

Unit Three: Finance for Local Councils

30th Sept 2024-2025

Ideford Parish Council

Prepared by:

Date:

Name and Role (clerk/RFO/etc)

Approved by:

Date:

Name and Role (RFO/Chair of finance etc)

	Bank Reconciliation at 30th September 2024		
	Cash in hand 01.09.2024		12011.43
	Add Receipts 01/09/2024 -30/09/2024		5307.50
			17318.93
	Subtract Payments 01/09/2024-30/09/2024		583.90
A	Cash in hand 30/09/2024 (per cashbook)		16735.03
	Cash in hand per Bank Statements		
	Petty Cash 30/09/2024 0.00	0.00	
	Current 30/09/2024 16735.03	16735.03	
	Savings 30/09/2024 0.00	0.00	
			16735.03
	Less unpresented payments		16735.03
	Plus unpresented receipts		
B	Adjusted bank balance		£16,735.03
	A = B Checks Out OK		

If there are any discrepancies, bank statements and the cashbook records are reviewed carefully.

Ideford Parish Council

Bank Reconciliation - Current a/c - 31-07-2025

From Accounts.....	01.07.25	£14,227.96
Payments	Out	£491.59
Receipts	In	£0.00
Statement should be....	31.07.25	£13736.37