following planning application:

23/01952/FUL - Colleybrook Farm, Fore Street. Conversion of existing barns 1 and 2 to holiday accommodation and conversion of barn 5 into a gym

24/00705/FUL - remove existing static mobile home and replace with chalet (retrospective)
8 Church Road Ideford

041.2 To note the following planning decisions:

24/00455/HOU -IDEFORD - Byways Demolish rear conservatory, single storey extensions to front rear and side - Planning permission granted.

24/00529/HOUDEFORD - Orchard Cottage, Olchard. Removal of existing front extension and construction of a new front and side single storey extension with internal alterations. Permission Granted.

041.3 Planning Appeal Decision:-

24/00009/FAST Glendon, Ideford Combe Appeal against the refusal of 23/01297/HOU - Balcony has been allowed.

041.4 Enforcement: To receive any update.

072/24 PUBLIC PARTICIPATION

073/24 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS.

073.1 Intrusion of Birds.

074/24 CLERK'S REPORT AND FINANCE:

044.1 Balance of accounts and approval of the monthly bank reconciliation for May 2024.

044.2 To request approval for payments and note any payments made since last meeting.

044.3 To provide an administrative update.

075/24 DATE OF NEXT MEETING – Thursday 11th July 2024.

Anna Clarke

Clerk to Ideford Parish Council

Tel: 07886004919

Email: idefordclerk@hotmail.co.uk

Date: 4th June 2024

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

IDEFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on 13th June 2024 at 7pm

Present:	Cllr T Hill – Chair Cllr A Carter-Woodwark vice chair Cllr D Fox Cllr H Bellamy	Cllr J Gardner Cllr M Batting Cllr C Hill
In Attendance	Cllr R Peart (DCC) Wildlife Wardens – Robin Aaronson and Dominic Morby	Mrs Clarke - Clerk Five members of the public

Item (a)	Discussion and Decisions (b)
065/24	WELCOME AND APOLOGIES FOR ABSENCE: The Chair opened the meeting at 7:01pm and welcomed everyone. There were apologies from Cllr K Gearon (TDC) and PCSO Bunce who arrived later.
066/24	MINUTES OF THE LAST MEETING: It was agreed by all to accept the minutes of the meeting of Thursday 9 th May 2024 as a true and accurate record.
067/24	DECLARATION OF INTERESTS: None.
068/24	PUBLIC PARTICIPATION: Dom Morby (wildlife warden) indicated how well the litter pick went and wanted to give credit where it was due to the Millennium Green for recent work that has been carried out as it's looking great.
069/24	<p>REPORTS: Cllr R Peart (DCC) The general election has put Devon and Torbay's devolution deal on hold, however 16 projects focused around housing, climate change, boosting the economy, and support to get care leavers into work will be shown to the new minister on day one of the new government. Cllr McInnes said he is confident whatever government comes into power after the general election it will support devolution.</p> <p>Cllr K Gearon (TDC) – The chairman read out the councillor's report. Cllr Gearon attended the mandatory Planning training at TDC whereby the officers advised they are offering planning training to Town and Parish Councils'. There is a meeting with Phil Shears, Chief Executive Teignbridge DC, on Friday 21 June to discuss ongoing issues and concerns residents may be experiencing in Kingsteignton and Ideford.</p> <p>Despite campaigning against the part pedestrianisation of Queen Street, the works have forged ahead. Residents are encouraged to show their support to local businesses by visiting the town whilst the project takes place, if you can find a parking space!</p> <p>PCSO Bunce – The chairman read out the report and later PCSO Bunce attended the meeting. In the period, 1st May 2024 to the 31st of May 2024, there were 0 recorded offences in the Ideford area, made to the Police.</p> <p>Litter Pick – The chairman provided a summary of the event and indicated that a fair amount of litter was collected. It was suggested perhaps this should take place twice in the year and various councillors and wardens indicated it may be preferable to hold this before the growing season begins and then again in the autumn.</p> <p>Planning discussion occurred over the current situation in TDC. Cllr Peart indicated there is a meeting on the 21st June for matters to be raised. Cllr Peart also provided a background as to why planning has been slow over the last couple of years.</p>

070/24

PARISH MATTERS:

070.1 Insurance, the chair proposed amalgamating the Millenium Green insurance along with the current parish council insurance. There is a requirement to give the insurance company 30 days notice and the Millenium Green renewal is in October, there were no objections to this.

070.2 Roads, Highway, Updates:-

Olchard Lane will have a one way system operating on the day of the vintage fayre 10th August 2024.

Olchard Lane water works will take place from the 1st July to the 17th July - Pipe outside Longthorn To the top of Olchard Lane, they may well use traffic control.

Repairs to Olchard Lane are delayed a budget has been put aside. Highways are in contact with the chairman. Rixafer Road is set to be resurfaced, due to safety concerns.

Yellow lines which are principally due to safety concern, the position of these has been checked. The reasons for these are as follows:-

Due to visibility dilemmas and the need of drivers to safely get in and out of the junction. Further concerns were to prevent accidents occurring when children leave the (school) bus. (People were not being sensible and were asked to move but the problem still remained)

Matters raised with the Chair:-

The vegetation around the bus stop on the A380 is overgrown and the road will be closed between Eagle Farm and Splatford Spit for maintenance, it may be possible to have both of these matters dealt with at the same time by the maintenance operatives.

Matters raised with MB:

Artic/HGV lorries going to Kingsteignton via Ideford, there is possible damage to property occurring and the consensus is that Satellite Navigation is the problem. A national express bus has also been through. A question was raised about the possibility of signage in or around *Roadex? Hill*. Cllr Peart indicated he will flag this up again and mentioned that the senior engineer Toby Ball was the person to contact regarding highways signage.

Cllr. Carter-Woodwork mentioned the water on the lane out of the village, a discussion was held as to whether or not this is a spring, as there are aquafers around the village. The plan is to watch what happens with this over the next month particularly when the weather changes.

070.3 Sustainable Ideford.

Subjects raised including budgets and grants as SI is applying for grants. Cllr Gardner requested funding for the swift lure, £30, which all of the parish council approved. A request to use some of the SI budget being used to support expansion of Devon Wildlife Trusts, Wild Garden' scheme in the village. 6-7 residents have received a certificate from Devon Wildlife Trust for having a mini bio diversity infrastructure in their gardens. Councillors agreed a public event promoting the Wild Garden scheme may be a better option as it avoids any conflict with legislation regarding donations to specific individuals. A discussion was held around providing free seeds and answering any questions residents may have at an event. Cllr Peart indicated he was prepared to fund part of this particularly when it will get youngsters interested in nature.

Trees enquiry - an update will be provided later on this. An area for planting of trees or creating a car park was discussed namely the old play park, Cllr Peart will check the status of the land and will also provide further details on the light filters mentioned in previous meetings.

070.4 Wildlife Wardens report.

Swift calling machine in the church tower, some of which broke but an enthusiast has built the new units free of charge. A successful bat walk took place, with Tessa Frost from Chudleigh Wildlife running the event. There were approximately 17 people and at various points in the village bats were heard. The wildlife wardens promised a donation of £20 to the Chudleigh Wildlife group and asked if the council would pay this. In total 13 different species have been recorded in the area. All members of the parish council approved the donation of £20 to the Chudleigh Wildlife Group

071/24	<p>PLANNING:</p> <p>071.1 The following planning applications were discussed: 23/01952/FUL - Colleybrook Farm, Fore Street. Conversion of existing barns 1 and 2 to holiday accommodation and conversion of barn 5 into a gym. The council discussed this application noting that the application had been revised and this would result in no adverse effects. The council support this application.</p> <p>24/00705/FUL - remove existing static mobile home and replace with chalet (retrospective) 8 Church Road Ideford. The owners attended the meeting and answered the relevant questions and although the council were in full support the owners indicated that the application has been withdrawn again to be changed to affordable housing and this will be re-submitted.</p> <p>24/00861/VAR, - Rixafer Bungalow has requested a variation on the planning permission to leave the mobile home in situ. The council believes that the wording on the grant of the planning permission was that the mobile home would be removed and therefore oppose this application. The visual amenity is not the full picture and there is no reason the mobile home should remain there.</p> <p>071.2 To note the following planning decisions: 24/00455/HOU -IDEFORD - Byways Planning permission granted. 24/00529/HOUDEFORD - Orchard Cottage, Permission Granted.</p> <p>071.3 Planning Appeal Decision:- 24/00009/FAST Glendon Appeal against the refusal of 23/01297/HOU - Balcony has been allowed.</p> <p>071.4 Enforcement: Cllr. Carter-Woodwark, Provided an update on the latest enforcement matters.</p>															
072/24	<p>Public participation no 2 Cllr Bellamy indicated that the CAB were very pleased with the donation of £250 from IPC, it appears other councils have not contributed to the CAB.</p>															
073/24	<p>MATTERS RAISED BY PARISHIONERS TO COUNCILLORS: A particular concern was raised to the chair by a parishioner about roaming birds, the matter is now in hand and recommendations have been made.</p>															
074/24	<p>CLERK'S REPORT AND FINANCE:</p> <p>009.1 The balance of accounts on 31st May 2024 was £. The bank reconciliations for May 2024 were agreed by all and signed by the Chair and Clerk.</p> <p>009.2 It was agreed by all to make the following payments:</p> <table border="1" data-bbox="288 1370 1497 1594"> <tr> <td>£846.46</td> <td>Staff payments</td> <td>Inc Website Maintenance</td> </tr> <tr> <td>£121.50</td> <td>Village Hall</td> <td>Venue hire. Invoices 234,240,238,222,230</td> </tr> <tr> <td>£180.44</td> <td>HMRC</td> <td>¼ Figure Staff costs</td> </tr> <tr> <td>£477.60</td> <td>Insurance</td> <td></td> </tr> <tr> <td>£30.00</td> <td>Donation/SI</td> <td>J Horn Carpentry</td> </tr> </table> <p>Payments made since the last meeting: Monthly DD to Scribe Accounts £12.00 + VAT, this is on a ddr.</p> <p>009.4 Legal and administrative update:</p>	£846.46	Staff payments	Inc Website Maintenance	£121.50	Village Hall	Venue hire. Invoices 234,240,238,222,230	£180.44	HMRC	¼ Figure Staff costs	£477.60	Insurance		£30.00	Donation/SI	J Horn Carpentry
£846.46	Staff payments	Inc Website Maintenance														
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£180.44	HMRC	¼ Figure Staff costs														
£477.60	Insurance															
£30.00	Donation/SI	J Horn Carpentry														
075/24	<p>DATE OF NEXT MEETING Thursday 11th July 2024. The Chair closed the meeting at 20.31pm</p>															

Signed:

Dated:

IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall on Thursday 11th July 2024 at 7pm

- 076/24 WELCOME AND APOLOGIES FOR ABSENCE.**
- 077/24 MINUTES OF THE LAST MEETING:**
Minutes of the meeting held on Thursday 13th June 2024 to be agreed and signed.
- 078/24 DECLARATION OF INTERESTS.**
2.1 Register of Interests (ROI). Councillors to update as required
2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 079/24 PUBLIC PARTICIPATION (15 Minutes Allowed)**
- 080/24 REPORTS:**
080.1 County Councillor
080.2 District Councillor
080.3 Neighbourhood Beat Manager
PCSO Bunce - 0 crime reports from the 1st June to the 30th June
- 081/24 PARISH MATTERS:**
081.1 Volunteer Nominations (See 086.24 if required)
081.2 To receive any updates on roadworks, highways, parking issues and potholes and discuss and agree any action.
081.3 Sustainable Ideford
081.4 To receive an update from the Wildlife Wardens.
081.5 Parish Newsletter Grant/donation.
- 082/24 PLANNING:**
082.1 To discuss the following planning application:
24/01019/HOU – Well Cottage, Olchard, Ideford
Replacement of storage shed and outbuilding with garage and store.

082.2 To note the following planning decisions:
23/02168/FUL – Homefield, retention of driveway entrance, gates etc -Refusal.

082.3 Enforcement update and issues:
- 083/24 PUBLIC PARTICIPATION**

084/24 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS.

085/24 CLERK'S REPORT AND FINANCE:

- 085.1 Balance of accounts and approval of the monthly bank reconciliation for June 2024.
- 085.2 To request approval for payments and note any payments made since last meeting.
Scribe accounts and Teignbridge Dog bin charge.
- 085.3 To provide any administrative update - .gov emails

086/24 TO DISCUSS AND AGREE HOLDING A PART TWO MEETING:

The Council are excluding members of the public and the press to progress a matter of a confidential nature. Public Bodies (Admissions to Meetings Act) 1960. Local Government Act 1972, ss 100 and 102.

087/24 DATE OF NEXT MEETING – Thursday 12th September 2024.

088/24 PART TWO MEETING (CLOSED TO PUBLIC AND PRESS).

089/24 TO VOTE ON ANY MATTERS RAISED DURING THE PART TWO MEETING.

090/24 TO CLOSE THE MEETING.

Anna Clarke

Clerk to Ideford Parish Council
Tel: 07886004919

Email: idefordclerk@hotmail.co.uk

Date: 5th July 2024

IDEFORD PARISH COUNCIL
Minutes of the Parish Council Meeting held in the Village Hall on:
11th July 2024 at 7pm

Present:	Cllr T Hill – Chair Cllr A Carter-Woodwork - vice chair Cllr D Fox Cllr H Bellamy	Cllr J Gardner Cllr M Batting Cllr C Hill
In Attendance	Cllr R Peart (DCC) Wildlife Wardens – Robin Aronson and Dominic Morby	Mrs Clarke - Clerk 5 members of the public

Item (a)	Discussion and Decisions (b)
076/24	WELCOME AND APOLOGIES FOR ABSENCE: The Chair opened the meeting at 7pm and welcomed everyone. Apologies were received from Cllr Gearon and PCSO Bunce.
077/24	MINUTES OF THE LAST MEETING: It was agreed by all to accept the minutes of the meeting of the 13 th June 2024 as a true and accurate record.
078/24	DECLARATION OF INTERESTS: None.
079/24	<p>PUBLIC PARTICIPATION:</p> <p>The owner from Rixafer bungalow explained why there is an application to remove a condition in planning number 24/00705/FUL, he indicated it had a certificate of lawfulness at the outset. TDC planning indicated they would grant planning permission if the certificate of lawfulness was removed. He went on to explain they have a son with autism and they were planning on using the mobile home for him in the long run.</p> <p>A discussion took place between councillors, who pointed out that family situations are not included with planning but in this case it could be considered. DCC Peart had a discussion with the owners after the meeting to see if there was anything he could do.</p>
080/24	REPORTS: Cllr R Peart (DCC) Due to the elections there is no report. He has been getting up to date with the parish councils since the new government was elected and has met with Phil Shears, he mentioned the issue about the land that Ideford wants to clarify who owns it. There was no report from Cllr Gearon due to illness.
081/24	<p>PARISH MATTERS:</p> <p>081.1 Volunteer awards - Cllr Batting requested this be moved to the part 2, proposed by Cllr Batting and Cllr C Hill seconded it.</p> <p>081.2 Roads, Highway, Updates:- Waterworks on Olchard Lane, the chair indicated they hope to finish it on schedule.</p> <p>Olchard lane - they have patched a few holes. But full repair still waiting for a date</p> <p>The question was raised about lorries coming through the village, accidents on A380 will result in this. Signage is dependent on certain conditions and it doesn't appear that signage will be applicable.</p> <p>Parking - we are still waiting for the lines to be painted.</p> <p>081.3 Sustainable Ideford - there is a meeting next week.</p> <ol style="list-style-type: none"> 1. There are plans for a meeting with DCC, about lighting in relation to the rare bats that are in the village. 2. Holcombe has an event on 1st August which Cllr Gardner will attend to see other local initiatives on the aspect of green funding . Still considering an event with Devon Wildlife Scheme, aiming for early spring and considering putting together kits for people to purchase. 3. In conversation with Elliott over the free trees, they will fast track the application. So the aim is to put one together next week. <p>081.4 Wildlife Wardens report. There is a plan to hold a presentation in the village hall in September - a wildlife presentation, aiming to lead to a garden club in Ideford. Need people to support it. There are some outstanding gardening individuals that we need to reach.</p> <p>3 months working with hedgehog rescue centre, we are now approved for hogs if there are any Hedgehog house available. Are there any available in the village?</p> <p>The Devon wildlife trust recorder for bats will be in place this weekend. Robin has contacted Devon</p>

	<p>wildlife trust Clair Ingless, who is seeking a volunteer warden for Ideford Common, to report to her every fortnight. Further details about the role have been requested</p> <p>081.5 Parish newsletter -The increased costs for the newsletter so we and the PCC have been approached. The council agreed to support this, however figures were not provided. A discussion over electronic copy and hard copy took place, the older generation prefer hard copies.</p> <p>Millennium Green update, building work started on the green grounds with voluntary labour.</p>												
082/24	<p>PLANNING:</p> <p>082.1 The following planning applications were discussed: 24/01019/HOU – Well Cottage, Olchard, Ideford - Replacement of storage shed and outbuilding with garage and store. A discussion took place over this planning application, reference was made to the planning application saying trees will not be affected. Later in the application it talks about replacing trees. Councillors were puzzled by this contradiction. The parish council supports the application for the replacement of the shed and outbuilding but seeks further clarification on the issue of the trees.</p> <p>082.2 To note the following planning decisions: 23/02168/FUL – Homefield, retention of driveway entrance -Refusal. The bulky gateway results in the harmful visual impact contrary to a number of Policies</p> <p>082.3 Enforcement: 22/00378/ENF Higher Colleybrook (access) – planning applications have been granted and the mobile home has been removed. The gateway is being looked into. 23/00316/ENF Long Barn – A site meeting with the Conservation Officer needs to be arranged. 17/00006/ENF – Lower Colleybrook – Enforcement Notice served, the date for compliance is 28 February 2025.</p> <p>Mention of possible new enforcement cases, a new barn with possibly no planning permission, Questions were raised about the size of it in comparison to the size of the field. The destruction of a Devon bank and building of a wall was also mentioned.</p>												
083/24	PUBLIC PARTICIPATION NO. 2 - Not necessary												
084/24	MATTERS RAISED BY PARISHIONERS TO COUNCILLORS: Dog mess issue down Butts lane - not been picked up. The chair indicated this needs to be referred to the dog warden. Mention was also made of the car on the way to A380 which has been reported and now removed.												
085/24	<p>CLERK’S REPORT AND FINANCE:</p> <p>085.1 The balance of accounts approval of the monthly bank reconciliation for June 2024 on 31st May 2024 this was £13231.98. The bank reconciliation for June 2024 was agreed by all and signed by the Chair and Clerk.</p> <p>085.2 It was agreed by all to make the following payments:</p> <table border="1"> <tr> <td>£383.66</td> <td>Staff payments</td> <td></td> </tr> <tr> <td>£374.40</td> <td>Teignbridge</td> <td>Dog Bin Charge</td> </tr> <tr> <td>£87.55</td> <td>Parish Newsletter</td> <td>Minutes submission</td> </tr> <tr> <td>£14.40</td> <td>Scribe</td> <td></td> </tr> </table> <p>085.3 Legal and administrative update: Reference to the .gov emails, as yet they are not compulsory therefore the advice given to the council was to wait. It will be possible to operate an email system separately from the website hosting.</p>	£383.66	Staff payments		£374.40	Teignbridge	Dog Bin Charge	£87.55	Parish Newsletter	Minutes submission	£14.40	Scribe	
£383.66	Staff payments												
£374.40	Teignbridge	Dog Bin Charge											
£87.55	Parish Newsletter	Minutes submission											
£14.40	Scribe												
086/24	A PART TWO MEETING: had already been proposed and seconded by councillors.												
087/24	DATE OF NEXT MEETING Thursday 12 th September 2024.												
088/24	PART TWO MEETING (CLOSED TO PUBLIC AND PRESS) Was held with respect to the nomination of the Teignbridge Awards and the second public participation period. Two outstanding people were discussed and there was considerable discussion about their contribution to the village and pcc.												
089/24	OUTCOME OF THE PART TWO MEETING. Cllr Gardner will fill in the forms for the TDC awards.												
090/24	The meeting closed at 20.38pm												
Signed:													
	Dated:												

IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall on Thursday 12th September 2024 at 7pm

- 091/24 WELCOME AND APOLOGIES FOR ABSENCE.**
- 092/24 MINUTES OF THE LAST MEETING:**
Minutes of the meeting held on Thursday 11th July 2024 to be agreed and signed.
- 093/24 DECLARATION OF INTERESTS.**
2.1 Register of Interests (ROI). Councillors to update as required
2.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
2.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 094/24 PUBLIC PARTICIPATION (15 Minutes Allowed)**
- 095/24 REPORTS:**
095.1 County Councillor
095.2 District Councillor
095.3 Neighbourhood Beat Manager:
- 096/24 PARISH MATTERS:**
096.1 To receive any updates on roadworks, highways, parking issues and potholes and discuss and agree any action.
096.2 Sustainable Ideford report - event on the 11th Sept.
096.3 To receive an update from the Wildlife Wardens.
096.4 Grant/donation applications:-
a. Healing/horses for Devon
096.5 Training - Clerk and Councillors
- 097/24 PLANNING: NO APPLICATIONS**
097.1 Parish Planning Forum meetings on the 18th (2-4pm) and 23rd September (5-7pm)

097.2 **24/01114/HOU & 24/01115/LBC IDEFORD** - Longbarn, Ideford Proposal: Soft and hard landscaping works including lowering the ground level adjacent to the rear

097.3 To note the following planning decisions:
24/00861/VAR Rixford Bungalow, Ideford:- Permission Granted. Removal of existing mobile home

24/00060/FUL - Hillcrest Stables, Hestow Road - Permitted

24/00963/CLDP - Homefield, Ideford - Certificate of Lawfulness

23/01297/COND1 - Glendon, Ideford Combe - Discharge of condition 4

20/01018/FUL - Little Haven, Higher Sandygate - REFUSAL
Change of use of agricultural land to boat storage (Use Class B8), siting of 14 shipping containers, a portable office and garage.

24/01019/HOU - - Well Cottage, Olchard. Permission Granted - Replacement of storage shed and outbuilding with garage and store

24/01287/AGR - Rixford Bungalow Ideford - Agricultural storage building, prior approval not required.

24/01361/CLDP - Homefield, Ideford - The proposed new gate, piers and flanking walls are permitted development.

097.4 Enforcement update and issues:

098/24 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS.

099/24 CLERK'S REPORT AND FINANCE:

100.1 Balance of accounts and approval of the monthly bank reconciliation for July and August 2024.

100.2 To request approval for payments and note any payments made since last meeting:-

100.3 Admin report:-

100/24 DATE OF NEXT MEETING – Thursday 10th October 2024.

101/24 TO CLOSE THE MEETING.

Anna Clarke

Clerk to Ideford Parish Council

Tel: 07886004919

Email: idefordclerk@hotmail.co.uk

Date: 6th Sept 2024

IDEFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on 12th September 2024 at 7pm

Present:	Cllr T Hill – Chair	Cllr J Gardner
	Cllr A Carter-Woodwark - vice chair	Cllr M Batting
	Cllr D Fox	Cllr C Hill
	Cllr H Bellamy	
In Attendance	Wildlife Wardens – Robin Aaronson and Dominic Morby	Mrs Clarke - Clerk 3 members of the public

Item (a)	Discussion and Decisions (b)
91/24	WELCOME AND APOLOGIES FOR ABSENCE: The Vice-Chair opened the meeting at 7:00pm and welcomed everyone. Apologies were received from Cllr Gearon and Cllr Peart
92/24	THE MINUTES OF THE LAST MEETING: of the 12 th June 2024 were accepted by all the councillors and duly signed.
93/24	THERE WERE NO DECLARATION OF INTERESTS: Updating of the register of interests was discussed.
94/24	THERE WAS NO PUBLIC PARTICIPATION
95/24	The vice-chairwoman stepped aside on the arrival of the chairman and the council continued to: REPORTS: There were no reports from the district and County Councillors. PCSO Bunce reported for the period, 1st June 2024 - 30th of June 2024, 1 recorded offence. From 1st August 2024 - 31st August 2024, there were 1 recorded offence, suspect drunk in charge motor vehicle
96/24	PARISH MATTERS: 96.1 Updates on roadworks, highways, parking issues and potholes and discuss/agree any action. Olchard lane, will be starting again on the 19 th Sept to finish the whole of the lane. Yellow lines have been painted by the bus stop corner and vehicles are parking elsewhere, which has improved visibility and safety. 96.2 Sustainable Ideford. A wildlife gardening event was held on the 9 th September and was attended by approximately 30 people. Elaine Hughes provided a presentation. All items purchased for the event were taken away. Devon wildlife trust donated the publications. A few projects were established, at the meeting including a gardening / wildlife club in the village. There is potential for an Ideford open garden event next summer. (It was pointed out that the village hall has discussed the open gardens events and would like to combine this with the 50 years of the village hall next year). A brief update was provided on the biodiversity plan highlighting significant parts:- SI has achieved this by assisting with the parish council in scrutinising planning applications. Further supporting residence with biodiversity information, by events holding relevant event. The minimising of carbon footprint, by holding energy events these were held some time ago and we need to do this again as we don't know what impact it has had. Networking with the residence over the councils environment policy. One of the actions proposed for awareness of biodiversity was to hold events, i.e. bat detecting and moth trapping. Use of the wildlife camera, encouragement of the PCC and the church yard where there is a lot happening (see the wildlife wardens report). Reducing light pollution, this has slowed down. Teignbridge have a policy where they don't do anything with individual parishes. Chudleigh has run into difficulty, they have four street lights which were changed but they were unreliable, so Chudleigh has had to compromise on their set up. Lights and timing:- the contact in TDC has left and indicated that they wouldn't change the timings. Private gardens and friendly gardening were covered by last night's event. SI is looking at any opportunities to engage with farmers over farmland with regards to biodiversity and exchanging grant information, also hedging projects etc. Mention was made of the environmental land management schemes. Ideford Common SSSI, Rob Gillett will be a local volunteer to survey and report back to the Wildlife trust. Therefore on 75% of the matters, SI is making progress. The next meeting of SI will be on the 23 rd October

	<p>96.3 Wildlife Wardens report: We received a grant from Wild about Devon for £100. The Church yard - Gods green acre, there is a date set for planting bulbs, the saplings are coming on November 5th. There will be herbs planted. The Wildlife camera has stopped working and this will be sent for repair. Devon in wildlife award, we have 49 people in the TQ13 area who have received the plaque. There is an ash die back workshop at the end of the month, this will be a proper discussion on what to do with ash trees rather than just felling them.</p> <p>96.4 Grant application by Healing with horses, for young people to mix with the horses. There was a discussion about the current donations. Relevance to the parish and its community are the prerequisite. It was recommended that some information should be placed in the parish news and then parishioners could decide if they want to contribute to this.</p> <p>96.5 Training clerk and councillors: at this stage the clerk had not heard back from Cilca. Training dates from Dalc were provided.</p>						
<p>97/24</p>	<p>PLANNING: 097.1 Parish Planning Forum meetings on the 18th (2-4pm) and 23rd September (5-7pm) a few councillors are interested in this latter one.</p> <p>097.2 The following planning application was discussed: 24/01114/HOU & 24/01115/LBC IDEFORD - Longbarn, Ideford:</p> <p>The Parish Council are inclined to support this planning application which the application states will preserve the fragile cob walls of a listed building from damp by moving the old patio away from the house and distance the damp ground and surface run off. We also note that the application states there are no alterations to the listed building itself and no trees or hedges are removed.</p> <p>We regret that the application is retrospective, which prevented comments in advance of the work. We note the application states that pre-application advice was obtained in 2021, so it is therefore not clear to us why the application is retrospective, or what the 2021 advice was. One other point we note is that the application does not go into detail on the workings of the new drainage.</p> <p>097.3 To note the following planning decisions: 24/00861/VAR Rixford Bungalow, Ideford:- Permission Granted. Removal of existing mobile home 24/00060/FUL - Hillcrest Stables, Hestow Road - Permitted 24/00963/CLDP- Homefield, Ideford - Certificate of Lawfulness 23/01297/COND1 - Glendon, Ideford Combe - Discharge of condition 4 20/01018/FUL - Little Haven, Higher Sandygate - REFUSAL Change of use of agricultural land to boat storage, siting of 14 shipping containers, a portable office and garage. 24/01019/HOU - - Well Cottage, Olchard. Permission Granted - Replacement of storage shed and outbuilding with garage and store 24/01287/AGR - Rixford Bungalow Ideford - Agricultural storage building, prior approval not required. 24/01361/CLDP - Homefield, Ideford - The proposed new gate, piers and flanking walls are permitted development.</p> <p>097.4 Enforcement update and issues: No updates at present.</p>						
<p>98/24</p>	<p>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS. Butts lane and the road surface, an elderly person has fallen over. Another couldn't take their walker along there. Discussion was held on the potholes on the lane that need also to be reported.</p> <p>Dog fouling matter raised on Facebook. The footpath concerned is not in the parish, it is in Chudleigh and is on private land, so Ugbrooke would need to give permission. Our bins have been ordered and we are waiting on Teignbridge. Dog owners are reminded to clear up any mess made by their pets.</p>						
<p>99/24</p>	<p>CLERK'S REPORT AND FINANCE: 99.1 The balance of accounts on 31st August 2024 was £12011.43 99.2 The bank reconciliations for July & August were agreed by all and signed by the Chair and Clerk.99.3 It was agreed by all to make the following payments:</p> <table border="1" data-bbox="248 2085 1469 2157"> <tr> <td data-bbox="248 2085 655 2123">£372.66</td> <td data-bbox="655 2085 1015 2123">Staff payments</td> <td data-bbox="1015 2085 1469 2123">Staff Costs</td> </tr> <tr> <td data-bbox="248 2123 655 2157">£45.00</td> <td data-bbox="655 2123 1015 2157">Village Hall</td> <td data-bbox="1015 2123 1469 2157">Venue hire. Invoices</td> </tr> </table>	£372.66	Staff payments	Staff Costs	£45.00	Village Hall	Venue hire. Invoices
£372.66	Staff payments	Staff Costs					
£45.00	Village Hall	Venue hire. Invoices					

	£7.80	HMRC	Staff Costs
	£93.04	Jims additional invoice	Sustainable Ideford
	£awaiting figure.	Rob Gillett invoice	Sustainable Ideford
	Payments made since the last meeting: Monthly DD to Scribe Accounts £14.40, this is on a direct debit.		
	99.4 Legal and administrative update: Admin report:- budget provided. Clerks correspondence was listed, secure destruction and archive costs were also discussed.		
100/24	DATE OF NEXT MEETING Thursday 10 th October 2024.		
101/24	The Chair closed the meeting at 20.17pm		

Signed: **Dated:**

IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall on Thursday 10th October 2024 at 7pm

- 102/24 WELCOME AND APOLOGIES FOR ABSENCE.**
- 103/24 MINUTES OF THE LAST MEETING:**
Minutes of the meeting held on Thursday 12th September 2024 to be agreed and signed.
- 104/24 DECLARATION OF INTERESTS.**
104.1 Register of Interests (ROI). Councillors to update as required
104.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.
104.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.
- 105/24 PUBLIC PARTICIPATION (15 Minutes Allowed)**
- 106/24 REPORTS:**
106.1 County Councillor
106.2 District Councillor
106.3 Neighbourhood Beat Manager
- 107/24 PARISH MATTERS:**
107.1 Teignbridge Strategic plan
107.2 To receive any updates on roadworks, highways, parking issues and potholes and discuss and agree any action
107.3 Land at Broadlands.
107.4 Sustainable Ideford
107.5 To receive an update from the Wildlife Wardens.
107.6 Pop up cafe - Nomination
- 108/24 PLANNING:**
108.1 To discuss the following planning application: No planning applications.
108.2 To note the following planning decisions:
23/01952/FUL - Colleybrook Farm
108.3 Enforcement update:
- 109/24 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS**
- 110/24 CLERK'S REPORT AND FINANCE:**
110.1 Request approval for setting the paye up as a standing order, along with HMRC
110.2 Balance of accounts and approval of the monthly bank reconciliation for September 2024.
110.3 To request approval for payments and note any payments made since last meeting.
Scribe accounts, Cilca Payment.
110.4 To provide any administrative update -
Insurance update - the addition of MG
- 111/24 DATE OF NEXT MEETING – Thursday 14th November 2024.**
- 112/24 TO CLOSE THE MEETING.**

IDEFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall on 10th October 2024 at 7pm

Present:	Cllr T Hill – Chair	Cllr M Batting	
	Cllr A Carter-Woodwark - vice chair	Cllr C Hill	
	Cllr D Fox	Cllr Peart DCC	
	Cllr H Bellamy		
In Attendance	Wildlife Warden Robin Aaronson	Mrs Clarke - Clerk	2 members of the public

Item (a)	Discussion and Decisions (b)
102/24	WELCOME AND APOLOGIES FOR ABSENCE: The Chair opened the meeting at 7:00pm and welcomed everyone. Apologies were received from Cllr Gearon, Cllr J Gardner, Dominic Morby.
103/24	THE MINUTES OF THE LAST MEETING: on the 12 th September 2024 were accepted by all the councillors and were duly signed.
104/24	THERE WAS ONE DECLARATION OF INTEREST: As a trustee of the Millenium Green the chair mentioned his interests in the insurance matter.
105/24	THERE WAS NO PUBLIC PARTICIPATION
106/24	REPORTS: There were no reports from the District Councillor. PCSO Bunce reported for the period, 1st September to the 30th of September 2024, 2 recorded offences one a theft, the other violence on a female.
107/24	PARISH MATTERS: 107.1 Teignbridge Strategic Plan. Cllr. Hill reviewed it and provided some details on it to the council, who support it. The plan is divided into five areas and they have produced a list of 4-5 things they will do in each category. 107.2 Updates on roadworks, highways, parking issues and potholes and discuss/agree any action. The latest repairs on Olchard Lane are due to finish locally on Friday 11 th October. Resurfacing is due to occur next year. 107.3 Broadlands a few parishioners have expressed an interest in using this area for parking. Cllr Peart spoke to the estate manager about this and he is waiting to hear back from him. Comments were made about the history of this piece of land. 107.4 Sustainable Ideford. Due to the absence of Cllr Gardner, there was no report at this meeting and an update will be provided next month. 107.5 Wildlife Wardens report: The hedge in the church yard which was damaged will be repaired?. Trees/hedging on the green will depending on the building works currently being undertaken. There is a report of Door mice in the area, Robin will be investigating, he went onto explain how to tell the difference between small mamals based on how chestnuts are eaten. 107.6 Pop Up Cafe Nomination: The parish council nominated Vanessa and Janet for the Teignbridge Star awards and they have been short listed as a potential winner.
108/24	PLANNING: 108.1 No planning applications. 108.2 The following planning decision is noted 23/01952/FUL - Colleybrook Farm - approved with extensive conditions. 108.3 Enforcement update and issues: Parish Planning Forum meeting on the 23rd September was attended by two councillors who found it very informative.
109/24	CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS. 109.1 An Information request was received by a parishioner in relation to a planning matter and minutes in the parish magasine some years ago. The chair replied to the parishioner. 109.2 Minutes in the parish magazine were different from the final approved minutes. A change of procedures has been instigated to prevent this happening again.
110/24	CLERK’S REPORT AND FINANCE: 110.1 Approval for setting the paye up as a standing order, along with HMRC 110.2 Balance of accounts was provided - £16735.03 as the precept has come in. The monthly bank reconciliation for September 2024 was approved and signed. 110.3 The payments listed below were approved for payment, including the interim payments of:- Scribe accounts, Cilca Payment.

110.4 An administrative update was provide of emails received and an update was given regards the Insurance update, the addition of Millenium Green to the parish council insurance policy was approved. An explanation was provided by the chairman.
 Other administrative matters discussed:
 Parish Council Grant to the green, towards the building costs, when the invoices come in chair will send them in due course. It is noted the chair will be absent for the next meeting.
 The Vice chair asked about the Village Hall insurance, would the parish council budget include a contribution to the village hall insurance next time.

Payments:-

Staff payments	Staff Costs	£486.46
HMRC	Staff Costs	£7.80
Scribe	Administration	£14.40
Cilca	Training	£460.00
Insurance additional premium	Insurance	£103.35

111/24 **DATE OF NEXT MEETING** Thursday 14th November 2024.

112/24 The Chair closed the meeting at 19.38pm

Signed: **Dated:**

IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall on Thursday 14th November 2024 at 7pm

113/24 WELCOME AND APOLOGIES FOR ABSENCE.

114/24 MINUTES OF THE LAST MEETING:

Minutes of the meeting held on Thursday 10th October 2024 to be agreed and signed.

115/24 DECLARATION OF INTERESTS.

115.1 Register of Interests (ROI). Councillors to update as required

115.2 Personal Interests (PI). Councillors must declare any personal interest in items on the agenda and their nature.

115.3 Disclosable Pecuniary interest (DPI). Councillors must declare any pecuniary interest in items on the agenda and their nature and they must leave the meeting for that agenda item.

116/24 PUBLIC PARTICIPATION (15 Minutes Allowed)

117/24 REPORTS:

117.1 County Councillor

117.2 District Councillor

117.3 Neighbourhood Beat Manager

118/24 PARISH MATTERS:

118.1 To receive any updates on roadworks, highways, parking issues and potholes

118.2 Sustainable Ideford

118.3 To receive an update from the Wildlife Wardens.

118.4 Budget discussion.

118.5 Policy updates.

119/24 PLANNING:

119.1 To discuss the following planning application: None

119.2 To note the following planning decisions:

24/01114/HOU - Longbarn - Approved.

119.3 Enforcement update:

120/24 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS

121/24 CLERK'S REPORT AND FINANCE:

121.1 Budget proposal, Cil received

121.2 Balance of accounts £16169.74 (end of October) and approval of the monthly bank reconciliation for October 2024.

121.3 To request approval for payments and note any payments made since last meeting.
Scribe accounts,

121.4 To provide any administrative update - WCG2A update

122/24 DATE OF NEXT MEETING - Thursday 10th December 2024.

123/24 TO CLOSE THE MEETING.

Anna Clarke

Clerk to Ideford Parish Council

Tel: 07886004919

Email: idefordclerk@hotmail.co.uk

Date: 2nd November 2024

IDEFORD PARISH COUNCIL

Minutes of the Parish Council Meeting held in the Village Hall

On the 14th November 2024 at 7pm

Present:	Cllr A Carter-Woodwork vice-chair sitting as the chair. Cllr D Fox Cllr H Bellamy	Cllr J Gardner Cllr M Bating Cllr C Hill
In Attendance	Wildlife Wardens – Dominic Morby	Mrs Clarke - Clerk 1 member of the public

Item (a)	Discussion and Decisions (b)
113/24	WELCOME AND APOLOGIES FOR ABSENCE: The Vice-Chair opened the meeting at 7:00pm and welcomed everyone. Apologies were received from Cllr T Hill - Chair, Cllr R Peart, District County Cllr; Robin Aaronson, Wildlife Warden; and Cllr Gearon - District Cllr.
114/24	MINUTES OF THE LAST MEETING: The minutes of the meeting on 10th October 2024 were agreed as a true and accurate record.
115/24	DECLARATION OF INTERESTS: Cllr. Carter-Woodwork declared a potential interest in the budget discussion with her role as a Village Hall Trustee.
116/24	PUBLIC PARTICIPATION: None
117/24	REPORTS: There were no reports from Councillors and no crimes reported to the PCSO
118/24	<p>PARISH MATTERS:</p> <p>118.1 Updates on roadworks, highways, parking issues and potholes. The difficulties caused by pot holes in Butts Lane were raised and it was confirmed that the repairs of these are on Devon Highway's list. Work repairing the potholes in Olchard Lane had been completed and the Lane was scheduled to be resurfaced next year.</p> <p>118.2 Sustainable Ideford. It was agreed to discuss SI as part of the budget agenda item.</p> <p>118.3 Update from the Wildlife Wardens. £100 worth of bulbs and a donation of 5 crab apple trees by Rob Gillett had been planted as part of the wilding initiative in the graveyard. The church hedgerow had been planted with saplings and fenced off for protection. 200 saplings had been planted in Higher Colleybrook. Spare oak saplings were available to any member of the village.</p> <p>118.4 Budget discussion. The clerk indicated there was an overspend in 23-24; but for 24-25 the Council were on target with a small underspend. Increases in certain costs would mean that next year's budget would need to rise. This included the cost of insurance. Due to new regulations the cost of some items (including assets, election costs etc) should be spread over 4 years; and there is a requirement that a years worth of spending needs to be kept in the reserves.</p> <p>Inflation this year was mentioned and the reserves were not as high as indicated due to a grant of £2000 to the MG for the new building (yet to be paid). VAT reclaim and CIL would offset some costs. Given the projected budget requirements for 25-26, Councillors felt a 2% increase in the precept to cover this would be manageable and reasonable and should be used for budget purposes and be agreed at a later date.</p> <p>Future projects i.e. With the Millennium Green (MG) and the Wildlife Wardens (WW) might need some funding as these projects are also in the biodiversity plan. Mr. Morby added that any MG project has to be resident led, then ideally matched with a grant, which if unused goes back to the reserves. There will need to be a governance question on how to manage a project on the MG. The Woodland Trusts provide the trees and some materials have come from Devon Wildlife Trust.</p> <p>SI Sustainable Ideford - the budget has been spent on key events including carbon awareness, and a wildlife garden event etc. The biodiversity plan was adopted and the WW are part of the work in the plan. The 23-24 budget for SI had been higher than that in 24-25 and due to the lower budget, some meetings in 24-25 had been in private homes rather than the hall. A suggestion to return the budget to the earlier level of £500 was met with support from councillors to go forward to the next meeting. Going forward SI would need hall hire for future events, and spending on marketing to promote the events.</p> <p>Village Hall, Cllr. Carter-Woodwork said that it had been suggested the village hall may also want to amalgamate their insurance with the PC, as the MG had done. While this might further reduce overall insurance costs, the village hall committee had discussed this, including in respect to some of the insurance</p>

	<p>provisions that were specific to the hall, and outlined a series of questions that a shared policy raised, which included liability and coverage. The village hall committee felt it would be best to keep the insurances separate. Concerns were raised after the discussion and the parish council would like to invite the millennium green to the next meeting to discuss matters.</p> <p>Policy updates: The clerk explained various policies are not up to date and changes are needed. Some policies have not been reviewed at all. It was decided to do the filming and recording policy in December along with the risk assessment and then another in February next year 2025. Ideford is using standing orders from Nalc without any alterations, which will also require a review.</p>															
119/24	<p>PLANNING:</p> <p>119.1 There were no new planning applications:</p> <p>119.2 The following planning decision was mentioned. 24/01114/HOU - Longbarn - Approved for the soft and hard landscaping. They sent a biodiversity plan in which was accepted by TDC.</p> <p>119.3 Enforcement update: No new update</p>															
120/24	<p>MATTERS RAISED BY PARISHIONERS TO COUNCILLORS</p> <p>A resident has asked about the litter at the top of Bowden Lane. Cllr Bellamy has subsequently checked (after the meeting) and there is no litter there.</p> <p>The village previously had a skip funded by TDC. This was looked into but the requirements are overbearing at £2000.00 for a skip and employing someone full time to stay with it. There is a free to access recycling facility in Brunel Road, Newton Abbott. Mention was made of using licensed waste businesses, who may be able to assist if anyone needs this, but charges would be applicable.</p>															
121/24	<p>CLERK'S REPORT AND FINANCE:</p> <p>121.1 Budget proposal the amount was set and the Cil received and noted from TDC.</p> <p>121.2 The balance of accounts £16169.74 was provided to the end of October and approval of the monthly bank reconciliation for October 2024 was given.</p> <p>121.3 Approval for the payments and any interim payments made since last meeting, was granted, namely for the Scribe accounts,</p> <table border="1" data-bbox="284 1055 1497 1227"> <tr> <td>Staff payments</td> <td>£382.56</td> <td>Inc Website Maintenance</td> </tr> <tr> <td>Village Hall</td> <td>£40.50</td> <td>Venue hire. Invoices</td> </tr> <tr> <td>HMRC</td> <td>£7.80</td> <td>Staff costs</td> </tr> <tr> <td>Teec</td> <td>£194.39</td> <td>Website - hosting charges.</td> </tr> <tr> <td>Scribe</td> <td>£14.40</td> <td>Accounts.</td> </tr> </table> <p>121.4 Any administrative update was provided - WCG2A update.</p> <p>Councillors information needs updated for the website. Bank charges are coming in at £4.25 a month with additional fees of 7p for each item. There is mention of a possible account with Lloyds that we might be able to switch to. We wait to hear from Lloyds about this.</p> <p>Nalc pay rises have increased and need to be implemented, this to be put on next month agendas.</p> <p>Devon Communities together on the 27th November, Cllr. Hill has subsequently submit the proxy document on behalf of the council. The Public consultation on the toilets is now open and Mr. Morby has completed it.</p>	Staff payments	£382.56	Inc Website Maintenance	Village Hall	£40.50	Venue hire. Invoices	HMRC	£7.80	Staff costs	Teec	£194.39	Website - hosting charges.	Scribe	£14.40	Accounts.
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122/24	DATE OF NEXT MEETING Thursday 12 th December 2024.															
123/24	The Vice-Chair closed the meeting at 20:47 pm															

Signed:

Dated: