

# IDEFORD PARISH COUNCIL

To all members of the Council, you are hereby summoned to attend an online meeting of the Parish Council.

## Agenda for the Meeting of Ideford Parish Council to be held online on Thursday 8<sup>th</sup> April 2021 on conclusion of the Annual Parish Meeting

**017/21 WELCOME AND APOLOGIES FOR ABSENCE**

**018/21 MINUTES OF THE LAST MEETINGS**

Minutes of the meetings held on Thursday 11<sup>th</sup> March 2021 to be agreed and signed.

**019/21 DECLARATION OF INTERESTS**

**020/21 REPORTS**

County Councillor	District Councillor	Neighbourhood Beat Manager
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**021/21 PARISH MATTERS**

021.1 To agree on commencing works to the oak tree.

**022/21 PUBLIC PARTICIPATION**

**023/21 PLANNING**

023.1 **To consider planning application:**

21/00641/FUL – Larcombe Barn, lane heading southwest from Royal Oak Inn  
Retention of use of property as unrestricted permanent residential unit

023.2 **To note planning consent:**

21/00303/DEM – Lower Colleybrook Farm, Fore Street, Ideford  
Demolition of portal frame barn with metal and timber sidings and portal pole barn with metal and timber sidings and a lean-to extension to rear.  
Prior approval is given.

023.3 **To note planning refusals:**

20/02399/CLDE – The Caravan, Higher Colleybrook Farm, Ideford  
Certificate of lawfulness for existing siting of mobile home for residential use.  
Refusal of certificate of lawful use or development

21/00306/NPA – Lower Colleybrook Farm, Fore Street, Ideford  
Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into two residential dwellings  
Refusal of request for prior approval

023.4 **Planning Enforcement:**

Higher Colleybrook, Fore Street, Ideford  
To discuss complaint received and unauthorised works carried out.

**024/21 CONCERN RAISED BY PARISHIONERS**

**025/21 AUDIT 2020/21**

- 025.1 To confirm arrangements for Ideford Parish Council internal audit.
- 025.2 To approve and sign the Certificate of Exemption from limited assurance review.
- 025.3 To approve and sign the Summary of Receipts and Payments for the year ended 31<sup>st</sup> March 2021.
- 025.4 To agree and approve the Fixed Asset Register for the year ended 31<sup>st</sup> March 2021.
- 025.5 To agree and approve the Fixed Asset Risk Assessment for the year ended 31<sup>st</sup> March 2021.
- 025.6 To note the Annual Return Explanation of Variances

**026/21 CLERK'S REPORT AND FINANCE**

- 026.1 Balance of Accounts on 31<sup>st</sup> March 2021 / year end.
- 026.2 To request approval and signature of the monthly bank reconciliations for the end of financial year
- 026.3 To request approval for BACS payments
- 026.4 To agree and approve the quarterly (final) budget update.
- 026.5 To provide a legal and administrative update:
  - To confirm that all Council Standing Orders, Regulations and Procedures are up to date:
    - Standing Orders (Revised 9<sup>th</sup> July 2020)
    - Code of Conduct (Adopted 25<sup>th</sup> July 2012)
    - Financial Regulations (Revised 14<sup>th</sup> March 2016)
    - Data Protection – FOI and Model Publication Scheme (Revised 29<sup>th</sup> March 2021)
    - Protocol on the Filming and Recording of Parish Council Meetings
    - Training and Development (Adopted 2<sup>nd</sup> September 2015)
    - Delegation Scheme (Revised 29<sup>th</sup> March 2021)
    - Complaints Procedure (Revised 29<sup>th</sup> March 2021)
    - Disciplinary Policy (Adopted 6<sup>th</sup> April 2016)
    - Grievance Policy (Adopted 6<sup>th</sup> April 2016)
    - Bullying & Harassment Policy (Adopted 6<sup>th</sup> April 2016)
    - Virtual Meeting Policy (Adopted March 2021)
    - Privacy Notice (Adopted 13<sup>th</sup> December 2018)
    - Records Management and Retention Policy (Adopted 13<sup>th</sup> December 2018)
- 026.6 To confirm that all councillors have up to date Declarations of Interest.

**027/21 DATE OF NEXT MEETING** - Thursday 20<sup>th</sup> May 2021 – Annual Parish Council Meeting

This meeting will include the election of a Chairman and Vice-Chairman.

Please note the change of date to enable the meeting to be held at the village hall.

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday 2<sup>nd</sup> April 2021

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

**Zoom login details**

Topic: Ideford Annual Parish Meeting & Ideford Parish Council Meeting Time: Apr 8, 2021 06:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/84992780923?pwd=WjFMVDhTNFAXUVhzWmEzRG96YkdlUT09>

Meeting ID: 849 9278 0923

Passcode: 080881

## IDEFORD PARISH COUNCIL

Minutes of the Ideford Parish Council Meeting held online on Thursday 29<sup>th</sup> April 2021 at 7:00pm

Present:	Cllr David Fox Cllr Angie Carter-Woodwork Cllr H Bellamy Cllr M Crispin
In Attendance	Cllr B Austen Mrs J Thompson - Clerk One member of the public

Item (a)	Discussion and Decisions (b)
028/21	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chair opened the meeting at 7:06pm. There were no apologies.
029/21	<b>DECLARATION OF INTERESTS</b> None
030/21	<b>PUBLIC PARTICIPATION</b> None
031/21	<b>PLANNING</b> <b>031.1</b> To consider the following planning application: 21/00815/NPA – Barn, Bowden Lane, Ideford. Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO change of use of agricultural building to a dwelling. All councillors voted in favour of supporting the application.
032/21	<b>CONCERNS RAISED BY PARISHIONERS</b> None
033/21	<b>DATE OF NEXT MEETING-</b> Thursday 20 <sup>th</sup> May 2021. The Annual Parish Council Meeting at 7pm in the village hall, to include the election of Chairman and Vice-Chairman. Please note the change of date, to enable a face-to-face meeting to take place.

**The Chairman closed the meeting at 7:14pm.**

**Signed:**

**Dated:**

# IDEFORD PARISH COUNCIL

**Minutes of the Ideford Parish Council Meeting held online on Thursday 8<sup>th</sup> April 2021 at 6:30pm**

Present:	Cllr David Fox Cllr Angie Carter-Woodwork Cllr H Bellamy Cllr S Oxenham (from 7pm)
In Attendance	Cllr R Peart (DCC) Cllr B Austen (TDC)

Item (a)	Discussion and Decisions (b)																																												
017/21	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chair opened the meeting at 6:30pm (following on from the Annual Parish Meeting). Apologies received from PC Clarke Orchard and PCSO Saul Bunce.																																												
018/21	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr D Fox, and agreed by all to accept the minutes of the meeting of Thursday 11 <sup>th</sup> March 2021 as a true and accurate record.																																												
019/21	<b>DECLARATION OF INTERESTS</b> None																																												
020/21	<p><b>REPORTS</b></p> <p><b>County Councillor Ron Peart</b> Network Rail's Southwest Resilience Programme between Dawlish and Holcombe were handed a funding boost. The Department for Transport announced their financial backing of the blueprints. The project to extend Parsons Tunnel will have an additional £37.4 million earmarked for the project to extend the rockfall shelter. The 209-metre long extension of the rockfall shelter north of Parsons Tunnel between Dawlish and Holcombe would play a major role in helping protect trains against falling rocks. Parsons Tunnel was previously extended 100 years ago and Network Rail proposes to extend that further by providing a rockfall shelter using modern materials, but with open sides rather than the previous brick built enclosed tunnel. It is now up to Teignbridge Council to give the project the green light. Construction is expected to start in August with the work scheduled to take around 12 months to complete. Environmental protection is a key focus for the project and following early feedback from Teignbridge Council, Network Rail has carried out additional studies and submitted reports that set out its approach to ecological protection and management of potential impacts on wildlife habitats. The line is a vital link between the Peninsula and the rest of the UK Completion of all phases of this programme will ensure the long – term resilience of the line, £80 million which has already been made available for sea defences and the £34.4million will make a total of over £100 million of investment. Completion of all phases of this programme will ensure the long -term resilience of the line, which is vital to the economic success of the region.</p> <p><b>District Councillor Beryl Austen</b> No report.</p> <p><b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce – read by the Chairman.</b> Monthly crime report/figures for the month of February 2021. Crimes Recorded – 01/03/2021 to 30/03/2021</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Offence</th> <th style="width: 25%;">Recorded Crime 01/03/2021 to 30/03/2021</th> <th style="width: 25%;">Recorded Crime 01/03/2020 to 30/03/2020</th> <th style="width: 25%;">Recorded Crime % Difference</th> </tr> </thead> <tbody> <tr> <td>Violence with injury</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Violence without injury</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Other sexual offences</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: center;"><b>3</b></td> <td style="text-align: center;"><b>0</b></td> <td style="text-align: center;"><b>-</b></td> </tr> </tbody> </table> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Incident Category</th> <th style="width: 25%;">Incidents 01/03/2021 to 30/03/2021</th> <th style="width: 25%;">Incidents 01/03/2020 to 30/03/2020</th> <th style="width: 25%;">Incidents % Difference</th> </tr> </thead> <tbody> <tr> <td>Anti Social Behaviour</td> <td style="text-align: center;">1</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Crime recorded</td> <td style="text-align: center;">2</td> <td style="text-align: center;">0</td> <td style="text-align: center;">-</td> </tr> <tr> <td>Public Safety</td> <td style="text-align: center;">6</td> <td style="text-align: center;">2</td> <td style="text-align: center;">200%</td> </tr> <tr> <td>Transport</td> <td style="text-align: center;">1</td> <td style="text-align: center;">4</td> <td style="text-align: center;">-75%</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: center;"><b>10</b></td> <td style="text-align: center;"><b>6</b></td> <td style="text-align: center;"><b>66.7%</b></td> </tr> </tbody> </table>	Offence	Recorded Crime 01/03/2021 to 30/03/2021	Recorded Crime 01/03/2020 to 30/03/2020	Recorded Crime % Difference	Violence with injury	1	0	-	Violence without injury	1	0	-	Other sexual offences	1	0	-	<b>Total</b>	<b>3</b>	<b>0</b>	<b>-</b>	Incident Category	Incidents 01/03/2021 to 30/03/2021	Incidents 01/03/2020 to 30/03/2020	Incidents % Difference	Anti Social Behaviour	1	0	-	Crime recorded	2	0	-	Public Safety	6	2	200%	Transport	1	4	-75%	<b>Total</b>	<b>10</b>	<b>6</b>	<b>66.7%</b>
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## **Police Report for Ideford Parish Council-March 2021**

Reported crimes from 01/03/2021-30/03/2021

### **Ideford (3 Crimes)**

- X1 Assault
- X1 Sexual Offence
- X1 Malicious Communications

### **Other matters**

Please report any suspicious persons/activities and record vehicle registration details if used. Please contact the police on 999 if the incident is happening there and then, or by 101 (emailing is quicker) if it is historic.

PACT meetings will resume soon, subject to Government lockdown guidance. Hopefully, we can get together in May 2021 (*please see parish social media page for details*)

### **Shellfish Gathering/Harvesting-River Teign and River Exe**

In the next few weeks, we will be addressing the hand gathering of shellfish from the rivers Teign and Exe. We will be looking to hold site meetings with relevant partner agencies to ensure that there are **NO** offences. Any information or concerns with reference this would be greatly appreciated.

**Community Speed Watch** is currently on hold due to the current lockdown. This will naturally resume when restrictions ease. Hopefully we will have teams up and running in your area soon. Any volunteers would be welcome (*please see poster on Facebook and website*).

<b>021/21</b>	<b>PARISH MATTERS</b> <b>005.1</b> It was agreed to put a notice in the Parish News, asking for volunteers to clear the grass around the oak tree. The parish council also need to source some mulch locally and purchase feed.
<b>022/21</b>	<b>PUBLIC PARTICIPATION</b> None
<b>023/21</b>	<b>PLANNING</b> <b>023.1</b> To consider the following planning application: 21/00641/FUL – Larcombe Barn, lane heading southwest from Royal Oak. Retention of use of property as unrestricted permanent residential unit Those councillors present had no objection to this application on planning terms and noted that it had been used as a permanent residence for the last seven years. Councillors', therefore, supported the application. Clerk will contact the absent councillors to get their views, before submitting comments. <b>023.2</b> To note planning consents: 21/00303/DEM – Lower Colleybrook Farm, Fore Street, Ideford Demolition of portal frame barn with metal and timber sidings and portal pole barn with metal and timber sidings and a lean-to extension to rear. Prior approval is given. <b>023.3</b> To note planning refusals: 20/02399/CLDE – The Caravan, Higher Colleybrook Farm Certificate of lawfulness for existing siting of mobile home for residential use Refusal of certificate of lawful use or development 21/00306/NPA – Lower Colleybrook Farm, Fore Street, Ideford Application for prior approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into two residential dwellings Refusal of request for prior approval <b>023.4</b> Planning Enforcement Higher Colleybrook, Fore Street, Ideford A letter of complaint has been received from the resident of Higher Colleybrook, regarding meetings that took place on the access land to the property, involving parish councillors, residents, representatives from Devon County Council and the Parish Paths Partnership. The complainant stated that they felt threatened, bullied, and intimidated by the questions asked about the work that they had carried out in the access lane. Cllr A Carter-Woodwork responded to this complaint and stated: Two meetings were held which were not council meetings. The first on Saturday 13 <sup>th</sup> March 2021, after receiving several concerns over the state of the footpath 20 from the near neighbour to Higher Colleybrook Farm, I met with our Parish Paths representative, another neighbour, also in attendance was the Parish Council Chairman, the owner of Higher Colleybrook also joined in willingly the discussion. We convened outside on the Public Right of Way, not private land, and concerns were aired. These included, breaking into a Devon bank to make a gateway, although the owner of the land

	<p>had an entrance, recently widened lower down the footpath, as well as the main entrance to the land. Established trees had been cut down and the banks disturbed. This has damaged the natural habitat founded over many, many years. Established flora and fauna have been destroyed without any consultation with our Parish Paths co-ordinator, DCC or indeed Teignbridge. Our Parish Paths representative informed the owner that he would be in touch with DCC for clarification and the owner said that she would do the same. This was not a Council meeting but a consultation in response to concerns from the community.</p> <p>The second meeting was held on Monday 15<sup>th</sup> March 2021. After contacting DCC and voicing our concerns, Ros Davis of Parish Paths was able to make a quick visit on Monday March 15th. Two Parish Councillors, our Parish Paths co-ordinator and the next-door neighbour were able to meet at 5:40pm. The owner of Higher Colleybrook appeared and joined us, willingly, and was welcomed by Ms Davis. We walked the length of the footpath; views were exchanged, and concerns noted. Ms Davis advised the owner of Higher Colleybrook that works should cease until the situation could be clarified. At no time was there any intimidation or bullying from any of the people present.</p> <p>Unfortunately, since that visit, work has been ongoing on Footpath 20. A gate is now in situ at the top and the path has been widened. There is now more pronounced vehicular traffic from top to bottom. The banks are scarred and bare.</p> <p>Jonathan Rowland from DCC has since visited the site and been in communication with our Parish Paths representative, the owner of the land and the immediate neighbour. The Parish Council has been in regular communication with DCC, and Teignbridge and a letter has been sent to the owner of the land. Teignbridge hope to send their tree/hedgerow officer out to Footpath 20 very soon.</p>									
024/21	<p><b>CONCERNS RAISED BY PARISHIONERS</b></p> <p>None</p>									
025/21	<p><b>AUDIT 2020/21</b></p> <p><b>025.1</b> The Clerk confirmed the arrangements for this year's internal audit; being that Penny Clapham would carry out the audit at a cost of £55.</p> <p><b>025.2</b> It was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy, and agreed by all to approve and sign the Certificate of Exemption from limited assurance review.</p> <p><b>025.3</b> It was proposed by Cllr A Carter-Woodwark, seconded by Cllr D Fox, and agreed by all to approve and sign the Summary of Receipts and Payments for the year ended 31<sup>st</sup> March 2021.</p> <p><b>025.4</b> It was proposed by Cllr D Fox, seconded by Cllr A Carter-Woodwark, and agreed by all to approve and sign the Fixed Asset Register for the year ended 31<sup>st</sup> March 2021.</p> <p><b>025.5</b> It was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy, and agreed by all to approve and sign the Fixed Asset Risk Assessment for the ended 31<sup>st</sup> March 2021.</p> <p><b>025.6</b> The Clerk asked all councillors to note the annual return Explanation of Variances for the year ended 31<sup>st</sup> March 2021 and no questions or concerns were raised.</p>									
026/21	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>026.1</b> Balance of Accounts as of 31<sup>st</sup> March 2021 is £9,622.26.</p> <p><b>026.2</b> It was proposed by Cllr D Fox, seconded by Cllr H Bellamy, and agreed by all that the bank reconciliation March 2021 / end of the year, be signed by the Chair.</p> <p><b>026.3 To request approval for BACS Payments</b></p> <p>It was agreed by all to approve the following invoices for payment.</p> <table border="1"> <tr> <td>£98.25</td> <td>DALC</td> <td>Membership Renewal</td> </tr> <tr> <td>£793.43</td> <td>Mrs J Thompson</td> <td>Salary and expenses</td> </tr> <tr> <td>£169.60</td> <td>HMRC</td> <td>PAYE</td> </tr> </table> <p><b>026.4</b> The quarterly / final budget update for the year ended 31<sup>st</sup> March 2021 was agreed by all.</p> <p><b>026.5 To provide a Legal and Administrative update:</b></p> <p>NALC legal topic note 37 on Freedom of Information has been updated.</p> <p>To confirm that all Council Standing Orders, Regulations and Procedures are up to date:</p> <ul style="list-style-type: none"> <li>• Standing Orders (Revised 9<sup>th</sup> July 2020)</li> <li>• Code of Conduct (Adopted 25<sup>th</sup> July 2012)</li> <li>• Financial Regulations (Revised 14<sup>th</sup> March 2016)</li> <li>• Data Protection – FOI and Model Publication Scheme (Revised 29<sup>th</sup> March 2021)</li> <li>• Protocol on the Filming and Recording of Parish Council Meetings</li> <li>• Training and Development (Adopted 2<sup>nd</sup> September 2015)</li> <li>• Delegation Scheme (Revised 29<sup>th</sup> March 2021)</li> <li>• Complaints Procedure (Revised 29<sup>th</sup> March 2021)</li> <li>• Disciplinary Policy (Adopted 6<sup>th</sup> April 2016)</li> </ul>	£98.25	DALC	Membership Renewal	£793.43	Mrs J Thompson	Salary and expenses	£169.60	HMRC	PAYE
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	<ul style="list-style-type: none"> <li>• Grievance Policy (Adopted 6<sup>th</sup> April 2016)</li> <li>• Bullying &amp; Harassment Policy (Adopted 6<sup>th</sup> April 2016)</li> <li>• Virtual Meeting Policy (Adopted March 2021)</li> <li>• Privacy Notice (Adopted 13<sup>th</sup> December 2018)</li> <li>• Records Management and Retention Policy (Adopted 13<sup>th</sup> December 2018)</li> </ul> <p><b>026.6</b> The Clerk requested that all councillors check that their Declaration of Interests are up to date.</p>
<b>027/21</b>	<p><b>DATE OF NEXT MEETING-</b> Thursday 20<sup>th</sup> May 2021.</p> <p>The Annual Parish Council Meeting at 7pm in the village hall, to include the election of Chairman and Vice-Chairman. Please note the change of date, to enable a face-to-face meeting to take place.</p>

**The Chairman closed the meeting at 7:10pm.**

**Signed:**

**Dated:**

# Ideford Annual Parish Meeting

**Notice is hereby given that the Ideford Annual Parish Meeting  
will be held online on Thursday 8<sup>th</sup> April 2021 at 6.00pm**

## Agenda

<b>011/21</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b>	
<b>012/21</b>	<b>MINUTES OF THE LAST ANNUAL PARISH MEETING:</b> Minutes of the 11 <sup>th</sup> April 2019 meeting to be agreed and signed.	
<b>013/21</b>	<b>REPORT – Chairman of Ideford Parish Council</b>	Cllr David Fox
<b>014/21</b>	<b>REPORTS</b>	
014.1	County & District Councillor	Cllr Ron Peart
014.2	District Councillor	Cllr Beryl Austen
014.3	Devon & Cornwall Constabulary	PC Clarke Orchard
014.4	Parochial Church Council	PCC Representative
014.5	Ideford Village Hall	Rachel Blake
014.6	Ideford Millennium Green	Jane Hill
014.7	Parish Paths Partnership (P3 Coordinator)	David Aylmore
014.8	Ideford Bell Ringers	David Aylmore
014.9	Ideford Short Mat Bowling Club	Representative
014.10	Ideford Social Group	Enid Vooght
014.11	Ideford Parish Lands and Charity of Humphrey Borrington (Feoffees)	Angie Carter-Woodwark
014.12	Ideford Art Group	Angie Carter-Woodwark
<b>015/21</b>	<b>PUBLIC PARTICIPATION</b>	
<b>016/21</b>	<b>DATE OF NEXT ANNUAL PARISH MEETING – Thursday 14<sup>th</sup> April 2022 (to be confirmed)</b>	

David Fox

David Fox  
Chairman of Ideford Parish Council

Date Friday 2<sup>nd</sup> April 2021

**The Annual Parish Meeting is an opportunity for parishioners on the Electoral Register for Ideford to raise any matters of concern that relates to their local community.**  
**This is an open meeting and although facilitated by the Parish Council it is not a Parish Council Meeting.**  
**Matters can be raised at the meeting without prior notification.**

### Zoom login details

Topic: Ideford Annual Parish Meeting & Ideford Parish Council Meeting Time: Apr 8, 2021 06:00 PM London

Join Zoom Meeting <https://us02web.zoom.us/j/84992780923?pwd=WjFMVDhTNFAxUVhzWmEzRG96YkdIUT09>  
Meeting ID: 849 9278 0923 Passcode: 080881

For any queries, please contact the Clerk to the Parish Council via [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

# IDEFORD PARISH COUNCIL

## Minutes of the Annual Parish Meeting held on Thursday 8<sup>th</sup> April 2021

Present:	Cllr David Fox – Chairman Cllr Angie Carter-Woodwork Cllr Helen Bellamy (from 6:10pm)	
In Attendance	Cllr Ron Peart Cllr Beryl Austin David Aylmore Rachel Blake Juliette Thompson One member of the public	County & District Councillor (from 6:22pm) District Councillor P3 Coordinator / Bell Ringing Chairman, Village Hall Parish Clerk

Item (a)	Discussion and Decisions (b)
<b>011/21</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chairman opened the meeting at 18:07. Apologies for absence were received from PC Clarke Orchard and PCSO Saul Bunce.
<b>012/21</b>	<b>MINUTES OF THE LAST MEETING</b> The minutes of the 11 <sup>th</sup> April 2019 meeting were agreed as a true and accurate record.
<b>013/21</b>	<b>REPORT – Chairman of Ideford Parish Council – Cllr David Fox</b> <p>My third year as Chair of the Parish Council has been a quieter one, due in part to the two lockdowns that have taken place. This slightly limited the ability to hold meetings on a regular basis. However, we did manage to deal with Council business on eight occasions using social distancing and track and trace. In February this year we held our first Zoom meeting, a new experience for all Councillors.</p> <p>During the year we have been able to consider a number of planning applications, the majority of which have been supported by the Council.</p> <p>Cllr Ron Peart and Cllr Beryl Austin continue to attend meetings where possible and always give valuable input and help and guidance where needed for which we are most grateful.</p> <p>We are still members of the Teignbridge Association of Local Councils, the Devon Association of Local Councils and the Devon CPRE. But because of restrictions none of these Bodies met in 2020.</p> <p>Because of the restrictions it has not been possible for Parishioners to run the usual clubs and organisations associated with the Village Hall. It is hoped that these may continue in the future as usual when circumstances permit.</p> <p>I would like to extend my thanks to my fellow Councillors for their continued input and support on all matters during the last twelve months. And thanks are extended to local Parishioners for their interest and support.</p> <p>Notice of future Zoom meetings will be posted in the Village Hall bus stop, and any Parishioner wishing to join such a meeting can apply to the Parish Clerk. It is hoped that it will not be long before the Village Hall opens again and meetings can continue to take place in it.</p>
<b>014/21</b>	<b>REPORTS</b>
<b>014.1</b>	<b>County Councillor – Cllr Ron Peart</b> No report.
<b>014.2</b>	<b>District Councillor – Cllr Beryl Austen</b> <p>This past year has been quite different from any of the previous 25 I have spent on the District Council. However, one must acknowledge that initiatives have been taken and changes made to adapt to the present circumstances with some measure of success, as indeed has to be said for Parish and Town Councils. Teignbridge has pursued all grants and government assistance with success to keep the Council</p>

	<p>financially viable. Despite over 200 staff on furlough it continues to work for the benefit of the community and efficiently put into action programmes already in place and current decisions made by Councillors. Councillors have planned the Budget for the future to take into account the present position and bring the district back to its previous good status.</p> <p>Tree planting has been done in accordance with the previous programme and all matters relating to climate change have been carried forward. The waste disposal and recycling of the district's rubbish has continued in accordance with standard practice taking into account all safety measures and health concerns.</p> <p>Financial concerns will need to be addressed in future months. One of the gaps in income is parking fees which have always been a major source of income, but in view of the stay at home directives and closed shops, this valuable asset has been considerably reduced.</p> <p>Despite government orders for face to face meetings after 6th May this has now been delayed until a further directive later in the year.</p> <p>Communities in Teignbridge have been quite amazing and volunteers from charities and clubs in the whole district have rallied to the needs of their communities in quite a remarkable way which has been a considerable aid to the District Council and for which it is profoundly grateful.</p>
014.3	<p><b>Devon &amp; Cornwall Constabulary</b></p> <p>No report</p>
014.4	<p><b>Parochial Church Council</b></p> <p>No report</p>
014.5	<p><b>Ideford Village Hall – Rachel Blake, Chairman Ideford Village Hall Trustees</b></p> <p>The covid-19 restrictions have resulted in the village hall being closed for the majority of the year, except a small number of events which took place with significant covid restrictions in place. Trustees have been able to organise a number of zoom meetings and have planned the re-opening of the hall on 17th May 2021. The idea of a community hall has never been so important, so we are busy organising a few events for the remainder of 2021. These include a harvest ho-down, a flower &amp; vegetable festival, a festive quiz, two wreath making workshops and carol singing and Christmas tree light switch on. We have been extremely fortunate to be awarded some money from Teignbridge council as part of the closed Business grants, and we hope to undertake essential hall repairs and improvements including painting the exterior of the hall over the coming months.</p>
014.6	<p><b>Ideford Millennium Green – Jane Hill, Chairman of the Millennium Green Trustees (read by the Clerk)</b></p> <p>Trustees: Lynne Edwards, Anthony French, Rebecca Jones, Jane Hill, Kevin Lovell, Dr Sam Kirkwood. Unsurprisingly this has been a quiet year for the Millennium Green. For half of March, April and May the Green was only allowed to be used for exercise, as the country opened up people were allowed to meet in the park and use the benches to sit on. The play equipment was closed for the rest of the year but has been opened up now with signage on social distancing. After getting a pre -planning application acknowledgement we are about to submit a planning application to replace the metal storage container with a permanent structure. If this is approved, we will then need to look for grants and do fundraising to assist in the finances for this. The green is over 20 years old now, and its equipment, benches and play equipment are also aging. Many of the benches have already been replaced by long lasting plastic recycled benches but looking into the next few years we will probably have to look to replace some of the play equipment. Namely the chain wall and bouncy seat. We are also having to do work on the soft pour tarmac, which is lifting in some areas. The committee has continued to talk via email and zoom, and I would like to thank everyone for their continued support over the year.</p> <p>Fundraising</p> <p>Sadly all planned fundraising was cancelled last year, but we did take part in the Christmas raffle, which raised a much needed. £209.20</p> <p>Our outgoings have increased by over £152 a year, to pay for the emptying of the bin on the village green. We will be holding our AGM on the 21<sup>st</sup> April via zoom at 7.30. We will be looking for new trustee's to join. Please email myself if you would like the link to the meeting. <a href="mailto:tomandjane@live.com">tomandjane@live.com</a>.</p>
014.7	<p><b>Parish Paths Partnership (P3) Coordinator Report – David Aylmore</b></p> <p>I have done my best to keep an eye on the Parish Paths over the last 24 months and have at various times cleared undergrowth and fallen trees and branches and replaced path markers and signs when required.</p>

	<p>During the last 12 months in particular, there has been a noticeable increase in the number of people walking the footpaths &amp; bridleways in the Parish. From the comments I have received, people have found great benefit in being able to get out and enjoy them in what has been a very difficult year for everyone. I completed the full annual survey of all the footpaths &amp; bridleways in Jan 2020 and again in Feb 2021, with the findings reported to the Devon C.C. Rights Of Way Officer. I am pleased to say that all the footpaths and bridleways remain in generally very good order.</p> <p>There have been some notable path improvements completed over the last 2 years and I would like to record my thanks to both Ros Davies and Johnathan Rowlands of Devon CC for their support and assistance.</p> <p>In Aug/Sept 2019, improvements to the Watery Lane bridleway number 25, were carried out to make access easier from the Olchard end and to try to deal with the storm water run off from the road. The access has certainly been improved, but in severe rain, the run off does still cause a problem.</p> <p>In April 2020, on Path 20 –Towns End, Back Lane, I was very pleased to have been able to negotiate the replacement of two rather old and broken stiles with Kissing Gates to improve accessibility. I would like to record my thanks for the co-operation and assistance of Ian Williams, the land owner at the East end of the path which enabled this work to be so successfully and sympathetically carried out. The West end of the same path has, in recent months, seen a big increase in vehicle traffic along the track which is shared with the footpath. From the point of view of the appearance and public enjoyment of the footpath this has undoubtedly had a very negative impact, but I should record that there is a historic right of access along the track for the freeholders of the adjacent land.</p> <p>In July 2020, Devon CC carried out extensive repairs to the bridge which carries bridlepath No 21 over the stream by Ideford Mill and which had suffered storm damage. This involved a long footpath closure, but this was well advertised, and diversion routes were well signposted. At about the same time, I installed a new Bridleway Sign on the far side of the bridge to replace an old wooden finger post which disappeared some years ago.</p> <p>There are a couple of signs which have been damaged by falling trees and which need replacement. One at the top of Tower Hill and one on Postman's Path. Hopefully, both will have attention in the near future but in the meantime, temporary repairs have been carried out to ensure people stay on the right track.</p> <p>I am disappointed to say that the problem of litter and fly tipping continues, and on many occasions during the last 2 year, I have collected bags of rubbish whilst walking the paths and have reported larger items to Teignbridge Council whose 'Blitz' team have been most efficient in clearing the rubbish. I would ask everybody to keep an eye out for litter and fly tipping and to report anything they see. I do not have any suggestions for changing people's bad habits, but I am sure that litter, which is left for any time just attracts more, so it is best dealt with quickly. Reporting Fly Tipping can be done very quickly and easily on mobile phones or any other devices by entering 'Teignbridge report fly tipping'</p> <p>I am always interested to hear from anyone in the Parish with suggestions or comments about the paths and my contact details are included each month in the Parish Newsletter.</p> <p>Finally, I would like to thank Simon Comerford, who regularly deals with issues on the Watery Lane Bridlepath without even being asked.</p>
014.8	<p><b>Ideford St Mary's Church Bell Ringers – David Aylmore, Co-ordinator</b></p> <p>As there wasn't an Annual Parish Meeting last year, and we have not been able to ring St Mary's Bells since March 2020, I thought that I had better write a bit about what we did in 2019 or else this would be the end of my report!!</p> <p>Our regular Thursday Bell ringing evenings continued during the year, and with the continued support of Mark Bertram &amp; Jenny Codling from Tedburn St. Mary and Will &amp; Kate Carew from Kingsteignton, we were able to ring at most of the Sunday Services and for the various Festivals and special occasions.</p> <p>In late summer however, it became obvious, when one of the ropes broke whilst ringing, that we needed to replace them. With general Church funds at a very low level, we decided that the only alternative was to raise the funds ourselves. Local organisations were contacted and notices were displayed in church and in the Parish News.</p> <p>The response was absolutely outstanding and by Christmas we had raised more than enough to cover the £1400 needed and were able to place the order.</p> <p>That is unfortunately the end of the 'Good News'. The new ropes were delivered in late February and although we managed to get them installed before the first COVID Lock-down, they have not yet been used since, apart from a single bell having been rung on Remembrance Day and at Iris Mohan's funeral. However, on behalf of all the Ideford Bell Ringers, I would like to take this opportunity to thank all the individuals and local organisations who contributed towards the Bell Fund. It is still our intention, when the regulations permit, to have some sort of get together or dedication service to celebrate the new bell ropes and to display a plaque in St Mary's to acknowledge the contributions made.</p>

014.9	<b>Ideford Short Mat Bowling Club – Jill McCord, Chairman (read by the Parish Clerk)</b>  Our short mat bowling club meets every Tuesday evening with an average of 8 members. We play in the Teignbridge League and organise club competitions and annual Christmas meal. Unfortunately, we were unable to finish our matches in March last year due to Covid. Our league fixtures normally run from September to March but our club nights run all year. Although often supporting the rest of the league at the bottom we all enjoy our games and are always looking for new members. All being well our club will be resuming on Tuesday 22nd June.
014.10	<b>Ideford Social Group</b> No report.
014.11	<b>Ideford Parish Lands and Charity of Humphrey Borrington (Feoffees) – Cllr Angie Carter – Woodwork</b> The Feoffee Trust - The trustees have been unable to meet during Covid to assess the way forward. Hopefully, with restrictions easing towards the end of the year, we will meet to discuss the future. No requests for assistance have been received to date.
014.12	<b>Ideford Art Group – Angie Carter-Woodwork</b> We have been unable to meet for a year and will return with a different format hopefully in the future when we live in a safer world.
015/21	<b>PUBLIC PARTICIPATION</b> It was confirmed that there will be no rural skip service this year, but the parish council will investigate the cost of providing the service itself.  It was noted that the parish paths were in very good order and thanks for this was given to D Aylmore.
016/21	<b>DATE OF NEXT MEETING ANNUAL PARISH MEETING</b> – Thursday 14 <sup>th</sup> April 2022 (to be confirmed)

The Chairman thanked everyone for attending and closed Annual Parish Meeting at 18:30pm. Parishioners were invited to remain for the Monthly Parish Council Meeting.

Signed:

Dated:

# IDEFORD PARISH COUNCIL

To all members of the Council, you are hereby summoned to attend an online meeting of the Parish Council.

## Agenda for the Meeting of Ideford Parish Council to be held online on Thursday 29<sup>th</sup> April 2021 at 7pm

**028/21 WELCOME AND APOLOGIES FOR ABSENCE**

**029/21 DECLARATION OF INTERESTS**

**030/21 PUBLIC PARTICIPATION**

**031/21 PLANNING**

031.1 **To consider planning application:**

21/00815/NPA – Barn, Bowden Lane, Ideford

Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO change of use of agricultural building to a dwelling.

**032/21 CONCERNS RAISED BY PARISHIONERS**

**033/21 DATE OF NEXT MEETING** - Thursday 20<sup>th</sup> May 2021 – Annual Parish Council Meeting

This meeting will include the election of a Chairman and Vice-Chairman.

Please note the change of date to enable the meeting to be held at the village hall.

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday 23<sup>rd</sup> April 2021

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

### Zoom login details

Topic: Ideford Parish Council Meeting    Time: Apr 29, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/82457036305?pwd=dS9XL2NmNnQ2Yy85WTEvd01xUWJFdz09>

Meeting ID: 824 5703 6305

Passcode: 601881

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## Agenda for the Annual Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 20<sup>th</sup> May 2021 at 7.00pm

### PART ONE MEETING (Open to public and press)

**034/21 ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE**

**035/21 ELECTION OF VICE CHAIRMAN**

**036/21 WELCOME AND APOLOGIES FOR ABSENCE**

**037/21 MINUTES OF THE LAST MEETINGS**

Minutes of the meetings held on Thursday 8<sup>th</sup> April 2021 and Thursday 29<sup>th</sup> April 2021 to be agreed and signed.

**038/21 DECLARATION OF INTERESTS**

**039/21 PUBLIC PARTICIPATION**

**040/21 REPORTS**

County Councillor	District Councillor	Neighbourhood Beat Manager
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**041/21 PARISH MATTERS**

- 041.1 To note the resignation of S Oxenham.
- 041.2 To discuss and agree on parish councillor training requirements.
- 041.3 To discuss and agree on increasing the number of parish councillors.
- 041.4 To note requests for co-option.
- 041.5 To note the removal of trees at End Lane, Ideford
- 041.6 To discuss and agree supporting the introduction of a Wildlife Warden.
- 041.7 To discuss offer of help and works to the Oak tree.
- 041.8 To discuss and agree on upgrading the planning page of the parish council website.

**042/21 PLANNING**

**042.1 To consider planning application:**

None

**042.2 To note planning decisions:**

21/00641/FUL – Larcombe Barn, Lane heading Southwest from Royal Oak Inn  
Use of property as unrestricted permanent residential unit.  
Refusal of planning permission

**042.3 Planning Enforcement:**

Higher Colleybrook, Fore Street, Ideford

**043/21 CONCERNS RAISED BY PARISHIONERS**

**044/21 AUDIT 2020/21**

- 044.1 To note the Internal Auditor's Audit Report for 2020/21
- 044.2 To agree and approve the Annual Governance Statement for 2020/21
- 044.3 To agree and approve the Annual Accounting Statement for 2020/21
- 044.4 To propose drafting a Parish Council Risk Assessment

**045/21 CLERK'S REPORT AND FINANCE**

- 045.1 Balance of Accounts on 30<sup>th</sup> April 2021
- 045.2 To request approval and signature of the monthly bank reconciliations for April 2021
- 045.3 To request approval for BACS payments
- 045.4 To provide a legal and administrative update.

**046/21 TO AGREE TO HOLD A PART TWO MEETING**

**047/21 DATE OF NEXT MEETING - Thursday 10<sup>th</sup> June 2021**

**PART TWO MEETING (Closed to public and press)**

**048/21 TO DISCUSS CODE OF CONDUCT COMPLAINT**

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

**IDEFORD PARISH COUNCIL**  
**Minutes of the Annual Ideford Parish Council Meeting held in the village hall**  
**on Thursday 20<sup>th</sup> May 2021 at 7:00pm**

Present:	Cllr David Fox - Chair Cllr Angie Carter-Woodwork Cllr H Bellamy Cllr P Jervis	Cllr M Crispin
In Attendance	Cllr R Peart (DCC) Cllr B Austen (TDC)	Mrs J Thompson - Clerk Thirteen members of the public

Item (a)	Discussion and Decisions (b)
<b>PART ONE MEETING (Open to public and press)</b>	
<b>034/21</b>	<b>ELECTION OF CHAIRMAN AND DECLARATION OF ACCEPTANCE OF OFFICE</b> Cllr D Fox proposed that he carry on the role of Chairman for a further year, this was seconded by Cllr A Carter-Woodwork, with two further votes in favour. Cllr P Jervis proposed Cllr H Bellamy for the role of Chairman, Cllr H Bellamy declined the proposal. Cllr D Fox was therefore elected as Chairman. The Chairman signed the declaration of acceptance of office.
<b>035/21</b>	<b>ELECTION OF VICE CHAIRMAN</b> Cllr H Bellamy proposed, and Cllr D Fox seconded that Cllr A Carter-Woodwork carry on the role of Vice Chairman, with two further votes in favour, one vote against. Cllr A Carter-Woodwork was therefore elected as Vice Chairman. The Vice Chairman signed the declaration of acceptance of office.
<b>036/21</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chair opened the meeting at 7:00pm. Apologies received from PC Clarke Orchard and PCSO Saul Bunce. Condolences were given to the family and friends of Jeff Wortley, who recently passed away.
<b>037/21</b>	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr H Bellamy, and agreed the majority, with one abstention, to accept the minutes of the meetings of Thursday 8 <sup>th</sup> April 2021 and Thursday 29 <sup>th</sup> April 2021 as a true and accurate record.
<b>038/21</b>	<b>DECLARATION OF INTERESTS</b> None
<b>039/41</b>	<b>PUBLIC PARTICIPATION</b> Cllr P Jervis was asked to consider taking down the confederate flag he was flying, as residents felt it conveyed an image that they did not want to be part of. Cllr P Jervis replied that he used the flag to train his doves and as he was not breaking the law, will not be taking it down. Cllr H Bellamy put forward the suggestion of a group meeting to solve the situation amicably with give and take from both sides. Cllr P Jervis said that might be possible. A resident referred to a complaint sent in by another resident to TDC's Monitoring Officer regarding a Cllrs comments, but Cllr A Carter-Woodwork explained that this was not a matter for public discussion at a parish council meeting. Comments were made about the PC's reply to planning application 20 /02399/CLDE – The Caravan, Higher Colleybrook, in that the dates submitted by the PC were inaccurate. Cllr H Bellamy explained to the resident that the dates were accurate, then Cllr A Carter-Woodwork referred the resident back to TDC Planning Department.
<b>040/21</b>	<b>REPORTS</b> <b>County Councillor Ron Peart</b> The site re-opened in August 2019 and we have planning permission until August 2024. In 2020 the site received 131,000 tonnes of waste in around 12,000 loads. Phase 1 & 2 have been fully tipped and currently going into phase 3 before moving into phase 4. The plan has always been to cap strip a phase ahead. Phase 5 will be stripped later this year. 2020 materials that have gone into landfill Domestic Waste - 6000 tonnes, Nondomestic waste [commercial and industrial] - 100,000 tonnes Difficult waste - 2,000 tonnes. Projects planned for 2021/22. 20 pin wells installed for odour control and connected to the gas extraction system. Capping - approx 15,000m <sup>2</sup> to be capped and restored

	<p>starting end May / June. Electric generated averages 3.8MW an hour. Additional Habitat and Ecology works planned for September onwards Viridor along with ecologist have planned to meet twice yearly.</p> <p>Fire Service asks East Devon farmers to be vigilant following recent fires. Over the last fortnight the fire service has attended three agricultural fires in East Devon. Fire investigators believe it is likely that all three were started deliberately. All were farm outbuildings [two barns, one stable building, we are asking farmers and farm managers to act with vigilance at the moment to reduce these fires happening. Tips to reduce the risk of arson. Check fencing security, and repair or replace damaged fencing or gates. Install intruder sensors and security lighting. Maintain security of outbuildings. Keep firefighting equipment in good order.</p> <p><b>District Councillor Beryl Austen</b></p> <p>Businesses are reminded by Teignbridge to use the Business Grant Checker to make sure they are not missing out on potential financial support.</p> <p>Teignbridge will be having its first Full Council Meeting at the racecourse on the 28<sup>th</sup> May, so we will return to some form of normality!</p> <p>Meetings are not held as frequently as in normal times.</p> <p>The vaccination centre has now moved from the job centre to the racecourse and will be run by local GP practices which will be seeing its patients throughout the summer period.</p> <p>Exercise classes organised by Teignbridge have reopened at Newton Abbot Leisure Centre, Dawlish Leisure Centre and Buckfastleigh Sports Centre for those who wish to take advantage of this facility.</p> <p>The council is continuing to address the problem of climate change as a matter of urgency.</p> <p>No matters of concern directly affecting Ideford have been brought to my attention. I am aware of planning considerations.</p> <p><b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce:</b></p> <p>No report</p>
041/21	<p><b>PARISH MATTERS</b></p> <p><b>041.1</b> To note the resignation of S Oxenham.</p> <p>The Chairman gave thanks to S Oxenham for her contribution to the PC.</p> <p><b>041.2</b> To discuss and agree on parish councillor training requirements.</p> <p>Cllrs were urged to visit DALC's new website and consider any training needs they may have.</p> <p><b>041.3</b> To discuss and agree on increasing the number of parish councillors.</p> <p>It was agreed that the Clerk would approach TDC to request an increase in Cllr numbers.</p> <p><b>041.4</b> To note requests for co-option.</p> <p>Interest has been received from R Blake, J Bryant, J French, J Gardner, and T Hill.</p> <p><b>041.5</b> To note the removal of trees at End Lane, Ideford</p> <p>Clerk to find out if permission were needed to cut down mature trees, during the bird nesting season, at End Lane / Any Lane.</p> <p><b>041.6</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr D Fox and agreed by the majority, with one objection, to support Mr D Morby in becoming a Wildlife Warden for the area.</p> <p><b>041.7</b> An offer of help has been received to help with works to the Oak tree. Cllr A Carter-Woodwork will cut the remaining grass.</p> <p><b>041.8</b> It was proposed by Cllr D Fox, seconded by Cllr A Carter-Woodwork and agreed by the majority, with one objection, to upgrade the planning page of the parish council website at a cost of £12 for the first year, £24 per year for the following years.</p>
042/21	<p><b>PLANNING</b></p> <p><b>042.1</b> There were no planning applications to consider:</p> <p><b>042.2</b> To note planning decision:</p> <p>21/00641/FUL – Larcombe Barn, Lane heading Southwest from Royal Oak Inn, Ideford</p> <p>Use of property as unrestricted permanent residential unit.</p> <p>Refusal of planning permission.</p> <p><b>042.3</b> Planning Enforcement</p> <p>Higher Colleybrook, Fore Street, Ideford</p> <p>With reference to the ongoing issue of the works carried out to remove a section of hedgerow at Higher Colleybrook Farm, Ideford; Mr S Hobbs confirmed that having discussed the matter with the Council's Tree Officer it was considered that to remove the section of hedgerow contravenes the Hedgerow Regulations. As such to resolve the matter the owner has recently been advised to</p>

	reinstate the hedgerow within the next couple of months. If the works are not carried out, he will discuss the matter again with the Tree Officer to see if a Hedgerow Replacement Notice should be issued.									
<b>043/21</b>	<p><b>CONCERNS RAISED BY PARISHIONERS</b></p> <p>Cllr A Carter-Woodwork to publish a piece in the Parish News reminding residents to take their dog poo home or use the bins provided, particularly in the Town Farm Lane area.</p>									
<b>044/21</b>	<p><b>AUDIT 2020/21</b></p> <p><b>044.1</b> The Internal Auditor's Audit Report for 2020/21 was noted.</p> <p><b>044.2</b> It was agreed by the majority, with one abstention, to approve and sign the Annual Governance Statement 2020/21. The Chairman signed the statement.</p> <p><b>044.3</b> It was agreed by the majority, with one abstention, to approve and sign the Accounting Statements for 2020/21. The Chairman signed the statement.</p> <p><b>044.4</b> It was agreed by the majority, with one abstention, that the Clerk draft the Ideford Parish Council Risk Assessment, as suggested by the internal auditor.</p>									
<b>045/21</b>	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>045.1</b> Balance of Accounts as of 30<sup>th</sup> April 2021 was £13,213.57.</p> <p><b>045.2</b> It was proposed by Cllr D Fox, seconded by Cllr H Bellamy, and agreed by all that the bank reconciliation April 2021 be signed by the Chair.</p> <p><b>045.3 To request approval for BACS Payments</b></p> <p>It was agreed by all to approve the following invoices for payment.</p> <table border="1"> <tr> <td>£55.00</td> <td>Penny Clapham</td> <td>Internal Audit Fee</td> </tr> <tr> <td>£151.20</td> <td>Community Heartbeat</td> <td>Defibrillator Support</td> </tr> <tr> <td>£358.20</td> <td>Came &amp; Company</td> <td>Insurance Renewal</td> </tr> </table> <p><b>045.4</b> To provide a Legal and Administrative update: Operation London Bridge (is the plan for what will happen in the UK following the death of a senior national figure) has issued a new advice pack.</p>	£55.00	Penny Clapham	Internal Audit Fee	£151.20	Community Heartbeat	Defibrillator Support	£358.20	Came & Company	Insurance Renewal
£55.00	Penny Clapham	Internal Audit Fee								
£151.20	Community Heartbeat	Defibrillator Support								
£358.20	Came & Company	Insurance Renewal								
<b>046/21</b>	<p><b>TO AGREE TO HOLD A PART TWO MEETING</b></p> <p>It was proposed by Cllr D Fox and seconded by Cllr A Carter-Woodwork, with a further two in favour and one against, to hold a part two meeting to discuss a Code of Conduct complaint.</p>									
<b>047/21</b>	<p><b>DATE OF NEXT MEETING- Thursday 10<sup>th</sup> June 2021.</b></p> <p>This part of the meeting closed at 8:18 pm</p>									
	<p><b>PART TWO MEETING (Closed to public and press)</b></p>									
<b>048/21</b>	<p><b>TO DISCUSS CODE OF CONDUCT COMPLAINT</b></p> <p>Due to Cllr P Jervis walking out, this part of the meeting did not take place.</p>									

**The Chairman closed the meeting at 8:45**

**Signed:**

**Dated:**

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## **Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 10<sup>th</sup> June 2021 at 7.00pm**

Juliette Thompson

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday 4<sup>th</sup> June 2021

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

## IDEFORD PARISH COUNCIL

**Minutes of the Ideford Parish Council Meeting held in the village hall on 10<sup>th</sup> June 2021 at 7:00pm**

Present:	Cllr David Fox - Chair Cllr Angie Carter-Woodwork Cllr H Bellamy Cllr M Crispin	Cllr J Gardner (from item 050/21) Cllr T Hill (from item 050/21)
In Attendance	Cllr R Peart (DCC)	Mrs J Thompson - Clerk Eleven members of the public

Item (a)	Discussion and Decisions (b)
<b>049/21</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chair opened the meeting at 7:01pm. There were no apologies.
<b>050/21</b>	<b>CO-OPTION OF NEW COUNCILLORS</b> As four residents applied for two Cllr vacancies and no election was requested, the parish council voted as followed: First round: Mr Jim Gardner received four votes. Mr Tom Hill received three votes. Mrs Jenna Bryant received two votes. Mr James French received three votes. Second round, after eliminating Mrs Jenna Bryant: Mr Tom Hill received three votes. Mr James French received two votes. Therefore, Mr Jim Gardner and Mr Tom Hill were co-opted onto the Parish Council. Cllr J Gardner and Cllr T Hill signed the Declaration of Acceptance of Office and joined Ideford Parish Council.
<b>051/21</b>	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr H Bellamy, and agreed by all to accept the minutes of the meeting of Thursday 20 <sup>th</sup> May 2021 as a true and accurate record.
<b>052/21</b>	<b>DECLARATION OF INTERESTS</b> None
<b>053/41</b>	<b>PUBLIC PARTICIPATION</b> The Parish Council thanked Cllr P Jervis (who was not at the meeting), for removing the flag that he had been flying.
<b>054/21</b>	<b>REPORTS</b> <b>County Councillor Ron Peart</b> Cllr R Peart informed all of his offer to fund the purchase of a new projector from his Community Fund, which was appreciated by the Parish Council. Cllr T Hill asked for an update on the completion of the A380 roadworks and Cllr R Peart replied that they were close to finishing. Cllr A Carter-Woodwork commented on the poor work by Skanska in repairing potholes. Cllr R Peart reported that a new company was to take over from Skanska and indicated that country lanes are not given priority when it comes to repairing potholes. Furthermore, the repairs are not of the same standard as on main roads. <b>District Councillor Beryl Austen (read by the Chairman)</b> Teignbridge's Covid-19. Hardship Fund is still available to help local people who have been affected by the pandemic and who have run out of cash to meet requirements. The fund is available to help anyone whose income has been directly affected by Covid19 with payment of council tax arrears. A Planning application has now been proposed for a 5km trail between the Passage House Inn to La Moche Maurice Walk, Bishopsteignton as part of the trail. This trail will also extend to the junction near Morrisons supermarket in Teignmouth. Work has now started on the £4.5 million scheme from Forches Cross to the A383 at Hele Park, and construction work is to take nine months. with most of the work off the local road network so expected to cause little disruption to traffic. Continuing its commitment to address climate change the Council has now employed a climate change officer. Councillor Colin Parker, newly retired, of Buckland and Milber has been elected as Chairman of the Council for 20/21. As with town and parish council Meetings from now on for Teignbridge Full Council and committees will be face to face unless altered by Government. <b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce:</b> No report

055/21	<p><b>PARISH MATTERS</b></p> <p><b>055.1</b> To discuss and agree works on the oak tree and surrounding area: Cllr A Carter-Woodwork met with a contractor, who has submitted a quote for £310, based on the report from Dart Tree Care. The same contractor has also submitted a quote of £300 per annum (which equates to £25 per cut) for cutting the remaining grass by the oak tree. This price will be held for two years. It was proposed by Cllr A Carter-Woodwork, seconded by Cllr H Bellamy, and agreed by the majority (with one abstention) to accept both quotes, but as payment in advance for six months of grass cutting was queried, Clerk will try to negotiate a better arrangement.</p> <p><b>055.2</b> Following a letter of complaint sent to Karen Trickey, Monitoring Officer at Teignbridge District Council on 22<sup>nd</sup> March 2021, from Mr Leonard Fowell, regarding comments made by Cllr Paul Jervis during the public participation section of the parish council meeting of 11<sup>th</sup> March 2021, the Monitoring Officer made several suggestions, including one where the Parish Council apologise to Mr Fowell. It was subsequently proposed that the Parish Council apologise to Mr Fowell for allowing Cllr P Jervis's comments to go unchallenged and not reminding him of his obligations under the Code of Conduct. After thorough discussion, this was agreed. The apology does not take into account any personal apology from Cllr P Jervis.</p> <p><b>055.3</b> The Parish Council noted the training session on conduct issues is due to take place immediately before the July meeting. It was hoped that all Cllrs would attend and take full advantage of this opportunity.</p> <p>Cllr R Peart mentioned that an attendance record for each councillor may be useful for Ideford and this was supported.</p>			
056/21	<p><b>PLANNING</b></p> <p><b>056.1</b> There were no planning applications to consider:</p> <p><b>056.2</b> To note planning decision: 21/00815/NPA – Barn, Bowden Lane, Ideford Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO change of use of agricultural building to a dwelling. Grant of request for Prior Approval.</p> <p><b>042.3</b> Planning Enforcement Higher Colleybrook, Fore Street, Ideford The TDC Planning Committee is recommending to resolve to serve an Enforcement Notice to cease using the caravan for residential purposes and remove the caravan from the land.</p>			
057/21	<p><b>CONCERNS RAISED BY PARISHIONERS</b></p> <p>This section will be used to discuss concerns passed to Cllr by parishioners.</p>			
058/21	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>058.1</b> Balance of Accounts as of 31<sup>st</sup> May 2021 was £12,649.17.</p> <p><b>058.2</b> It was proposed by Cllr D Fox, seconded by Cllr A Carter-Woodwork, and agreed by all that the bank reconciliation May 2021 be signed by the Chair.</p> <p><b>058.3 To request approval for BACS Payments</b> It was proposed by Cllr H Bellamy, seconded by Cllr M Crispin and agreed by all to approve the following invoices for payment.</p> <table border="1" data-bbox="235 1544 1475 1589"> <tr> <td>£12.00</td> <td>Ideford Village Hall</td> <td>Hall Hire May</td> </tr> </table> <p><b>058.4 To provide a Legal and Administrative update:</b> The Clerk will draft a Parish Council Risk Assessment, as suggested by the Internal Auditor. Clerk to find out if the Parish News would be happy publishing the minutes to Parish Council meetings. Future agendas to show that public participation is limited to 15 minutes, although the Chairman has the discretion to extend this time if needed. Also, Concerns Raised by Parishioners is to be for Cllrs to report and not the public. Unfortunately, the proposed upgrade to the planning page of the website cannot go ahead as the TDC planning portal does not support the technology required.</p>	£12.00	Ideford Village Hall	Hall Hire May
£12.00	Ideford Village Hall	Hall Hire May		
059/21	<p><b>DATE OF NEXT MEETING- Thursday 8<sup>th</sup> July 2021.</b> The meeting closed at 8:15 pm</p>			

Signed:

Dated:

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 8<sup>th</sup> July 2021 at 7.00pm

### 060/21 WELCOME AND APOLOGIES FOR ABSENCE

### 061/21 MINUTES OF THE LAST MEETING

Minutes of the meeting held on Thursday 10<sup>th</sup> June 2021 to be agreed and signed.

### 062/21 DECLARATION OF INTERESTS

### 063/21 PUBLIC PARTICIPATION (15 Minutes Allowed)

### 064/21 REPORTS:

County Councillor	District Councillor	Neighbourhood Beat Manager
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### 065/21 PARISH MATTERS:

- 065.1 To discuss Environment Bill / Wildlife Warden /hedge and tree cutting during nesting season.
- 065.2 To give an update on the Oak tree maintenance and grass cutting.
- 065.3 To discuss complaint received regarding motorised vehicles using Muddy Bottom.
- 065.4 To discuss potholes, road repairs, parking issues and narrow roads.
- 065.5 To discuss and agree the Parish Council's response to the Teignbridge Local Plan Consultation.
- 065.6 To discuss and agree the extra cost of publishing the minutes in the Parish News.
- 065.7 To provide feedback on recent Councillor training and discuss future needs.

### 066/21 PLANNING:

#### 066.1 To consider planning applications:

None

#### 066.2 To note planning decisions:

None

#### 066.3 Planning Enforcement:

Higher Colleybrook, Fore Street, Ideford

Teignbridge District Council will be issuing an enforcement notice for the unauthorised caravan.

### 067/21 CONCERN RAISED BY PARISHIONERS

### 068/21 CLERK'S REPORT AND FINANCE:

- 068.1 Balance of accounts and approval and signature of the monthly bank reconciliation for June 2021.
- 068.2 To request approval for BACS payments.
- 068.3 To present the quarterly update.
- 068.4 To provide a legal and administrative update.

### 069/21 DATE OF NEXT MEETING - Thursday 9<sup>th</sup> September 2021. No meeting in August.

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday 2<sup>nd</sup> July 2021

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

## IDEFORD PARISH COUNCIL

**Minutes of the Ideford Parish Council Meeting held in the village hall on 8<sup>th</sup> July 2021 at 7:00pm**

Present:	Cllr David Fox - Chair Cllr Angie Carter-Woodwork Cllr H Bellamy Cllr M Crispin	Cllr J Gardner Cllr T Hill
In Attendance	Cllr R Peart (DCC) Cllr B Austen (TDC)	Mrs J Thompson - Clerk Six members of the public

Item (a)	Discussion and Decisions (b)
<b>060/21</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chairman opened the meeting at 7:06pm. No apologies were received. The Chairman reminded all present to sign in or use the app to check in.
<b>061/21</b>	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr T Hill, and agreed by all to accept the minutes of the meeting of Thursday 10 <sup>th</sup> June 2021 as a true and accurate record.
<b>062/21</b>	<b>DECLARATION OF INTERESTS</b> None
<b>063/41</b>	<b>PUBLIC PARTICIPATION</b> A resident asked why they were being told to remove their caravan when there was a need for affordable housing in the area and they felt this provided for that need. The resident was told that the caravan was unlawful and TDC were now dealing with the matter. The same resident asked for an apology from the PC for stopping the work they were carrying out on the footpath next to their land. The resident was told that permission was needed for work to be carried out on a public footpath. A full report re the footpath was given online and minuted at the meeting of April 8th. Both matters are in the hands of enforcement at Teignbridge and nothing will be gained in discussing the subject further at this time. Residents voiced their agreement to publishing the PC minutes in the Parish News (item 065.6).
<b>064/21</b>	<b>REPORTS</b> <b>County Councillor Ron Peart:</b> Traffic signal replacement works, Exeter Road / Ley Lane Junction, Kingsteignton On an annual basis we undertake replacement schemes at traffic signal sites throughout the county with the aim of replacing sites that are beyond their design life (15 years), in poor condition with often limited scope for maintenance due to availability of spares etc. This year (amongst others) we are preparing a scheme to replace the signals at the above junction. The intended works involve the replacement of all equipment and any changes necessary to the ducting required to achieve this. The new equipment will be modern LED Extra Low Voltage equipment as is now standard, which brings improvements from both power consumption and safety points of view. The work is programmed to take place towards the end of the year. Where possible we aim to undertake as much of the civils works as possible with the existing permanent signals in place in order to have minimum effect on pedestrian and traffic, and some works may have to be completed in the evening as appropriate. There will however have to be a period of time where the permanent signals are removed so that the new equipment can be installed, and during this time temporary signals will be used. We would aim to keep this period to a minimum. Cllr T Hill reported that tarmac used on the A380 repairs was poor quality as pits were already beginning to appear. Cllr R Peart said he would inform DCC Highways. <b>District Councillor Beryl Austen:</b> Teignbridge now has a five year strategy to plant trees to help to combat climate change by removing carbon and storing oxygen back into the air. The strategy is to increase the tree canopy by at least 3 per cent over the five year project focusing on land which the council owns. Teignbridge is now back to normal meetings for full council and committees. The next Full Council meeting of the Council will be on the 20th Sept. I attend Licensing and Regulatory meetings which deal with taxi licenses, tree preservation orders and licensed premises, and have been to several

	<p>training sessions as we return to normal, as over the past year there have been changes, especially to planning.</p> <p>A committee meeting of the council on 13th July will be looking at jobs and the economy of Teignbridge and how best to re-engage our district and return to pre-pandemic times and even improve on those economic situations.</p> <p><b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce:</b> read by the Clerk.</p> <p>Apologies, for the lack of information last month, however as you are all aware we were heavily committed with the 'G7' Summit.</p> <p>Moving forward, I have compiled a monthly newsletter/gazette that is packed with 38 pages of very useful information, guidance on reporting, signposting to partner agencies, monthly themes etc, etc...</p> <p>This newsletter/gazette will be issued monthly and I am hoping that you can share it is widely as possible whether that be via email to others or sharing on social media platforms.</p> <p>You will notice in the monthly newsletter/Gazette that we are looking for volunteers for the following:</p> <ol style="list-style-type: none"> <li>1. Farm Watch Coordinators</li> <li>2. Horse Watch Coordinators</li> <li>3. Boat Watch Coordinators</li> </ol> <p>If anyone is interested, please ask them to make any enquiries and contact through me.</p> <p>Finally, could we please start looking at suitable dates for PACT meetings. I am proposing we make attempts to resume again in August 2021. With that in mind, please see some dates to consider below. Both Saul and I, would like to assign a couple hours at the designated venue/meeting place and then remain within the community after that simply to engage with the community and show a presence. As you are all aware, we made considerable strides with getting PACT meetings up and running again prior to the restrictions imposed by COVID-19.</p>
065/21	<p><b>PARISH MATTERS</b></p> <p><b>065.1</b> Dominic Morby and Robin Aaronson were welcomed as the new wildlife wardens for the parish. Robin indicated that this was a fluid role and they would be inviting feedback from residents, particularly focusing on care for the hedgerows, and monitoring wildlife.</p> <p>ACT will provide training at no charge. Future projects in the parish may need funding and the PC all agreed to support these projects.</p> <p><b>065.2</b> Tim Coleridge has started maintenance work on the village oak tree and surrounding land. Cllrs agreed that a good job was being done.</p> <p><b>065.3</b> A complaint had been received from a resident about motorised vehicles using Muddy Bottom Bridle Path. Another resident stated that they, too, had heard the vehicles, but felt that it was not happening often enough to warrant a complaint. It was also thought that it could be legitimate users: farmers accessing fields, for example. If more complaints were received, then further action would be taken.</p> <p><b>065.4</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr D Fox and agreed by all to pursue the Road Warden Scheme from DCC Highways, which would enable the PC and any volunteers to repair potholes themselves. DCC would insure those in the scheme and provide both funding and training.</p> <p><b>065.5</b> The PC decided to submit the following response for the TDC Local Plan Consultation:</p> <p>Ideford Parish Council would ask developers to consider the impact any future development will have on the environment and address the need to tackle climate change issues.</p> <p>They also note that the plan does not include any innovative solutions to deal with traffic and transport management: in particular the need to provide better public transport. As usual, sustainability following house building is always a step behind.</p> <p><b>065.6</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr J Gardner and agreed by all to ask the Parish News to publish the minutes of the Parish Council meetings and to pay 100% of the extra costs incurred.</p> <p><b>065.7</b> Cllrs discussed the training they had received from TDC's Karen Trickey and Sarah Selway: they thought it had been interesting and informative and looked forward to the return of face-to-face training.</p>
066/21	<p><b>PLANNING</b></p> <p><b>066.1</b> There were no planning applications to consider.</p> <p><b>066.2</b> There were no planning decisions to note.</p> <p><b>066.3</b> Planning Enforcement</p> <p>Higher Colleybrook, Fore Street, Ideford</p> <p>Teignbridge District Council will be issuing an enforcement notice for the unauthorised caravan.</p>
067/21	<p><b>CONCERN RAISED BY PARISHIONERS TO COUNCILLORS</b></p>

	None												
068/21	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>068.1</b> The monthly bank reconciliation for June 2021 was agreed by all and signed by the Clerk and the Chairman.</p> <p><b>068.2 To request approval for BACS Payments</b></p> <p>It was proposed by Cllr D Fox, seconded by Cllr A Carter-Woodwork, and agreed by all to approve the following invoices for payment.</p> <table border="1"> <tr> <td>£15.00</td> <td>Ideford Village Hall</td> <td>Hall Hire June</td> </tr> <tr> <td>£323.64</td> <td>Teignbridge District Council</td> <td>Emptying of Dog Bin</td> </tr> <tr> <td>£13.77</td> <td>DALC</td> <td>Good Councillors Guide</td> </tr> <tr> <td>£882.97</td> <td>Mrs J Thompson</td> <td>Salary, Mileage &amp; Expenses</td> </tr> </table> <p><b>068.3</b> The Clerk presented the quarterly budget to the council – there were no questions asked.</p> <p><b>068.4 To provide a Legal and Administrative update:</b></p> <p>The Clerk presented the draft Parish Council Risk Assessment which will be put on the agenda for adoption at the next meeting.</p>	£15.00	Ideford Village Hall	Hall Hire June	£323.64	Teignbridge District Council	Emptying of Dog Bin	£13.77	DALC	Good Councillors Guide	£882.97	Mrs J Thompson	Salary, Mileage & Expenses
£15.00	Ideford Village Hall	Hall Hire June											
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£13.77	DALC	Good Councillors Guide											
£882.97	Mrs J Thompson	Salary, Mileage & Expenses											
069/21	<p><b>DATE OF NEXT MEETING-</b> Thursday 9<sup>th</sup> September 2021. No meeting in August.</p> <p>The meeting closed at 8:29 pm</p>												

**Signed:**

**Dated:**

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 12<sup>th</sup> August 2021 at 7.00pm

### 070/21 WELCOME AND APOLOGIES FOR ABSENCE

### 071/21 MINUTES OF THE LAST MEETING

Minutes of the meeting held on Thursday 8<sup>th</sup> July 2021 to be agreed and signed.

### 072/21 DECLARATION OF INTERESTS

### 073/21 PUBLIC PARTICIPATION (15 Minutes Allowed)

### 074/21 PARISH MATTERS:

074.1 To discuss and agree options for co-option.

### 075/21 PLANNING:

#### 075.1 To consider planning applications:

21/01638/NPA – The Dairy, Fore Street, Ideford

Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into one residential dwelling.

21/01628/FUL – The Dairy, Fore Street, Ideford

New dwelling and associated works

21/01494/FUL – Ideford Millennium Green, Fore Street, Ideford

Proposed new storage building to replace existing shipping container

#### 075.2 To note planning decisions:

20/01831/LBC – The Mill Cottage, Ideford

Rebuilding collapsed wingwall and installation of new concrete apron

Grant of conditional consent

### 076/21 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS

### 077/21 FINANCE:

077.1 To request approval for BACS payments.

### 078/21 DATE OF NEXT MEETING - Thursday 9<sup>th</sup> September 2021.

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday 6<sup>th</sup> August 2021

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

# IDEFORD PARISH COUNCIL

**Minutes of the Ideford Parish Council Meeting held in the village hall on 12<sup>th</sup> Aug 2021 at 7:00pm**

Present:	Cllr David Fox - Chair Cllr Angie Carter-Woodwork Cllr H Bellamy Cllr M Crispin	Cllr J Gardner
In Attendance	Cllr R Peart (DCC)	Mrs J Thompson - Clerk Four members of the public

Item (a)	Discussion and Decisions (b)						
<b>070/21</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chairman opened the meeting at 7:04pm. Apologies were received from Cllr T Hill						
<b>071/21</b>	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr D Fox, and agreed by all to accept the minutes of the meeting of Thursday 8 <sup>th</sup> July 2021 as a true and accurate record.						
<b>072/21</b>	<b>DECLARATION OF INTERESTS</b> Cllr M Crispin for planning applications 21/01638/NPA and 21/01628/FUL						
<b>073/41</b>	<b>PUBLIC PARTICIPATION</b> Regarding TDC's enforcement of The Caravan at Higher Colleybrook, a member of the public informed the PC that the stated dates of occupation were incorrect.						
<b>074/21</b>	<b>PARISH MATTERS</b> <b>074.1</b> The PC has one Cllr vacancy, which TDC has confirmed can be filled by co-option. It was agreed to advertise this vacancy in the September Parish News, with a view to interviewing and possible co-option at the October meeting.						
<b>075/21</b>	<b>PLANNING</b> <b>075.1</b> To consider the following planning applications: 21/01638/NPA – The Dairy, Fore Street, Ideford Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into one residential dwelling. Cllrs had no objections to this classic infill proposal. They noted that a thorough flood risk report had already been completed by the applicant / agent and stated that they have fully supported this application all along. 21/01628/FUL – The Dairy, Fore Street, Ideford New dwelling and associated works Cllrs fully supported this modest development. 21/01494/FUL – Ideford Millennium Green, Fore Street, Ideford Proposed new storage building to replace existing shipping container All Cllrs were fully supportive of the proposed improvement. <b>075.2</b> To note the following planning decisions: 20/01831/LBC – The Mill Cottage, Ideford Rebuilding collapsed wingwall and installation of new concrete apron Grant of conditional consent						
<b>076/21</b>	<b>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS</b> Concerns had been raised about a blue van parked at Longthorn, but it was believed that the van had now moved on.						
<b>077/21</b>	<b>CLERK'S REPORT AND FINANCE</b> <b>077.2 To request approval for BACS Payments</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr D Fox, and agreed by all to approve the following invoices for payment.						
	<table border="1" style="width: 100%;"> <tr> <td style="width: 33%;">£310.00</td> <td style="width: 33%;">Tim's Garden Maintenance</td> <td style="width: 33%;">Oak Tree Works</td> </tr> <tr> <td>£15.00</td> <td>Ideford Village Hall</td> <td>Venue Hire</td> </tr> </table>	£310.00	Tim's Garden Maintenance	Oak Tree Works	£15.00	Ideford Village Hall	Venue Hire
£310.00	Tim's Garden Maintenance	Oak Tree Works					
£15.00	Ideford Village Hall	Venue Hire					
<b>078/21</b>	<b>DATE OF NEXT MEETING-</b> Thursday 9 <sup>th</sup> September 2021. The meeting closed at 7:32 pm						

**Signed:**

**Dated:**

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 9<sup>th</sup> September 2021 at 7.00pm

### 079/21 WELCOME AND APOLOGIES FOR ABSENCE

### 080/21 MINUTES OF THE LAST MEETING

Minutes of the meeting held on Thursday 12<sup>th</sup> August 2021 to be agreed and signed.

### 081/21 DECLARATION OF INTERESTS

### 082/21 PUBLIC PARTICIPATION (15 Minutes Allowed)

### 083/21 REPORTS:

County Councillor	District Councillor	Neighbourhood Beat Manager
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### 084/21 PARISH MATTERS:

- 084.1 To note the resignation of Paul Jervis.
- 084.2 To discuss concerns over the closure of the A380 slip road.
- 084.3 To discuss and agree any solutions to parking concerns in the village.
- 084.4 To agree to adopt the Parish Council Risk Assessment.
- 084.5 To receive an update from the Wildlife Wardens.

### 085/21 PLANNING:

None

### 086/21 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS:

- 086.1 To discuss the need for a disabled parking space in the village.
- 086.2 To discuss and note any Tree Preservation Orders on the Millennium Green.
- 086.3 To discuss and agree the need for an ash dieback report for the village.

### 087/21 CLERK'S REPORT AND FINANCE:

- 087.1 Balance of accounts and approval and signature of the monthly bank reconciliation for July and August 2021.
- 087.2 To request approval for BACS payments.
- 087.3 To request items for the 2022 – 2023 precept.
- 087.4 To provide a legal and administrative update.

### 088/21 DATE OF NEXT MEETING - Thursday 14<sup>th</sup> October 2021.

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday 3<sup>rd</sup> September 2021

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

# IDEFORD PARISH COUNCIL

**Minutes of the Ideford Parish Council Meeting held in the village hall on 9<sup>th</sup> Sept 2021 at 7:00pm**

Present:	Cllr David Fox - Chair Cllr Angie Carter-Woodwork Cllr H Bellamy Cllr M Crispin	Cllr J Gardner Cllr T Hill
In Attendance	PC C Orchard PCSO S Bunce	Mrs J Thompson - Clerk Four members of the public

Item (a)	Discussion and Decisions (b)
079/21	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chairman opened the meeting at 7:00 pm. Apologies were received from Cllr B Austen, Cllr R Peart and R Aaronson.
080/21	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr M Crispin, and agreed by all that were present at the meeting to accept the minutes of the meeting of Thursday 12 <sup>th</sup> August 2021 as a true and accurate record.
081/21	<b>DECLARATION OF INTERESTS</b> None
082/21	<b>PUBLIC PARTICIPATION</b> Clerk to request that the verges leading to the bus stops on both sides of the A380 are cut. Clerk will also request notification of when the southbound works are due to commence on the A380; and if the bus stop will be closed as it was on the northbound side. It was requested that a complaint be submitted to Devon County Council (or the contractors working on the A380), about the poor traffic management.
083/21	<b>REPORTS</b> <b>District Councillor Beryl Austen:</b> read by the Chairman. Teignbridge is supporting Devon County Council and NHS Devon to do everything it can to slow down the increase in infections and help protect vulnerable communities from the impact of this rise. Teignbridge is also running a zoom ecology workshop for town and parish councils focusing on safeguarding wildlife throughout the district. This will be held on 14th October 10.30 to 1pm and one place will be reserved for every town and parish council. Town and Parish Councils are invited to nominate people in their communities who throughout the pandemic who are deserving of a formal letter of thanks from the Chair of the District. Although some council services, such as waste collection, can be delayed for 24 -48 hours the district is maintaining its services but have ten vacancies for HGV driver vacancies and welcome applications from interested people with HGV licences. Teignbridge is hoping to be able to offer accommodation to Afghan citizens who have worked with our forces and organisations particularly where there is support for these people and landlords are prepared to make properties available. Teignbridge continues to hold meetings face to face but for safety reasons Full Council meetings will be held at the Racecourse where there is sufficient space to safely distance councillors and provide adequate protection. <b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce:</b> Monthly crime report/figures for the month of August 2021. Crimes Recorded – 01/08/2021 to 31/08/2021

Offence	Recorded Crime 01/08/2021 to 31/08/2021	Recorded Crime 01/08/2020 to 31/08/2020	Recorded Crime % Difference
Violence without injury	1	0	-
Stalking and Harassment	0	1	- 100%
All Other Theft Offences	1	1	0%
Public Order Offences	1	0	-
<b>Total</b>	<b>3</b>	<b>2</b>	<b>50%</b>
Incident Category	Incidents 01/08/2021 to 31/08/2021	Incidents 01/08/2020 to 31/08/2020	Incidents % Difference

	Crime recorded	0	1	- 100%						
	Public Safety	2	2	0%						
	Transport	6	5	20%						
	<b>Total</b>	<b>8</b>	<b>8</b>	<b>0%</b>						
	PC Orchard gave an update community speed watch and informed all that the monthly newsletter was available to view on the parish council website.									
<b>084/21</b>	<b>PARISH MATTERS</b>									
	<b>084.1</b> The resignation of Paul Jervis was noted.									
	<b>084.2</b> Numerous concerns were raised about the latest closure of the A380. The PC wished to thank Cllr R Peart for working hard to gather details about dates and times of the road closures, which are greatly affecting residents. It was proposed by Cllr A Carter-Woodwork, seconded by Cllr D Fox and agreed by all to write a formal letter of complaint to Highways and the contractors; and to invite them to a PC meeting for discussion on how planned roadworks could cause less adverse impact.									
	<b>084.3</b> It was agreed to carry out a campaign of leaflets and regular notices in the Parish News reminding residents to park sensibly, particularly regarding leaving access for larger vehicles. A village car-park was suggested; and it was noted that this was mentioned in the village plan.									
	<b>084.4</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr T Hill and agreed by all to adopt the Parish Council Risk Assessment. The assessment was signed by the Chairman.									
	<b>084.5</b> Wildlife warden report:									
	1. Both have completed Module 1 introduction training with the Climate Change team.									
	2. Booked on next module, leading workshops/ Group activities and completing risk assessments.									
	3. Currently considering how to commence a Village Wildlife Survey and if any resident reading minutes has ideas, we would welcome to hear from you.									
	4. Completed Wildflower seed collection on a farm in Chudleigh with some identification training.									
	5. Rob booked on "Biodiversity net gain" in October, which is, "leave the environment in a better state than we found it". This was outlined in earlier Councillor Report.									
<b>085/21</b>	<b>PLANNING</b>									
	None									
<b>086/21</b>	<b>CONCERN RAISED BY PARISHIONERS TO COUNCILLORS</b>									
	<b>086.1</b> The need for a disabled parking space in the vicinity of the village hall will be discussed at the next village hall meeting.									
	<b>086.2</b> Concern was raised about the protection of the oak tree on the Millennium Green after it was discovered that it did not have a TPO. Cllr T Hill (M Green trustee) said that the trustee's role was to protect the tree and that the cost, administration and restriction involved with TPO's was not justified. It was noted that none of the trees on the Millennium Green had TPOs; and that the trees recently cut down were not on the M Green, but the property bordering it.									
	<b>086.3</b> Clerk to find out if TDC could carry out an ash dieback report in the village.									
<b>087/21</b>	<b>CLERK'S REPORT AND FINANCE</b>									
	<b>087.1</b> The balance of accounts at 31 <sup>st</sup> August 2021 was £11,329.24.									
	The bank reconciliations for July & Aug were agreed by all and signed by the Clerk and the Chairman.									
	<b>087.2 To request approval for BACS Payments</b>									
	It was proposed by Cllr A Carter-Woodwork, seconded by Cllr D Fox, and agreed by all to approve the following invoices for payment.									
	<table border="1"> <tr> <td>£51.71</td> <td>NALC Eventbrite</td> <td>Training</td> </tr> <tr> <td>£9.00</td> <td>Ideford Village Hall</td> <td>Hire</td> </tr> </table>				£51.71	NALC Eventbrite	Training	£9.00	Ideford Village Hall	Hire
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	<b>087.3</b> The Clerk requested any items to be included in the 2022 – 2023 budget and precept.									
	<b>087.3 To provide a legal and administrative update:</b>									
	The date of the next PACT meeting is Wednesday 22 <sup>nd</sup> September 2021 2-4pm at The Village Hall.									
	Clerk to source a projector costing in the region of £300 - £400.									
	Clerk to purchase a gavel for use at parish council meetings.									
	Clerk informed all that she would be starting CiLCA in October 2021.									
<b>088/21</b>	<b>DATE OF NEXT MEETING-</b> Thursday 14 <sup>th</sup> October 2021. Advance apologies received from Cllr A Carter-Woodwork. The meeting closed at 8:09 pm									

**Signed:**

**Dated:**

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

**Agenda for the Meeting of Ideford Parish Council  
to be held at the Village Hall, Ideford on Thursday 14<sup>th</sup> October 2021 at 7.15pm**

20/00008/FUL – Town Farm Court, Ideford  
Proposed construction of one self-build affordable bungalow  
Grant of conditional planning permission

096.3 Planning Enforcement:  
To receive any updates on outstanding planning enforcement issues.

**097/21 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS:**

097.1 To discuss and agree starting a 'Sustainable Ideford' scheme.

**098/21 CLERK'S REPORT AND FINANCE:**

098.1 Balance of accounts and approval of the monthly bank reconciliation for September 2021.  
098.2 To request approval for BACS payments.  
098.3 To receive the quarterly budget.  
098.4 To request any items for the 2022 – 2023 budget and precept.  
098.5 To provide a legal and administrative update.

**099/21 DATE OF NEXT MEETING** - Thursday 11<sup>th</sup> November 2021.

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320 Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk) Date: Friday 8<sup>th</sup> October 2021

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

## IDEFORD PARISH COUNCIL

**Minutes of the Ideford Parish Council Meeting held in the village hall on 14<sup>th</sup> Oct 2021 at 7:15pm**

Present:	Cllr David Fox - Chair Cllr H Bellamy Cllr M Crispin Cllr J Gardner	Cllr T Hill Cllr M Batting (from 090/21)
In Attendance	Cllr R Peart	Mrs J Thompson - Clerk Twelve members of the public

Item (a)	Discussion and Decisions (b)	
089/21	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chairman opened the meeting at 7:15 pm. Apologies were received from Cllr A Carter-Woodwark and Cllr B Austen.	
090/21	<b>CO-OPTION OF A NEW COUNCILLOR</b> It was unanimously voted to co-opt Mr Michael Batting. Mr Batting signed the Declaration of Acceptance of Office and was welcomed to the Parish Council.	
091/21	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr T Hill, seconded by Cllr H Bellamy and agreed by all to accept the minutes of the meeting of Thursday 9 <sup>th</sup> September 2021 as a true and accurate record.	
092/21	<b>DECLARATION OF INTERESTS</b> None	
093/21	<b>PUBLIC PARTICIPATION</b> A resident was directed to the DCC 'Report a Problem' page to report overhanging vegetation in Little Haldon.	
094/21	<b>REPORTS</b> <b>District Councillor Beryl Austen:</b> read by the Chairman. I attended the Full Council of the District at the Racecourse last week. The meeting was the subject of unfortunate behaviour by a NASN member which has been widely reported. It is anticipated that this matter will be dealt with further by the appropriate committee. Members of the Council have been directed not to attend the Council Offices except when attending meetings in order to maintain security of health for staff. Also, to wear masks until seated. There has been discussion from some of the 47 councillors about having visual meetings extended due to the highest level of cases last week in Teignbridge, Exeter and East Devon. Teignbridge landlords are being offered free training to help them fully understand the complex business of letting property. Contact Teignbridge for a place. October 1st is the day from which dogs can now be exercised on beaches in the district. The dog regulations regarding other matters are currently being reviewed. Due to safety concerns traffic lights are being installed at Newbridge in Chudleigh Knighton starting on Sunday 10th October to be completed by 6th November. Diversions will be in place. There has been some reaction to the decision to give staff an extra day's leave as a thank you for work added to their tasks because of Covid at an estimated cost of £50k. The Chairman of the Council has been writing letters of thanks to people in the district who have given help to others during the difficult period of the pandemic.	
095/21	<b>PARISH MATTERS</b> <b>095.1</b> As of Monday 18 <sup>th</sup> evening / Tuesday 19 <sup>th</sup> October, it is believed that the northbound slip road for Ideford may be opened. The Ideford bus stop may be operational at this time. All traffic may be travelling on the northbound carriageway. The southbound Ideford dip junction may however be closed at this time and may not re-open until Monday 15 <sup>th</sup> November (weather dependant). The Olchard turning may also be closed, as traffic will not be able to cross the carriageway. Both the B3192 and B3195 will continue to be open throughout. Cllr R Peart has informed DCC Highways of the disruption caused to Ideford residents over the closure of the A380. <b>095.2</b> The 2022 meeting dates were noted and agreed. <b>095.3</b> It was decided that if Cllrs were unable to attend meetings, but had questions or items that they needed raising, then the Chair would speak on their behalf and report back to them.	

	<p><b>095.4</b> It was agreed that the PC would investigate further the taking part in planting a tree for The Queen's Green Canopy initiative and a piece will be put in the Parish News requesting suggestions on species and location.</p> <p><b>095.5 Wildlife Wardens update:</b></p> <p><b>Wildlife survey</b> Work on the questionnaire is in hand. The aim is to distribute it with the December Parish Magazine.</p> <p><b>Levelling up via Biodiversity</b> (NALC meeting) booked to attend and feedback will follow next month.</p> <p><b>Metaldehyde slug pellets</b> Use is banned from March next year. Consideration to be given to a scheme for gardeners to hand in old stock.</p> <p><b>Wild about Teignbridge</b>, Zoom meeting attended representing the Parish Council. Presentation will be cascaded to PC &amp; they are encouraged to watch as it highlights local success. This covers "connecting to nature, Carbon reductions, Wildlife warden scheme, Nature on our doorstep, Best Practice website for helping Community Action Plans. WW have approached Millenium Green &amp; Village Hall for help to progress Ideford Wildlife Displays. Further Zoom &amp; events planned &amp; booked for ongoing WW knowledge.</p>
096/21	<p><b>PLANNING</b></p> <p><b>096.1</b> The following planning applications were considered:</p> <p>21/02113/FUL – Larcombe Farm, Ideford Erection of new agricultural building for use as a TB isolation unit. It was proposed by Cllr H Bellamy, seconded by Cllr D Fox and agreed by all to support this application. It was noted that the applicant stated that should the agricultural building not be used as a TB isolation unit, it would be used as a storage building for hay/straw.</p> <p>21/01980/HOU – Olchard Cottage, Olchard Erection of an oak framed garden room attached to side elevation. As long as the building met planning regulations then Cllrs were happy to support this. It was proposed by Cllr M Coombes, seconded by Cllr J Gardner and agreed by all (with Cllr D Fox abstaining due to declaring an interest) to support this application.</p> <p>21/01945/HOU – 1 Broadlands, Road from Longthorn Cottage to Royal Oak Inn Outbuilding for storage Cllrs had no issues with this application and were happy to support it. It was proposed by Cllr M Batting, seconded by Cllr H Bellamy and agreed by all to support this application.</p> <p><b>096.2</b> The following planning decisions were noted:</p> <p>21/01638/NPA – The Dairy, Fore Street, Ideford Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into one residential dwelling. Grant of request for prior approval.</p> <p>21/01494/FUL – Ideford Millennium Green, Fore Street, Ideford Proposed new storage building to replace existing shipping container Grant of conditional planning permission</p> <p>20/00008/FUL – Town Farm Court, Ideford Proposed construction of one self-build affordable bungalow Grant of conditional planning permission</p> <p><b>096.3</b> Planning Enforcement:</p> <p>An update had been received regarding Higher Colleybrook: A new entrance, dropped kerb and the Airbnb have been noted.</p> <p>Update from Cllr A Carter-Woodwork (read by the Chairman): I commented on the fact that we had seen no revised plans for the site - TDC replied that the plans being used were correct, drainage issues were being corrected and there was a front entrance already marked on the plans.</p> <p>I said there were now two separate entrances, one main and one to the Airbnb business. TDC are not concerned about these but has contacted the owner to advise them that planning permission is required for the Airbnb use, if it is a separate use of accommodation.</p> <p>The case officer is Gary Crawford, and he can be contacted to discuss concerns, including windows added without permission and the extension of the road running around the site.</p> <p>DCC Highways have confirmed that:</p>

	<p>Higher Colleybrook does not form part of the public highway so the property owner would not need to approach us for permission to install a dropped kerb. There may be restrictions or covenants on their deeds regarding it but I'm afraid as it's private land it's not something that we would be involved in.</p> <p>Gary Crawford will be conducting a site visit to check on the possible planning breach.</p> <p>Cllr H Bellamy informed all that an update on all enforcement issues affecting Ideford is expected.</p>												
<b>097/21</b>	<p><b>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS</b></p> <p><b>97.1</b> Cllr J Gardner informed us of the Sustainable Bishop scheme running in Bishopsteignton; and residents and Cllrs appeared keen for a similar scheme in Ideford. D Morby added that he would be attending a course with the group and will suggest that they contact Ideford.</p>												
<b>098/21</b>	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>098.1</b> The balance of accounts on 30<sup>th</sup> September 2021 was £15,701.03.</p> <p>The bank reconciliation for September was agreed by all and signed by the Clerk and the Chairman.</p> <p><b>098.2 To request approval for BACS Payments</b></p> <p>It was proposed by Cllr T Hill, seconded by Cllr J Gardner, and agreed by all to approve the following payments.</p> <table border="1"> <tr> <td>£9.00</td> <td>Ideford Village Hall</td> <td>September Hire Charge</td> </tr> <tr> <td>£12.00</td> <td>Ideford Village Hall</td> <td>September Hire Charge PACT</td> </tr> <tr> <td>£151.19</td> <td>TEEC</td> <td>Website Hosting and Domain</td> </tr> <tr> <td>£888.11</td> <td>Mrs J Thompson</td> <td>Salary, Mileage and Expenses</td> </tr> </table> <p><b>098.3</b> The Clerk presented the quarterly budget – no questions were asked.</p> <p><b>098.4</b> The Clerk requested any items to be included in the 2022 – 2023 budget and precept.</p> <p><b>098.5 To provide a legal and administrative update:</b></p> <p>The Government has launched their website for The Queen's Platinum Jubilee, which has details of all the ways you can get involved and a map of events across the country.</p> <p>The date of the next PACT meeting is Thursday 21<sup>st</sup> October 2021 2-4pm at The Village Hall.</p>	£9.00	Ideford Village Hall	September Hire Charge	£12.00	Ideford Village Hall	September Hire Charge PACT	£151.19	TEEC	Website Hosting and Domain	£888.11	Mrs J Thompson	Salary, Mileage and Expenses
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<b>099/21</b>	<p><b>DATE OF NEXT MEETING-</b> Thursday 14<sup>th</sup> October 2021. Advance apologies received from Cllr T Hill.</p> <p>The meeting closed at 8:08pm</p>												

**Signed:**

**Dated:**

## IDEFORD PARISH COUNCIL

**Minutes of the Ideford Parish Council Meeting held in the village hall on 11<sup>th</sup> Nov 2021 at 7pm**

Present:	Cllr David Fox - Chair Cllr A Carter-Woodwork Cllr H Bellamy	Cllr J Gardner Cllr M Batting
In Attendance	Cllr R Peart	Mrs J Thompson - Clerk Four members of the public

Item (a)	Discussion and Decisions (b)
<b>100/21</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chairman opened the meeting at 7 pm. Apologies were received from Cllr T Hill, Cllr M Crispin, PC C Orchard and PCSO S Bunce.
<b>101/21</b>	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr M Batting and agreed by all to accept the minutes of the meeting of Thursday 14 <sup>th</sup> October 2021 as a true and accurate record.
<b>102/21</b>	<b>DECLARATION OF INTERESTS</b> None
<b>103/21</b>	<b>PUBLIC PARTICIPATION</b> A resident informed the PC that they had submitted a planning application to remove diseased ash trees at their property: a tree surgeon had inspected the trees and the resident plans to replant.
<b>104/21</b>	<p><b>REPORTS</b></p> <p><b>County Councillor Ron Peart</b> Current works on the A380 The works encompass repairs and surfacing to 6 bridge decks with no works taking place in between. This may give the impression that there is little work happening, as work will be concentrated on the bridge decks. In order to safely get traffic away from work sites a contraflow system has been installed to move traffic from one side of the dual carriageway to the other you need to reduce the length of traffic management as much as possible. The work to the bridge decks requires specialist contractors and it is both more cost effective and quicker to cover a larger area once, rather than a shorter area over a longer period of time. It is our opinion that the general public would prefer us to get the works achieved as quickly as possible to reduce the amount of disruption. The type of work being carried out to bridge decks is highly weather dependent. We hope to maximise periods of good weather by working at multiple locations within the length of the contraflow. One of the main reasons this current work could not be carried out alongside previous resurfacing work earlier in the year was due to the presence of bats. The underside of bridges are potential roosting location for bats. Bats are a protected species, and as such surveys were required to be undertaken by an ecologist after the hibernation period, to ensure that our work did not interfere with their roosts. It is understood that road works do cause large inconvenience unfortunately there is no painless way of carrying out vital works on such a strategic rout.</p> <p>Cllrs again spoke of the problems caused by the A380 closures and Cllr R Peart offered to convey all concerns to Meg Booth.</p> <p><b>District Councillor Beryl Austen:</b> read by the Chairman. The subject of sewage has once again come into public concern and has been one over the years since the time that sewage was released into the harbour on high tide many years ago. Following the building of the new works on the river bank the objections have subsided. We are asked to send any comments we have to the overview and scrutiny committee by the 5th November if there are concerns now with regard to the efficiency of the existing system. Councillors are asked, following the recent murder of a Member of Parliament to communicate with the Local Government Association if there are incidences of abuse and intimidation through the personal experience of councillors. This is to support and highlight good practice and encourage the police to consider their role following this tragic death. Teignbridge has noted that more 50 to 64 year olds have retired early than in the past which means that this affects the economy as local spending declines. Also local businesses will be unable</p>

	<p>to attract people with the required skills to work for them. Actions such as automating more processes, offering better pay rates (Teignbridge rates are low compared to other areas) and considering shorter working hours are possibly an aid to dealing with this situation. Training and re-skilling are important.</p> <p>Following objections to the use of the race course for full council meetings the next meeting has been re-allocated to a local community facility so that a local facility can benefit from the need to use larger premises than the Council Chamber</p> <p>Concerns are still being expressed with regard to face to face meetings.</p> <p><b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce:</b> read by the Chairman</p> <p>Monthly crime report/figures for the month of October 2021.</p> <p>Crimes Recorded – 01/10/2021 to 30/10/2021</p> <table border="1"> <thead> <tr> <th rowspan="3">Offence</th><th>Recorded Crime</th><th>Recorded Crime</th><th>Recorded Crime</th></tr> <tr> <th>01/10/2021 to</th><th>01/10/2020 to</th><th>% Difference</th></tr> <tr> <th>30/10/2021</th><th>31/10/2020</th><th></th></tr> </thead> <tbody> <tr> <td>Stalking and Harassment</td><td>1</td><td>0</td><td>-</td></tr> <tr> <td>Public Order Offences</td><td>1</td><td>0</td><td>-</td></tr> <tr> <td><b>Total</b></td><td><b>2</b></td><td><b>0</b></td><td>-</td></tr> <tr> <th rowspan="3">Incident Category</th><th>Incidents</th><th>Incidents</th><th></th></tr> <tr> <th>01/10/2021 to</th><th>01/10/2020 to</th><th>Incidents %</th></tr> <tr> <th>31/10/2021</th><th>31/10/2020</th><th>Difference</th></tr> <tr> <td>Public Safety</td><td>2</td><td>0</td><td>0%</td></tr> <tr> <td>Transport</td><td>4</td><td>8</td><td>-50%</td></tr> <tr> <td><b>Total</b></td><td><b>6</b></td><td><b>8</b></td><td><b>-25%</b></td></tr> </tbody> </table> <p>The monthly newsletter is available to view on the parish council website.</p>	Offence	Recorded Crime	Recorded Crime	Recorded Crime	01/10/2021 to	01/10/2020 to	% Difference	30/10/2021	31/10/2020		Stalking and Harassment	1	0	-	Public Order Offences	1	0	-	<b>Total</b>	<b>2</b>	<b>0</b>	-	Incident Category	Incidents	Incidents		01/10/2021 to	01/10/2020 to	Incidents %	31/10/2021	31/10/2020	Difference	Public Safety	2	0	0%	Transport	4	8	-50%	<b>Total</b>	<b>6</b>	<b>8</b>	<b>-25%</b>
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105/21	<p><b>PARISH MATTERS</b></p> <p><b>105.1</b> The Teignbridge Local Plan Review (Part 3) consultation opens on 15<sup>th</sup> November and runs for ten weeks. The document sets out further options for where different types of development could be located. The information included within the plan shows all of the development options that are available for public comment, including: potential sites for wind turbines, a potential gypsy and traveller site and potential small residential site options.</p> <p>Land in Ideford has been put forward for wind turbines sites: the PC will encourage individuals to respond as well as producing its own response to the plan.</p> <p><b>105.2</b> Cllr R Peart recommended attending the Highways Conference, as it would give the opportunity to discuss the problems caused by the A380 closures; Cllr J Gardner hoped to be able to attend.</p> <p><b>105.3</b> Cllr J Gardner met with D Morby and R Aaronson to discuss introducing a Sustainable Ideford scheme. Cllr J Gardner outlined the proposals for establishing the scheme (documents available to view on the website). It was proposed by Cllr D Fox, seconded by Cllr H Bellamy and agreed by all to proceed with the proposals.</p> <p><b>105.4</b> To date there has been no response from residents regarding the placing of trees for the Queen's Green Canopy scheme.</p> <p><b>105.5</b> The PC and Wildlife Wardens urged the trustees of the Millennium Green to consider investigating TPO's for trees (in particular, the oak tree) on its land.</p> <p><b>105.6</b> The Clerk will share advice received from TDC on managing ash dieback, in the Parish News.</p> <p><b>105.7</b> 1. Parish Council via the Wildlife Wardens have arranged to be a HUB centre for the free distribution of trees for the Parish.</p> <p>Booked for 11th December and we will organise a collection point at Fore St, the entrance of Millennium Green.</p> <p>This has been secured for residents with the help of Devon Wildlife Trust. There will be 200 Trees available.</p> <p>We shall include an "advert" in the Parish Magazine for publicity.</p> <p>2. The questionnaire for the Wildlife Survey has been completed. It will be sent to every household with the December Newsletter. The Wardens are hoping for a good response, as even nil returns are informative.</p> <p>3. NALC held a seminar on 27 October, which illustrated projects being done by parish and town councils elsewhere, to combat climate change and help wildlife. Examples were wildflower road verges, repair cafes and community energy schemes. A link to the recording will be made available to Councillors and anyone else who is interested can obtain it from the Parish Clerk.</p>
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106/21	<p><b>PLANNING</b></p> <p>No planning applications to discuss</p> <p><b>106.1</b> The following planning decisions were noted:</p> <p>21/01945/HOU – 1 Broadlands, road from Longthorn Cottage to Royal Oak Inn Outbuilding for storage Grant of conditional planning permission</p> <p>21/01980/HOU – Olchard Cottage, Olchard Erection of an oak framed garden room attached to side elevation Grant of conditional planning permission</p> <p><b>106.2</b> Planning Enforcement: No update.</p>						
107/21	<p><b>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS</b></p> <p>None</p>						
108/21	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>108.1</b> The balance of accounts on 31<sup>st</sup> October 2021 was £14,640.73. The bank reconciliation for October was agreed by all and signed by the Clerk and the Chairman.</p> <p><b>108.2 To request approval for BACS Payments</b> It was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy, and agreed by all to approve the following payments.</p> <table border="1" data-bbox="244 803 1457 880"> <tr> <td>£15.00</td> <td>Ideford Village Hall</td> <td>October Hire Charge</td> </tr> <tr> <td>£12.00</td> <td>Ideford Village Hall</td> <td>October Hire Charge PACT</td> </tr> </table> <p><b>108.3</b> The Clerk presented the draft budget and precept for 2022 – 23 ready for approval at the December meeting. After suggesting increasing the annual grant towards insurance costs, the Clerk will request a formal proposal from the Millennium Green.</p> <p><b>108.4 To provide a legal and administrative update:</b> NALC have agreed a 4% rise in the affiliation fee for 2022 – 2023.</p>	£15.00	Ideford Village Hall	October Hire Charge	£12.00	Ideford Village Hall	October Hire Charge PACT
£15.00	Ideford Village Hall	October Hire Charge					
£12.00	Ideford Village Hall	October Hire Charge PACT					
109/21	<p><b>DATE OF NEXT MEETING-</b> Thursday 9<sup>th</sup> December 2021 – precept setting. The meeting ended at 8:40pm</p>						

**Signed:**

**Dated:**

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 11<sup>th</sup> November 2021 at 7pm

### 100/21 WELCOME AND APOLOGIES FOR ABSENCE

### 101/21 MINUTES OF THE LAST MEETING

Minutes of the meeting held on Thursday 14<sup>th</sup> October 2021 to be agreed and signed.

### 102/21 DECLARATION OF INTERESTS

### 103/21 PUBLIC PARTICIPATION (15 Minutes Allowed)

### 104/21 REPORTS:

County Councillor	District Councillor	Neighbourhood Beat Manager
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### 105/21 PARISH MATTERS:

- 105.1 To discuss the proposals in the Local Plan part 3
- 105.2 To discuss and agree attending the Highways Conference
- 105.3 To discuss Sustainable Ideford and how we can play our part in reducing climate change
- 105.4 To receive an update on planting a tree for The Queen's Green Canopy.
- 105.5 To discuss the need for a Tree Preservation Order on trees at the Millennium Green
- 105.6 To discuss and agree on responsibility for ash dieback in the parish
- 105.7 To receive an update from the Wildlife Wardens.

### 106/21 PLANNING:

#### 106.1

Planning decisions to note:

21/01945/HOU – 1 Broadlands, road from Longthorn Cottage to Royal Oak Inn

Outbuilding for storage

Grant of conditional planning permission

21/01980/HOU – Olchard Cottage, Olchard

Erection of an oak framed garden room attached to side elevation

Grant of conditional planning permission

#### 106.2

Planning Enforcement:

To receive any updates on outstanding planning enforcement issues.

### 107/21 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS:

### 108/21 CLERK'S REPORT AND FINANCE:

- 108.1 Balance of accounts and approval of the monthly bank reconciliation for October 2021.
- 108.2 To request approval for BACS payments.
- 108.3 To present the draft 2022 – 2023 budget and precept for discussion.
- 108.4 To provide a legal and administrative update.

### 109/21 DATE OF NEXT MEETING - Thursday 9<sup>th</sup> December 2021 – precept setting.

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday 5<sup>th</sup> November 2021

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 9<sup>th</sup> December 2021 at 7pm

### **110/21 WELCOME AND APOLOGIES FOR ABSENCE**

### **111/21 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Thursday 11<sup>th</sup> November 2021 to be agreed and signed.

### **112/21 DECLARATION OF INTERESTS**

### **113/21 PUBLIC PARTICIPATION (15 Minutes Allowed)**

### **114/21 REPORTS:**

County Councillor	District Councillor	Neighbourhood Beat Manager
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### **115/21 PARISH MATTERS:**

- 115.1 To discuss and agree a response to the Teignbridge Local Plan part 3.
- 115.2 To receive an update on introducing Sustainable Ideford.
- 115.3 To note the Parish Council's role in planning and highways issues.
- 115.4 To discuss and agree the Millennium Green grant amount for 2022.
- 115.5 To discuss and agree the need for a TPO on the Millennium Green
- 115.6 To receive an update from the Wildlife Wardens.

### **116/21 PLANNING:**

#### 116.1 Planning applications to discuss:

21/02558/TPO – Towns End, Fore Street, Ideford  
Fell five diseased ash trees in Area 1

21/02487/HOU – 5 Fore Street, Ideford  
Extension to replace conservatory

#### 116.2 Planning decisions to note:

21/02113/FUL – Larcombe Farmhouse, Ideford  
Erection of new agricultural building for use as a TB isolation unit  
Grant of conditional planning permission

21/01628/FUL – Lower Colleybrook Farm, Ideford  
New dwelling and associated works  
Grant of conditional planning permission

#### 116.3 Planning Enforcement:

To receive any updates on outstanding planning enforcement issues.

### **117/21 CONCERN RAISED BY PARISHIONERS TO COUNCILLORS:**

**118/21 CLERK'S REPORT AND FINANCE:**

- 118.1 Balance of accounts and approval of the monthly bank reconciliation for November 2021.
- 118.2 To request approval for BACS payments.
- 118.3 To approve the 2022 – 2023 budget and precept.
- 118.4 To provide a legal and administrative update.

**119/21 DATE OF NEXT MEETING** – Thursday 10<sup>th</sup> February 2022 – no meeting in January

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320 Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk) Date: Friday 3<sup>rd</sup> December 2021

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

# IDEFORD PARISH COUNCIL

**Minutes of the Ideford Parish Council Meeting held in the village hall on 9<sup>th</sup> Dec 2021 at 7pm**

Present:	Cllr David Fox - Chair Cllr A Carter-Woodwork Cllr H Bellamy	Cllr T Hill Cllr M Batting
In Attendance	Cllr R Peart Cllr B Austen	Mrs J Thompson - Clerk Three members of the public

Item (a)	Discussion and Decisions (b)
<b>110/21</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chairman opened the meeting at 7 pm. Apologies were received from Cllr J Gardner. Condolences were given to the family and friends of Terry Dore, who recently passed away.
<b>111/21</b>	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr H Bellamy and agreed by all who were present at the meeting, to accept the minutes of the meeting of Thursday 11 <sup>th</sup> November 2021 as a true and accurate record.
<b>112/21</b>	<b>DECLARATION OF INTERESTS</b> Cllr T Hill as a trustee of the Millennium Green for items 115.4 and 115.5.
<b>113/21</b>	<b>PUBLIC PARTICIPATION</b> Clerk to again request that the verges leading to the bus stops on both sides of the A380 are cut.
<b>114/21</b>	<p><b>REPORTS</b></p> <p><b>County Councillor Ron Peart:</b></p> <p>Energy from Waste 2020 stats Plymouth facility processes 65,000 tonnes of our waste each year from the South and West of the County. Overall Waste Processed 261,000 Tonnes. Electricity Generated 204,000 MWh, Steam Generated 57,000 MWh. Plant Availability 88.93% [target] 91% Co2 Savings 84,000 Tonnes Landfill Diversion 99.9% Cash Savings Vs Landfill approx. £12million pa Plant availability below target almost entirely because of an outage in October of 100 hours due to an exploding gas bottle causing damage to the fire grate. Plymouth is one of the least expensive in the country and Exeter one of the most expensive in the country. But both less expensive than Landfill currently £130 per ton. Devon won an award for the Best New Idea at a recent Local Authority Recycling Advisory Committee with our Shared Savings Scheme working in partnership with 5 of our District Councils. Over £6.8 million worth of savings have been generated over 4 years, with £3.4million shared back with East Devon, Teignbridge, Mid Devon, Torridge and North Devon.</p> <p>Afghan Refugees in Devon, We now have about 150 refugees in the county temporarily housed in hotels in Exeter and Exmouth with a number of rescued cats and dogs from the well -publicised animal sanctuary in Tiverton area. We should be paid back monetarily by the Home Office, but staff are becoming increasingly stretched by the lack of resources.</p> <p>Cllr R Peart said that he would pass on the PC's concerns over the amount of water leaks that have occurred in the area over the last year and a half.</p> <p><b>District Councillor Beryl Austen:</b></p> <p>Teignbridge have launched a five-year homelessness and rough sleeping strategy which builds on their past experience in this work and which they have undertaken with some success to help people get and keep a roof over their heads. A four-week consultation is now underway seeking views on how to prevent and relieve homelessness and rough sleeping. The Household Support Fund is still operating and may be able to help pay energy bills and heat in homes for those unable to meet increasing costs.</p>

Teignbridge has apologised for the disruption to some waste and recycling rounds and the last weekend has been used to catch up with as many collections as possible. Leave bins out if they are not collected at the expected date as they may be delayed for only a day or so. Plans for the next section of the Teign Estuary Trail have now been approved by County and work will soon commence to establish this long-awaited access along the River Teign to Teignmouth. This much wished for trail has been pursued over many years with some persistence and it will be a valuable tourist facility and could well equal the success of other such trails in Devon and Cornwall. **PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce:** read by the Chairman Monthly crime report/figures for the month of November 2021. Crimes Recorded – 01/11/2021 to 30/11/2021

Offence	Recorded Crime 01/11/2021 to 30/11/2021	Recorded Crime 01/11/2020 to 31/11/2020	Recorded Crime % Difference
	0	1	- 100%
Other Offences	0	1	- 100%
Incident Category	Incidents 01/11/2021 to 31/11/2021	Incidents 01/11/2020 to 31/11/2020	Incidents % Difference
	0	2	- 100%
Public Safety	3	5	-40%
Total	3	7	-57.1%

The monthly newsletter is available to view on the parish council website.

115/21	<p><b>PARISH MATTERS</b></p> <p><b>115.1</b> It was agreed to submit comments drafted by Cllr J Gardner, as the PC's response to the Teignbridge Local Plan part 3 consultation.</p> <p><b>115.2</b> It was agreed to submit the survey and introduction to Sustainable Ideford to the Parish News, that had been drafted by Cllr J Gardner.</p> <p><b>115.3</b> Residents were reminded that the PC represents the views of residents and if there are any concerns regarding planning, highways or any other issues, we can notify the correct departments on your behalf. The Clerk asked Cllrs to check grit bins when passing and to inform her if they need refilling or are damaged.</p> <p><b>115.4</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr M Batting and agreed by all to increase the Millennium Green grant to £740 per year. Cllr T Hill reported that Tesco are supporting the Millennium Green with the blue token scheme.</p> <p><b>115.5</b> The trustees of the Millennium Green agreed not to consider a TPO on the Oak tree on the Millennium Green.</p> <p><b>115.6</b> Update from the Wildlife Wardens: 1 Tree Reminder 11/12 is proceeding, and we hope that residents take up this offer of "free trees". We have already delivered to residents and given away trees at the Artisan Event. 2 Attended the Artisan event with a Wildlife display and would like to thank James French for the idea plus support. 3 Wildlife survey forms issued and being collated deadline is 31/12. We have had interesting feedback. A report will follow in the next Parish magazine. We would like to thank Janet for supporting with the insert.</p>
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116/21	<p><b>PLANNING</b></p> <p><b>116.1 The following planning applications were discussed:</b> 21/02558/TPO – Towns End, Fore Street, Ideford Fell five diseased ash trees in Area 1 It was proposed by Cllr D Fox, seconded by Cllr H Bellamy and agreed by all to support the application and as the trees have been confirmed as diseased, there were no objections.</p> <p>21/02487/HOU – 5 Fore Street, Ideford Extension to replace conservatory It was proposed by Cllr D Fox, seconded by Cllr A Carter-Woodwork and agreed by all to support this application, there were no objections as a precedent has already been set in this area.</p> <p><b>116.2 The following planning decisions were noted:</b> 21/02113/FUL – Larcombe Farmhouse, Ideford</p>
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	<p>Erection of new agricultural building for use as a TB isolation unit Grant of conditional planning permission</p> <p>21/01628/FUL – Lower Colleybrook Farm, Ideford New dwelling and associated works Grant of conditional planning permission</p> <p><b>116.3 Planning Enforcement:</b> G Crawford (TDC Planning Officer) is due to visit enforcement sites.</p>			
<b>117/21</b>	<p><b>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS</b> An Olchard parishioner was concerned about the siting of an oil tank nearby, which may give rise to planning concerns.</p>			
<b>118/21</b>	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>118.1</b> The balance of accounts on 30<sup>th</sup> November 2021 was £14,113.73. The bank reconciliation for November was agreed by all and signed by the Clerk and the Chairman.</p> <p><b>118.2 To request approval for BACS Payments</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr H Bellamy, and agreed by all to approve the following payment.</p> <table border="1"> <tr> <td>£6.00</td> <td>Ideford Village Hall</td> <td>December Hire Charge PACT</td> </tr> </table> <p><b>118.3</b> The Clerk presented the budget and precept for 2022 – 23 at £8,865.00, proposing no increase from last year, this was agreed and approved by all.</p> <p><b>118.4 To provide a legal and administrative update:</b> The village hall hire rate is set to increase on 1<sup>st</sup> January 2022 to £7.50 per hour. NALC's LTN's 5, 31 and 65 have been updated. There is no change in legislation to holding council meetings following the discovery of the omicron variant.</p>	£6.00	Ideford Village Hall	December Hire Charge PACT
£6.00	Ideford Village Hall	December Hire Charge PACT		
<b>119/21</b>	<p><b>DATE OF NEXT MEETING-</b> Thursday 10<sup>th</sup> February 2022. The meeting ended at 8:12pm.</p>			

**Signed:**

**Dated:**

**IDEFORD PARISH COUNCIL - BANK RECONCILIATION**  
**31 January 2022**

<b>Account Type:</b>	<b>Treasurers Account</b>	
<b>Date of Statement</b>		<b>31.01.2022</b>
<b>Opening Balance</b>		<b>£14,032.73</b>
<b>Receipts Paid In</b>		<b>£290.00</b>
<b>Payments Paid Out</b>		<b>£20.00</b>
<b>Closing Balance</b>		<b>£14,302.73</b>
<b>Account Statement</b>	<b>Balance</b>	<b>£14,302.73</b>
<b>Unpresented Credits</b>		<b>£0.00</b>
<b>Unpresented Debits</b>		<b>£0.00</b>
<b>Closing Funds</b>		<b>£14,302.73</b>
<b>Cash Book Balance</b>		<b>£14,282.73</b>
<b>Difference</b>		<b>£20.00</b>
<b>Newsletter receipts</b>		

**Signed:** \_\_\_\_\_ **Dated:** 05.02.2021

**Mrs Juliette Thompson**  
Clerk – Ideford Parish Council

**Signed:** \_\_\_\_\_ **Dated:** 10.02.2021

**Cllr David Fox**  
Chairman – Ideford Parish Council

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## **Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 10<sup>th</sup> February 2022 at 7pm**

### **001/22 WELCOME AND APOLOGIES FOR ABSENCE**

### **002/22 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Thursday 9<sup>th</sup> December 2021 to be agreed and signed.

### **003/22 DECLARATION OF INTERESTS**

### **004/22 PUBLIC PARTICIPATION (15 Minutes Allowed)**

### **005/22 REPORTS:**

County Councillor	District Councillor	Neighbourhood Beat Manager
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### **006/22 PARISH MATTERS:**

- 006.1 To receive an update on increasing councillor numbers.
- 006.2 To discuss and agree requesting a 20mph speed limit through the village.
- 006.3 To discuss and agree taking part in parish speed watch.
- 006.4 To discuss and agree a response to the appearance of CCTV beside Footpath no.21.
- 006.5 To discuss and agree concerns regarding grit bin topping up.
- 006.6 To receive an update on introducing Sustainable Ideford.
- 006.7 To receive an update from the Wildlife Wardens.

### **007/22 PLANNING:**

#### 007.1 Planning applications to discuss:

21/02908/FUL – The Sanctuary, Higher Colleybrook  
Retention of use of annexe as tourist accommodation

21/02926/FUL – The Sanctuary, Higher Colleybrook  
Retention of various outbuildings (part retrospective) on land at The Sanctuary

#### 007.2 Planning decisions to note:

21/02558/TPO – Towns End, Fore Street  
Fell five diseased ash trees in Area 1  
Grant of consent

21/02487/HOU – 5 Fore Street, Ideford  
Demolition of existing conservatory and new replacement single storey rear extension  
Refusal of planning permission

#### 007.3 Planning Enforcement:

To receive any updates on outstanding planning enforcement issues.

**008/22 CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS:**

**009/22 CLERK'S REPORT AND FINANCE:**

- 009.1 Balance of accounts and approval of the monthly bank reconciliation for December 2021 and January 2022.
- 009.2 To request approval for BACS payments.
- 009.3 To present the quarterly budget update.
- 009.4 To provide a legal and administrative update.

**010/22 DATE OF NEXT MEETING – Thursday 10<sup>th</sup> March 2022.**

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday 4<sup>th</sup> February 2022

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

## IDEFORD PARISH COUNCIL

**Minutes of the Ideford Parish Council Meeting held in the village hall on 10<sup>th</sup> Feb 2022 at 7pm**

Present:	Cllr David Fox - Chair Cllr A Carter-Woodwork Cllr H Bellamy Cllr M Crispin	Cllr J Gardner Cllr T Hill (7:05pm) Cllr M Batting
In Attendance	Cllr R Peart Cllr B Austen	Mrs J Thompson - Clerk Ten members of the public

Item (a)	Discussion and Decisions (b)
<b>001/22</b>	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chairman opened the meeting at 7 pm. Apologies were received from R Aaronson, PC C Orchard and PCSO S Bunce. Cllr T Hill might be late.
<b>002/22</b>	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwork, seconded by Cllr M Batting and agreed by all who were present at the meeting, to accept the minutes of the meeting of Thursday 9 <sup>th</sup> December 2021 as a true and accurate record.
<b>003/22</b>	<b>DECLARATION OF INTERESTS</b> None
<b>004/22</b>	<b>PUBLIC PARTICIPATION</b> Thanks was given to those members of the PC who dealt with the problems caused by the day long closure of Longthorn Road. Implications for the village hall if a ban on pavement parking is introduced will be brought up at the next PACT meeting. It was noted that the current resident of Higher Colleybrook did not install a dropped kerb, as was originally assumed by the PC.
<b>005/22</b>	<b>REPORTS</b> <b>County Councillor Ron Peart:</b> Citizens Advice Teignbridge update report. With the lifting of plan B restrictions, the staff are being asked to work from home if they can. This means that, if the staff wish to return to working in the office they can do so. This means they can now return to seeing the more vulnerable clients by appointment face to face in the interview room 1 in Newton Abbot office and can push forward with plans for as virtual drop in at Dawlish. Citizens Advice have been discussing the lease for the Newton Abbot office with Teignbridge District Council and are close to finalising a 5 year lease. This will mean they can move forward with plans to replace the heating system and ventilation system, which will mean they can make full use of all interview rooms and plan the re-opening of the drop in service and make better use of the former CVS room. The work should be completed in the next two months. The Covid -secure guidance that was in operation prior to the introduction of Plan B arrangements will have some minor amendments. They will be able to increase the number of people allowed in the office at anyone time to 25 this is mainly to accommodate the rare occasions when the numbers may reach over 20 when training of new volunteers takes place.  <b>District Councillor Beryl Austen:</b> I was unable to attend District Council meetings because of a rather severe cold during the last three weeks. Negative results for the virus. However, have returned now to my committee duties. If you are a resident of Teignbridge, are over 16 and are without sufficient finances to meet short term needs you can apply for the Household Support Fund and get help to do so from the Citizens advice Bureau. Work has now stopped on Ford House by Midas and we await to be updated on how, and if, progress on remodelling the existing heating and ventilation system as planned will be progressed due to the firm going into administration. Kingsteignton Town Council succeeded in donating 200 tree whips to residents on Saturday free of charge with planting aids. All were collected and taken for planting long before the intended extended time arranged at The Fountain. This is to encourage the planting of trees in the climate change initiative and is available, on application, to towns and villages.

	<p>Work has started to install Charge points in Barton Car Park, Eastcliffe Car Park, Forde House Car Park and Newfoundland Car Park which will be active in six to eight weeks.</p> <p>Councillors have been working on the Budget for the coming year which in view of the difficulties of the past two years will show a slight increase, Beryl Austen.</p> <p><b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce:</b> read by the Chairman</p> <p>Monthly crime report/figures for the month of January 2022.</p> <p>Crimes Recorded – 01/01/2022 to 29/01/2022</p> <table> <thead> <tr> <th>Offence</th><th>Recorded Crime 01/01/2022 to 29/01/2022</th><th>Recorded Crime 01/01/2021 to 29/01/2021</th><th>Recorded Crime % Difference</th></tr> </thead> <tbody> <tr> <td><b>Total</b></td><td><b>0</b></td><td><b>0</b></td><td><b>0%</b></td></tr> <tr> <th>Incident Category</th><th>Incidents 01/01/2022 to 29/01/2022</th><th>Incidents 01/01/2021 to 29/01/2021</th><th>Incidents % Difference</th></tr> <tr> <td>Anti-Social Behaviour</td><td>1</td><td>1</td><td>0%</td></tr> <tr> <td>Transport</td><td>7</td><td>3</td><td>133.3%</td></tr> <tr> <td><b>Total</b></td><td><b>8</b></td><td><b>4</b></td><td><b>100%</b></td></tr> </tbody> </table> <p>The monthly newsletter is available to view on the parish council website.</p>	Offence	Recorded Crime 01/01/2022 to 29/01/2022	Recorded Crime 01/01/2021 to 29/01/2021	Recorded Crime % Difference	<b>Total</b>	<b>0</b>	<b>0</b>	<b>0%</b>	Incident Category	Incidents 01/01/2022 to 29/01/2022	Incidents 01/01/2021 to 29/01/2021	Incidents % Difference	Anti-Social Behaviour	1	1	0%	Transport	7	3	133.3%	<b>Total</b>	<b>8</b>	<b>4</b>	<b>100%</b>
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006/22	<p><b>PARISH MATTERS</b></p> <p><b>006.1</b> Our request to increase Cllrs numbers will be investigated by TDC soon.</p> <p><b>006.2</b> Clerk to put forward a request to DCC for a 20mph speed limit through Ideford.</p> <p><b>006.3</b> Cllr H Bellamy and Cllr A Carter-Woodwork to volunteer for Community Speed Watch training.</p> <p><b>006.4</b> After concerns were raised about CCTV cameras and the images obtained on them, the Clerk will draft a piece for the P News detailing people's rights.</p> <p><b>006.5</b> Clerk to inform DCC that grit bins need topping up.</p> <p><b>006.6</b> Cllr J Gardner to analyse the Sustainable Ideford survey results and report back to the March meeting.</p> <p><b>006.7</b> Update from the Wildlife Wardens:</p> <ol style="list-style-type: none"> <li>1. The Wildlife survey was completed &amp; results published in the Parish Magazine. We would like to thank all those residents who completed &amp; updated us with their wildlife stories.</li> <li>2 Jubilee Tree is due to be delivered 18 Feb. When finalised we will discuss with the M Green if there is space for planting. If not, it can be planted at Higher Colleybrook.</li> <li>3 Grant for wildlife projects of £250 has been received &amp; thanks go to Ron Peart &amp; Teignmouth Council for support.</li> <li>4. " Buzz " the village buzzard has died, RIP. He had been seen these last 8 weeks in the M Green and the Old Rectory, sad to note this.</li> </ol>
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007/22	<p><b>PLANNING</b></p> <p><b>007.1</b> The following planning applications were discussed:</p> <p>21/02908/FUL – The Sanctuary, Higher Colleybrook</p> <p>Retention of use of annexe as tourist attraction</p> <p>It was noted that the original application 19/02077/FUL – construction of dwelling, was yet to be decided.</p> <p>Cllrs had no issue in principle to this application and were in favour of supporting local tourism, but the original applications (17/01849/FUL and 18/00687/FUL) stated that the dwelling be used as a single dwelling only and no part shall be let, leased or sold as a separate unit of accommodation. If this is still the case, then this application breaches that planning condition.</p> <p>It was noted that 'no' had been answered to Point 8 on the Planning Application form (new or altered vehicular access), which the PC thought incorrect. Also, the separate entrance formed is not shown on the map submitted with the application.</p> <p>Clerk to get clarification on these issues.</p> <p>21/02926/FUL – The Sanctuary, Higher Colleybrook</p> <p>Retention of various outbuildings (part retrospective) on land at The Sanctuary</p> <p>It was noted that a total of sixteen buildings were included in this application.</p> <p>There was confusion over the inclusion of an old agricultural building showing on the plans for this application, as planning permission has already been granted for a new agricultural building to replace this one. The applicant thought that this old building had been included in error and will ask</p>
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	<p>for it to be removed and a new map submitted.</p> <p>Cllr A Carter-Woodwork was concerned that the site was becoming overdeveloped and the impact this would have on the landscape.</p> <p>Cllr M Batting raised concerns about the proposed battery shed, which did not give details about any containment of hazardous substances.</p> <p>Cllrs were unable to make an informed decision on this application until a new map was submitted and clarification on the proposed battery shed were received.</p>																								
	<p><b>007.2</b> The following planning decisions were noted:</p> <p>21/02558/TPO – Towns End, Fore Street</p> <p>Fell five diseased ash trees in Area 1</p> <p>Grant of consent</p> <p>21/02487/HOU – 5 Fore Street</p> <p>Demolition of existing conservatory and new replacement single storey rear extension</p> <p>Refusal of planning permission</p>																								
	<p><b>007.3</b> Planning Enforcement:</p> <p>Cllr A Carter-Woodwork noted that the caravan at Higher Colleybrook was due to be removed on 7<sup>th</sup> March 2022.</p> <p>Also, with regard to the removal of a Devon bank for the installation of a new access at Higher Colleybrook; TDC state that in the instance, although the works appear to be in breach of the hedgerow regulations, they did not consider that it would be expedient to take formal action to have the hedgerow reinstated.</p>																								
008/22	<p><b>CONCERNS RAISED BY PARISHIONERS TO COUNCILLORS</b></p> <p>Cllr R Peart asked to be kept informed about two vans parked by the junction of Church, which are causing an obstruction; Cllrs will also bring this up at the PACT meeting on Weds 16<sup>th</sup> Feb.</p>																								
009/22	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>009.1</b> The balance of accounts on 31<sup>st</sup> January 2022 was £14,282.73.</p> <p>The bank reconciliation for December 2021 and January 2022 was agreed by all and signed by the Clerk and the Chairman.</p> <p><b>009.2 To request approval for BACS Payments</b></p> <p>It was proposed by Cllr A Carter-Woodwork, seconded by Cllr H Bellamy, and agreed by all to approve the following payments.</p> <table border="1"> <tbody> <tr> <td>£9.00</td><td>Ideford Village Hall</td><td>December PC Hire Charge</td></tr> <tr> <td>£48.00</td><td>DALC</td><td>Training</td></tr> <tr> <td>£43.00</td><td>Parish News</td><td>Extra Printing Costs</td></tr> <tr> <td>£50.00</td><td>DCT</td><td>Membership Renewal</td></tr> <tr> <td>£15.00</td><td>Ideford Village Hall</td><td>January PACT Hire Charge</td></tr> <tr> <td>£7.50</td><td>Ideford Village Hall</td><td>February PACT Hire Charge</td></tr> <tr> <td>£1,009.82</td><td>Mrs J Thompson</td><td>Salary, Mileage &amp; Expenses</td></tr> <tr> <td>£19.40</td><td>HMRC</td><td>PAYE</td></tr> </tbody> </table> <p><b>009.3</b> The Clerk presented the quarterly budget update; no questions were asked.</p> <p><b>009.4 To provide a legal and administrative update:</b></p> <p>Draft Internal Policy Control Statement – to be reviewed and approved at March meeting.</p> <p>Draft Internal and External Risk Assessment – to be reviewed and approved at March meeting.</p> <p>The annual P3 forms have been completed.</p> <p>S137 for 2022/23 has been set at £8.82 per elector.</p>	£9.00	Ideford Village Hall	December PC Hire Charge	£48.00	DALC	Training	£43.00	Parish News	Extra Printing Costs	£50.00	DCT	Membership Renewal	£15.00	Ideford Village Hall	January PACT Hire Charge	£7.50	Ideford Village Hall	February PACT Hire Charge	£1,009.82	Mrs J Thompson	Salary, Mileage & Expenses	£19.40	HMRC	PAYE
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010/22	<p><b>DATE OF NEXT MEETING-</b> Thursday 10<sup>th</sup> March 2022.</p> <p>The meeting ended at 8:45pm.</p>																								

**Signed:**

**Dated:**

## **IDEFORD PARISH COUNCIL - BANK RECONCILIATION**

**28 February 2022**

<b>Account Type:</b>	<b>Treasurers Account</b>
<b>Date of Statement</b>	<b>28.02.2022</b>
<b>Opening Balance</b>	<b>£14,302.73</b>
<b>Receipts Paid In</b>	<b>£0.00</b>
<b>Payments Paid Out</b>	<b>£1,407.71</b>
<b>Closing Balance</b>	<b>£12,895.02</b>
<b>Account Statement</b>	<b>Balance</b>
	<b>£12,895.02</b>
<b>Unpresented Credits</b>	<b>£0.00</b>
<b>Unpresented Debits</b>	<b>£0.00</b>
<b>Closing Funds</b>	<b>£12,895.02</b>
<b>Cash Book Balance</b>	<b>£12,895.02</b>
<b>Difference</b>	<b>£0.00</b>

**Signed:** \_\_\_\_\_ **Dated:** **05.03.2022**

**Mrs Juliette Thompson**  
**Clerk – Ideford Parish Council**

**Signed:** \_\_\_\_\_ **Dated:** **10.03.2022**

**Cllr David Fox**  
**Chairman – Ideford Parish Council**

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 10<sup>th</sup> March 2022 at 7pm

### 011/22 WELCOME AND APOLOGIES FOR ABSENCE

### 012/22 MINUTES OF THE LAST MEETING

Minutes of the meeting held on Thursday 10<sup>th</sup> February 2022 to be agreed and signed.

### 013/22 DECLARATION OF INTERESTS

### 014/22 PUBLIC PARTICIPATION (15 Minutes Allowed)

### 015/22 REPORTS:

County Councillor	District Councillor	Neighbourhood Beat Manager
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### 016/22 PARISH MATTERS:

- 016.1 To note the Notice of Community Governance Review.
- 016.2 To discuss and agree how to celebrate the Queen's Platinum Jubilee, to include tree planting.
- 016.3 To discuss and agree to support the Emergency Tree Fund Offer.
- 016.4 To discuss and agree any action on road works.
- 016.5 To discuss and agree any action regarding parking issues.
- 016.6 To review policies: Internal Policy Control Statement and Internal and External Risk Assessment
- 016.7 To receive an update on the boundary stone.
- 016.8 To discuss and agree the provision of a rural skip service.
- 016.9 To receive an update on Sustainable Ideford.
- 016.10 To receive an update from the Wildlife Wardens.

### 017/22 PLANNING:

017.1 Planning applications to discuss:

21/02920/HOU – The Sanctuary, Higher Colleybrook

Siting of a car port

22/00161/HOU – 5 Fore Street, Ideford

Kitchen extension to replace conservatory

22/00231/FUL – Agricultural Building, Bowden Lane, Ideford

Demolition of existing building and construction of house with associated landscaping

017.2 Planning Enforcement:

To receive any updates on outstanding planning enforcement issues.

### 018/22 CONCERN RAISED BY PARISHIONERS TO COUNCILLORS:

### 019/22 CLERK'S REPORT AND FINANCE:

- 019.1 Balance of accounts and approval of the monthly bank reconciliation for February 2022.
- 019.2 To request approval for BACS payments.
- 019.3 To provide a legal and administrative update.

### 020/22 DATE OF NEXT MEETING – Thursday 14<sup>th</sup> April 2022 – Annual Parish Meeting followed by Monthly Parish Council meeting.

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07427 145320

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday 4<sup>th</sup> March 2022

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.