

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## **Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 13<sup>th</sup> August 2020 at 7.00pm**

### **PART I MEETING (OPEN TO PUBLIC AND PRESS)**

**033/20 WELCOME AND APOLOGIES FOR ABSENCE**

**034/20 CO-OPTION OF COUNCILLORS**

**035/20 MINUTES OF THE LAST MEETING**  
Minutes of the meeting held on Thursday 9<sup>th</sup> July 2020 to be agreed and signed.

**036/20 DECLARATION OF INTERESTS**

**037/20 REPORTS** County Councillor District Councillor Police Community Support Officer

**038/20 PARISH MATTERS**

038.1 Website  
038.2 New Councillors Courses  
038.3 Meeting Date

**039/20 PUBLIC PARTICIPATION**

**040/20 PLANNING**

**040.1 For Parish Council comment:**

Application	Location	Description
<u>20/01018/FUL</u>	Little Haven, Higher Sandygate	Change of use of agricultural land to boat storage (Use Class B8), siting of 14 shipping containers, a portable office and garage.

**040.2 To note Planning decisions:**  
20/01079/HOU – Orchard Lodge, Ideford  
Loft conversion including insertion of 7 roof lights and first floor inset balcony  
Grant of Conditional Planning Permission

### **Planning Enforcement**

040.3 19/01701/FUL – Higher Colleybrook Farm, Ideford.  
040.4 19/02077/FUL – Higher Colleybrook Farm, Ideford.  
040.5 20/00173/FUL – Wayland Cottage, Fore Street.  
040.6 20/00242/ENF – 19/02041/FUL – Plot 2, Higher Colleybrook Farm, Ideford.  
040.7 20/00205/ENF – Orchard Lodge, Ideford.

**041/20 CONCERNS RAISED BY PARISHIONERS**

**042/20 CLERK'S REPORT AND FINANCE**

042.1 Balance of Accounts at 31<sup>st</sup> July 2020  
042.2 To request approval and signature of the Monthly Bank Reconciliations for July 2020  
042.3 To request approval for BACS Payments  
042.4 To provide a Legal and Administrative update

**043/20      MOTION TO HOLD PART II MEETING**

**044/20      DATE OF NEXT MEETING - Thursday 10<sup>th</sup> September 2020 at 7pm**

**PART II MEETING (CLOSED TO PUBLIC AND PRESS)**

**045/20      NEW COUNCILLORS**

045.1      New Councillor Administration

*Juliette Thompson*

Juliette Thompson

Clerk to Ideford Parish Council

Tel:    07731 145077

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date Thursday 6<sup>th</sup> August 2020

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

# IDEFORD PARISH COUNCIL

## Minutes of the Ideford Parish Council Meeting held on Thursday 13<sup>th</sup> August 2020 at 7.00pm

Present:	Cllr David Fox Cllr Angie Carter-Woodwark Cllr H Bellamy Cllr A Holden	Cllr S Oxenham (co-opted at 034/20) Cllr P Jervis (co-opted at 034/20)
In Attendance	Cllr B Austen- District Councillor Mrs J Thompson – Clerk	Cllr R Peart – County Councillor

Item (a)	Discussion and Decisions (b)
	<b>PART I MEETING (OPEN TO THE PUBLIC AND PRESS)</b>
033/20	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chair opened the meeting at 18:59pm. There were no apologies.
034/20	<b>CO-OPTION OF NEW COUNCILLORS</b> There are currently three vacancies for Parish Councillors. The vacancies had been advertised throughout the Parish and TDC Electoral Services notified. Following the statutory notice period, TDC confirmed that they had not received a request to fill the vacancies by election and that the Parish Council was now authorised to fill the vacancies by co-option. Notifications had been received from Ms Sarah Oxenham and Mr Paul Jervis, declaring an interest in filling the Parish Councillor vacancies.  It was unanimously agreed that Ms Sarah Oxenham of Primrose Bank, Riddon Lane, Ideford TQ13 0BG and Mr Paul Jervis of Old Barn, Town Farm Lane, Ideford TQ13 0AZ be co-opted to fill the vacancies. Both read and signed the declaration of acceptance of office and signatures on the documents were witnessed by the Parish Clerk.  The Chairman welcomed Cllr S Oxenham and Cllr P Jervis to the Parish Council and requested that they now join the rest of the Council members for the remainder of the meeting.
035/20	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy and agreed by all that the minutes of the meeting held on 9 <sup>th</sup> July 2020 be signed as a true and accurate record.
036/20	<b>DECLARATION OF INTERESTS</b> There were no declarations of interest.
037/20	<b>REPORTS</b> <b>County Councillor Ron Peart</b> Dawlish sea wall update All 144 recurve panels are now on top of the sea wall and Network Rail are installing the panels between the railway and the footpath to make it safe. All heavy engineering work will cease for the school summer holidays so with work being substantially complete the wall and beach will reopen for the public use from Friday 24 <sup>th</sup> July. Network Rail will start work again in September to finish off project laying a new top path for pedestrians' walkway and installing benches and lighting. School attendance In Devon attendance of all schools 22% against national average of 16.9%. Primary schools in Devon 33% against national average of 26% Secondary schools in Devon 8% against national average of 5% Special schools in Devon 22% against national average of 20% At the DCC meeting on Thursday 23 <sup>rd</sup> July it was agreed that Town and Parish councils across Devon should be supported in providing the popular flashing or vehicle activated speed awareness signs in their communities. We call for a simpler system by giving our local Highways Officers the authority to agree the number and location of the vehicle activated speed awareness signs with Parish and Town Councils. This will now be reviewed as part of the work of the Traffic Speed Project Group. <b>District Councillor Beryl Austin</b> Government has announced new proposals to streamline and modernise the planning system. Consultation is invited until the end of October. The intention is to speed up and improve the present legislation. District continues to meet visually during August and there are no plans at present to revert to normal council procedures. Kingsteignton Town Council will be commemorating VJ 75 day at The Fountain on 15 <sup>th</sup> August.

	<p>Teignbridge are considering at present reducing the number of members on the Planning Committee. I am hoping to be able to represent our ward when decisions are made later.</p> <p>Not very much to report at this time. Senior staff continue to work according to policies during the absence of Councillors, but naturally one does not feel as involved as one would hope!</p>
038/20	<p><b>PARISH MATTERS</b></p> <p><b>038.1 Website</b> – The Clerk agreed to take on the role of managing the parish website.</p> <p><b>038.2 New Councillors Courses</b> – Clerk to find out if face-to-face training is possible.</p> <p><b>038.3 Meeting Date</b> – After discussion it was decided to keep to the present meeting date of the second Thursday in the month.</p>
039/20	<p><b>PUBLIC PARTICIPATION</b></p> <p>Cllr R Peart to arrange for the potholes outside Stapley Cottage to be repaired to a higher standard.</p>
040/20	<p><b>PLANNING</b></p> <p><b>040.1</b> Consideration was given to the following planning application:  20/01018/FUL – Little Haven, Higher Sandygate  Change of use of agricultural land to boat storage (Use Class B8), siting of 14 shipping containers, a portable office and garage  The Parish Council are concerned that the amount of shipping containers seems excessive (including office and garage), which would generate a huge amount of traffic on a road not designed to cope with this; and cause stress to both the environment and nearby residences.</p> <p><b>040.2</b> To note planning decision:  20/01079/HOU – Orchard Lodge, Ideford  Loft conversion including insertion of 7 roof lights and first floor inset balcony  Grant of Conditional Planning Permission</p> <p><b>040.3</b> Planning Enforcement  19/01701/FUL – Higher Colleybrook Farm, Ideford  TDC Enforcement said that the concerns raised by both the Parish Council and objectors to the application were taken into account when determining this application.  With regards to an over-development of the site, Condition 4 of application requires that prior to the first use of the new building, the existing agricultural building on the site shall be permanently removed. As such, given this condition, it is considered that the proposal would not constitute an overdevelopment of the site.  The Parish Council responded to this comment by saying that there was not an agricultural building on site at all, prior to this application.</p> <p>19/02077/FUL – Higher Colleybrook Farm, Ideford  After requesting a meeting with Enforcement, the Parish Council were informed that as they have already met with residents, a meeting with the Parish Council was not needed.  The Parish Council to ask why retrospective planning permission has not been applied for, despite TDC being aware that work is being completed without planning permission.</p> <p>20/00173/FUL – Wayland Cottage, Fore Street  Teignbridge have requested that timber windows be fitted</p> <p>020/00242/ENF – 19/02041/FUL – Plot 2, Higher Colleybrook Farm, Ideford  Enforcement confirm that the stable block is being constructed in the correct location.</p> <p>20/00202/ENF – Orchard Lodge, Ideford  Enforcement confirm that the development in the grounds requires planning permission</p>
041/20	<p><b>CONCERNS RAISED BY PARISHIONERS</b></p> <p>None</p>
042/20	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>042.1 Balance of Accounts as of 31<sup>st</sup> July 2020</b>  Parish Current Account £9362.21  No payments requested in August</p>

	<p><b>042.2 To request approval and signature of the Monthly Bank Reconciliation for July 2020</b> It was unanimously agreed that the bank statements for July 2020 be signed by the Chair.</p> <p><b>042.3 To request approval for BACS Payments</b> It was noted that since the last meeting a payment of £19.00 was made to the village hall for July hire and cleaning.</p> <p><b>042.4 Precept</b> The Clerk asked Cllrs to consider spending requirements for next year.</p> <p><b>042.5 To provide a Legal and Administrative Update</b> DALC training courses have returned – online only ICO have launched a new toolkit to help with FOI compliance Consultation is open to comment on the Governments paper ‘Planning for the Future’</p>
<b>043/20</b>	<p><b>MOTION TO HOLD PART II MEETING</b> It was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy and agreed by all to hold a part two meeting.</p>
<b>044/20</b>	<b>DATE OF NEXT MEETING-</b> Thursday 10 <sup>th</sup> September 2020 at 7pm.
	<b>PART II MEETING (CLOSED TO PUBLIC AND PRESS)</b>
<b>045/20</b>	<p><b>NEW COUNCILLORS</b> The roles and responsibilities of being a Parish Councillor were explained to the new Councillors.</p>

The Chairman closed the meeting at 20:18.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 10<sup>th</sup> September 2020 at 7.00pm

### 046/20 WELCOME AND APOLOGIES FOR ABSENCE

### 047/20 MINUTES OF THE LAST MEETING

Minutes of the meeting held on Thursday 13<sup>th</sup> July 2020 to be agreed and signed.

### 048/20 DECLARATION OF INTERESTS

### 049/20 REPORTS County Councillor District Councillor Neighbourhood Beat Manager

### 050/20 PARISH MATTERS

- 050.1 To agree on a new parish website
- 050.2 To agree on a new Internal Auditor
- 050.3 Affordable Housing update
- 050.4 New Councillor training

### 051/20 PUBLIC PARTICIPATION

### 052/20 PLANNING

#### 052.1 For Parish Council comment:

Application	Location	Description
20/01435/VAR	Orchard House, Ideford	Removal of condition 4 on planning permission 19/00562/FUL (two storey side extension and porch to front elevation) relating to landscaping

#### 052.2 To note Planning decisions:

20/00905/HOU – 1 Broadlands, Road from Longthorn Cottage to Royal Oak  
Demolition of existing rear utility and side porch replaced with two storey rear and side extension and open sided front porch  
Grant of conditional planning permission

#### 052.3 Planning Enforcement

19/01701/FUL – Higher Colleybrook Farm, Ideford  
Enforcement confirm that permission has not been granted for windows in the agricultural building and will therefore investigate.  
19/02077/FUL – Higher Colleybrook, Fore Street, Ideford  
Update of siting of mobile home, footpath and drainage issues

### 053/20 CONCERNS RAISED BY PARISHIONERS

### 054/20 CLERK'S REPORT AND FINANCE

- 054.1 Balance of Accounts - 31<sup>st</sup> August 2020
- 054.2 To request approval and signature of the Monthly Bank Reconciliation for August 2020
- 054.3 To request approval for BACS Payments
- 054.4 Precept reminder
- 054.5 Clerk's pay and holiday increase
- 054.6 To provide a Legal and Administrative update

### 055/20 DATE OF NEXT MEETING - Thursday 8<sup>th</sup> October 2020 at 7pm

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07731 145077 Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date Friday 4<sup>th</sup> September 2020

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

# IDEFORD PARISH COUNCIL

## Minutes of the Ideford Parish Council Meeting held on Thursday 10<sup>th</sup> September 2020 at 7.00pm

Present:	Cllr David Fox Cllr Angie Carter-Woodwark Cllr H Bellamy Cllr A Holden	Cllr S Oxenham Cllr P Jervis
In Attendance	Cllr R Peart – County Councillor Mrs J Thompson – Clerk	PC Clarke Orchard Five members of the public

Item (a)	Discussion and Decisions (b)
046/20	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chair opened the meeting at 7.01pm. There were no apologies.
047/20	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy and agreed by all that the minutes of the meeting held on Thursday 13 <sup>th</sup> August 2020 be signed as a true and accurate record, after deleting the line at 040/20.3 'It has also been noted that windows have been put in, which were not on the original application'.
048/20	<b>DECLARATION OF INTERESTS</b> There were no declarations of interest.
049/20	<b>REPORTS</b> <b>County Councillor Ron Peart</b> A new solar panel buying scheme has been launched to help householders save money and reduce their carbon footprints. Teignbridge has joined Devon and other districts and DCC to team up with group buying experts IChoosr Ltd to offer homeowners the chance to buy high quality solar photovoltaic panels more cheaply than if they were buying alone. Research by the University of Exeter shows that 19% of all Devon's carbon emissions are created by our homes, by launching Solar Together Devon under the Climate Emergency umbrella local people can take a positive step to help tackle harmful emissions, cost savings £1000 on installations and a year on year energy savings of £150. <b>PC Clarke Orchard – Neighbourhood Beat Manager</b> PC Clarke Orchard introduced himself as the new NBM for Ideford, working alongside PCSO Saul Bunce. PC Orchard will show his presence in the parish as often as possible to provide reassurance and welcomes residents to stop him for a chat if they have any concerns. He did raise concerns about a Land Rover Freelander that was parked at the entrance to Church Road in that it could block access for fire engines/ ambulances etc. The monthly crime report shows that crime in the area is on a downward trend.
050/20	<b>PARISH MATTERS</b> <b>050.1</b> After the Clerk had circulated information about possible new website providers, it was agreed to use myparishcouncil.co.uk to host the new parish website. It was also agreed to pay the Clerk £200 per year to run and maintain the website and for the name of this new website to be idefordparish.co.uk. This was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy and agreed by all. <b>050.2</b> It was proposed by Cllr A Carter-Woodwark, seconded by Cllr S Oxenham and agreed by all to use Penny Clapham as the internal auditor from next year. <b>050.3</b> The Parish Council have been asked to find out if there is still a need for affordable housing in the village – the Clerk to ask for parishioners' views via the Parish News, Facebook, notices etc. <b>050.4</b> Clerk to find out if pre-recorded online training is available for new Cllrs.
051/20	<b>PUBLIC PARTICIPATION</b> Clerk to remind residents to keep hedges and shrubbery outside their property maintained and to clear away any debris from hedge cutting to prevent blocked drains.
052/20	<b>PLANNING</b> <b>052.1</b> To consider planning applications: 20/01435/VAR – Orchard House, Ideford Removal of condition 4 on planning permission 19/00562/FUL (two storey side extension and porch to front elevation) relating to landscaping. The Parish Council oppose (5:1) the removal of condition 4 as it will not protect the landscape and

	<p>may allow the removal of trees and hedges.</p> <p><b>052.2</b> To note planning decisions: 20/00905/HOU – 1 Broadlands, road from Longthorn Cottage to Royal Oak Demolition of existing rear utility and side porch replaced with two storey rear and side extension and open sided front porch. Grant of conditional planning permission</p> <p><b>052.3</b> Planning Enforcement 19/02077/FUL – Higher Colleybrook, Fore Street, Ideford Enforcement have been notified about the arrival of a mobile home. The mobile home arrived without notification to the Parish and there is also no planning permission for this home on the site. It was noted that the mobile home was a replacement for a previous one (now destroyed), that also didn't have planning permission.</p>						
053/20	<p><b>CONCERNS RAISED BY PARISHIONERS</b> After being approached by concerned parishioners, Cllr A Carter Woodwark reported to Environmental Health and TDC Planning, that the burning of the old mobile home at Higher Colleybrook caused a number of noxious bonfires. Cllr R Peart offered to look into the drainage problems in Town Farm Lane.</p>						
054/20	<p><b>CLERK'S REPORT AND FINANCE</b></p> <p><b>054.1 Balance of Accounts as of 31<sup>st</sup> August 2020</b> Parish Current Account £9362.21</p> <p><b>054.2 To request approval and signature of the Monthly Bank Reconciliation for August 2020</b> It was unanimously agreed that the bank statements for August 2020 be signed by the Chair.</p> <p><b>054.3 To request approval for BACS Payments</b></p> <table><tr><td>£22.00</td><td>Village Hall</td><td>August hire and cleaning</td></tr><tr><td>£65.20</td><td>ABS Design &amp; Print</td><td>Parish News</td></tr></table> <p><b>054.4 Precept</b> The Clerk asked Cllrs to consider spending requirements for next year – suggestions received included a projector and something for children in the village.</p> <p><b>054.5 Clerk's pay and holiday increase</b> Clerk's hourly rate to increase to £10.24 Clerk's annual holiday to increase from 21 to 22 days equivalent to 38.4 hours per year</p> <p><b>054.6 To provide a Legal and Administrative Update</b> NALC new employment briefing on national salary pay scales Rule of six and what this could mean for Ideford Parish Council – Clerk to find out.</p>	£22.00	Village Hall	August hire and cleaning	£65.20	ABS Design & Print	Parish News
£22.00	Village Hall	August hire and cleaning					
£65.20	ABS Design & Print	Parish News					
055/20	<p><b>DATE OF NEXT MEETING-</b> Thursday 8<sup>th</sup> October 2020 at 7pm.</p>						

The Chairman closed the meeting at 20:17pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_



# IDEFORD PARISH COUNCIL

## Minutes of the Ideford Parish Council Meeting held on Thursday 8<sup>th</sup> October 2020 at 7.00pm

Present:	Cllr David Fox Cllr Angie Carter-Woodwark Cllr H Bellamy Cllr A Holden	Cllr S Oxenham Cllr P Jervis
In Attendance	Cllr R Peart – County Councillor Mrs J Thompson – Clerk	PC Clarke Orchard PCSO Saul Bunce Two members of the public

Item (a)	Discussion and Decisions (b)																												
056/20	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chair opened the meeting at 7.05pm. Apologies were received from Cllr B Austen.																												
057/20	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr A Carter-Woodwark, seconded by Cllr H Bellamy, and agreed by all that the minutes of the meeting held on Thursday 10 <sup>th</sup> September 2020 be signed as a true and accurate record.																												
058/20	<b>DECLARATION OF INTERESTS</b> There were no declarations of interest.																												
059/20	<b>REPORTS</b> <b>County Councillor Ron Peart</b> Kerbside recycling rates across Devon increased during lockdown according to the latest figures. This week is the 16 <sup>th</sup> Annual Recycle Week (September 21 <sup>st</sup> to September 27 <sup>th</sup> ), the figures show a 12% increase between April and June 2020. Figures show that 1,000 tonnes more glass bottles and jars were separated out and put in kerbside collection bins, 1,300 tonnes more cardboard and 670 tonnes more food waste more recycle goods diverted from the rubbish bin compared to the same period in 20/19. Devon has a 56% recycling rate, which is one of the highest in the country. The latest laboratory confirmed Coronavirus in South West Peninsula 23 <sup>rd</sup> to 29 <sup>th</sup> September; there were 134 confirmed cases in Devon; East Devon 10, Exeter 78, Mid Devon 7, North Devon 10, South Hams 9, Teignbridge 13, Torridge 3, West Devon 4, Torbay 29, Plymouth 36, Cornwall 137. England 31,000 confirmed cases per 100,00; Devon 16.7, Torbay 21.3, Plymouth 13.7, Cornwall 24, England 54.8. January 31 <sup>st</sup> to 29 <sup>th</sup> September there has been 1,722 confirmed cases in Devon and 218 deaths. Torbay 366 cases and 58 deaths. Plymouth 938 cases and 89 deaths. Cornwall 1383 cases and 298 deaths up to September 18 <sup>th</sup> . Please note that all deaths are not necessarily by Coronavirus just that the person tested positive at some stage.  <b>District Councillor Beryl Austen</b> On behalf of Cllr B Austen, Cllr R Peart reported that the TDC Executive meeting decided to end the rural skip service. It was also noted during this section that 20/01018/FUL – Little Haven, Higher Sandygate planning application was due to be discussed at the November TDC planning meeting. DCC and TDC are both aware of the damage caused so far on the site.  <b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce</b> Monthly crime report/figures for the month of September 2020. Crimes Recorded – 01/09/2020 to 30/09/2020 – JG3K <table><tr><th>Offence</th><th>Recorded Crime 01/09/2020 to 30/09/2020</th><th>Recorded Crime 01/09/2019 to 30/09/2019</th><th>Recorded Crime % Difference</th></tr><tr><td>Other Theft</td><td>0</td><td>1</td><td>-100%</td></tr><tr><td><b>Total</b></td><td><b>0</b></td><td><b>1</b></td><td><b>-100%</b></td></tr></table> <table><tr><th>Incident Category</th><th>Incidents 01/09/2020 to 30/09/2020</th><th>Incidents 01/09/2019 to 30/09/2019</th><th>Incidents % Difference</th></tr><tr><td>Public Safety</td><td>3</td><td>4</td><td>-25%</td></tr><tr><td>Transport</td><td>2</td><td>11</td><td>-81.8%</td></tr><tr><td><b>Total</b></td><td><b>5</b></td><td><b>15</b></td><td><b>-66.7%</b></td></tr></table>	Offence	Recorded Crime 01/09/2020 to 30/09/2020	Recorded Crime 01/09/2019 to 30/09/2019	Recorded Crime % Difference	Other Theft	0	1	-100%	<b>Total</b>	<b>0</b>	<b>1</b>	<b>-100%</b>	Incident Category	Incidents 01/09/2020 to 30/09/2020	Incidents 01/09/2019 to 30/09/2019	Incidents % Difference	Public Safety	3	4	-25%	Transport	2	11	-81.8%	<b>Total</b>	<b>5</b>	<b>15</b>	<b>-66.7%</b>
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	<p><b>‘Shellfish on the TEIGN’.</b> Information pack and appropriate signposting on the recent concerns re: harvesting/gathering shellfish on the rivers <b>TEIGN</b> and <b>EXE</b>. – Copy available from the Clerk</p> <p>Brief introduction.</p> <p>I would like to take this opportunity to introduce myself as your local Neighbourhood Beat Manager and inform you that I am looking to hold Police and Communities Together meetings (PACT meeting) within the village moving forward to give you chance to raise issues affecting your local area and simply give you the opportunity to meet me in person.</p> <p>The meetings will be advertised in advance via your Parish Council newsletter or social media platform with dates, times and venue(s) highlighted in the hope they are well attended (naturally all Govt. social distancing guidelines will be adhered to) to give you the chance to discuss any concerns or issues with your local Neighbourhood Policing Team especially in these unprecedented times.</p> <p>In addition to these meetings I will be passing through most days and I am more than happy to stop and discuss any concerns you may have. Finally, we are looking to work closely with your local <b>‘Community Speed Watch’</b> team to monitor speed of vehicles in and around the village to ultimately</p> <ul style="list-style-type: none"> <li>• <b>Reduce death and injury on the roads</b></li> <li>• <b>Improve the quality of life for local communities</b></li> <li>• <b>Reduce the speed of vehicles to the speed limit</b></li> <li>• <b>Increase public awareness of inappropriate speed</b></li> </ul> <p>Clerk to arrange a PACT meeting at the village hall.</p>
060/20	<p><b>PARISH MATTERS</b></p> <p><b>060.1</b> It was agreed by all that the meeting dates for 2021 would be:  14<sup>th</sup> January – reserve date only  11<sup>th</sup> February  11<sup>th</sup> March  8<sup>th</sup> April – Annual Parish Meeting followed by monthly Parish Council Meeting  13<sup>th</sup> May – Annual Parish Council Meeting to include election of Chair and Vice-Chair  10<sup>th</sup> June  8<sup>th</sup> July  12<sup>th</sup> August – reserve date only  9<sup>th</sup> September  14<sup>th</sup> October  11<sup>th</sup> November  9<sup>th</sup> December</p> <p><b>060.2</b> The Parish Council to confirm to TDC that there is still a need for affordable housing in Ideford.</p> <p><b>060.3</b> New Councillors’ training dates have been forwarded - Cllr S Oxenham and Cllr A Holden are attending Finance for Councillors training.</p> <p><b>060.4</b> Mike Wootton (TDC) has written to the owner of the land and is awaiting a response regarding the recent spate of toxic bonfires.</p>
061/20	<p><b>PUBLIC PARTICIPATION</b></p> <p>AC-W to investigate the report of fungus growing at the bottom of the oak tree.</p>
062/20	<p><b>PLANNING</b></p> <p><b>062.1</b> To consider planning applications:  20/01627/HOU – Orchard Lodge, Ideford  Retrospective application for single storey office outbuilding in grounds  The parish council object to this application.  The application states ‘office building,’ but the building comprises bedroom, lounge/kitchen, shower, and toilet. As the building is too close to the boundary and higher than the boundary fence, it is very noticeable. The application states that the property is adjacent to an unadopted lane, but this is not the case as the lane is owned by Lower Colleybrook Farm. The application also makes no mention of sewage provision: where is the wastewater going? There is a small water butt connected to the guttering, which is insufficient, as there appears to be no provision for overflow. This building is already being occupied and a video showing the interior of the building can be viewed on Facebook. This building sets a precedent to others to breach planning regulations.</p> <p><b>062.2</b> To note planning decisions:  20/00942/VAR – Watery Lane Cottage, Olchard  Removal of conditions 4, 5 and 6 on planning permission 09/02787/COU (Change of use of barn to create living accommodation for holiday use) to allow full residential use to allow unrestricted</p>

	<p>residential occupancy of the dwelling Grant of conditional planning permission <b>062.3 Planning Enforcement</b> 19/02077/FUL – Higher Colleybrook, Fore Street, Ideford With regards to the issue of the mobile home that was recently brought to the site, planning enforcement confirm that the owner has been advised that planning permission is required. In response, it appears that the Agent is proposing to submit a certificate of lawfulness for the mobile home. Gary Crawford states that the most recent block plan received, dated 14 July 2020 (Drawing No.220_12 Rev.F) details that the existing stone wall adjacent to the footpath is to be taken down and rebuilt.</p>															
063/20	<p><b>CONCERNS RAISED BY PARISHIONERS</b> Parking concerns in Church Road to be investigated by the Police. The new grit bin has been delivered to the wrong location – Clerk to investigate.</p>															
064/20	<p><b>CLERK’S REPORT AND FINANCE</b> <b>064.1 Balance of Accounts as of 30<sup>th</sup> September 2020</b> Parish Current Account £13,621.19 <b>064.2 To request approval and signature of the Monthly Bank Reconciliation for September 2020</b> It was unanimously agreed that the bank statements for September 2020 be signed by the Chair. <b>064.3 To request approval for BACS Payments</b></p> <table><tr><td>£13.42</td><td>DALC</td><td>Good Councillors Guide</td></tr><tr><td>£713.50</td><td>Mrs J Thompson</td><td>Salary, Mileage and Expenses</td></tr><tr><td>£164.20</td><td>HMRC</td><td>PAYE</td></tr><tr><td>£540.00</td><td>Millennium Green</td><td>Insurance Contribution</td></tr><tr><td>£200.00</td><td>Lesley Brown</td><td>Website Hosting</td></tr></table> <p><b>064.4 Precept – draft proposal</b> A draft budget and precept was circulated to all Cllrs. Suggestions for next year’s figures included hanging baskets/bulbs/plants; a skip service to replace the rural skip and the awarding of grants.  <b>064.5 To provide a Legal and Administrative Update</b> The PCC have agreed that the Parish News will return to using the church bank account. It was unanimously agreed that the Clerk transfer the Parish News funds currently held by the PC.  Lesley Brown received a lovely bouquet from the Parish Council and passed on her thanks.</p>	£13.42	DALC	Good Councillors Guide	£713.50	Mrs J Thompson	Salary, Mileage and Expenses	£164.20	HMRC	PAYE	£540.00	Millennium Green	Insurance Contribution	£200.00	Lesley Brown	Website Hosting
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£540.00	Millennium Green	Insurance Contribution														
£200.00	Lesley Brown	Website Hosting														
065/20	<p><b>DATE OF NEXT MEETING-</b> Thursday 12<sup>th</sup> November 2020 at 7pm.</p>															

The Chairman closed the meeting at 8:27pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

## **Agenda for the Meeting of Ideford Parish Council to be held at the Village Hall, Ideford on Thursday 8<sup>th</sup> October 2020 at 7.00pm**

**056/20 WELCOME AND APOLOGIES FOR ABSENCE**

**057/20 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Thursday 10<sup>th</sup> September 2020 to be agreed and signed.

**058/20 DECLARATION OF INTERESTS**

**059/20 REPORTS** County Councillor District Councillor Neighbourhood Beat Manager

**060/20 PARISH MATTERS**

060.1 To agree meeting dates for 2021

060.2 Affordable Housing update

060.3 New Councillors Training

060.4 Bonfires update

**061/20 PUBLIC PARTICIPATION**

**062/20 PLANNING**

062.1 **For Parish Council comment:**

Application	Location	Description
20/01627/HOU	Orchard Lodge, Ideford	Retrospective application for single storey office outbuilding in grounds

062.2 **To note Planning decisions:**

20/00942/VAR – Watery Lane Cottage, Olchard

Removal of conditions 4, 5 and 6 on planning permission 09/02787/COU (Change of use of barn to create living accommodation for holiday use) to allow full residential use to allow unrestricted residential occupancy of the dwelling

Grant of Conditional Planning Permission

062.3 **Planning Enforcement**

19/02077/FUL – Higher Colleybrook, Fore Street, Ideford

Update

**063/20 CONCERNS RAISED BY PARISHIONERS**

063.1 Parking in Church Road

**064/20 CLERK'S REPORT AND FINANCE**

064.1 Balance of Accounts – 30<sup>th</sup> September 2020

064.2 To request approval and signature of the Monthly Bank Reconciliation for September 2020

064.3 To request approval for BACS Payments

064.4 Draft precept and budget

064.5 To provide a Legal and Administrative update

**065/20 DATE OF NEXT MEETING - Thursday 12<sup>th</sup> November 2020 at 7pm**

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07731 145077 Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date Friday 2<sup>nd</sup> October 2020

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

**Agenda for the Meeting of Ideford Parish Council**  
**to be held at the Village Hall, Ideford on Wednesday 4<sup>th</sup> November 2020 at 7.00pm**

## **PART ONE MEETING (OPEN TO PUBLIC AND PRESS)**

### **066/20 WELCOME AND APOLOGIES FOR ABSENCE**

### **067/20 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Thursday 8<sup>th</sup> October 2020 to be agreed and signed.

### **068/20 DECLARATION OF INTERESTS**

### **069/20 REPORTS**

County Councillor

District Councillor

Neighbourhood Beat Manager

### **070/20 PARISH MATTERS**

- 070.1 Update on recent toxic bonfires
- 070.2 Parking concerns in Church Road
- 070.3 Oak tree risk assessment
- 070.4 Relocation of new grit bin
- 070.5 PACT meeting
- 070.6 Website update
- 070.7 Boundary Stone

### **071/20 PUBLIC PARTICIPATION**

### **072/20 PLANNING**

#### **072.1 For Parish Council comment:**

Application	Location	Description
20/01743/NPA	Lower Colleybrook Farm, Fore Street, Ideford	Application for Prior Approval under Part 3 class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into two residential dwellings
20/01831/LBC	The Mill Cottage, Road from The Mill to Larcombe Bridge	Rebuilding collapsed wingwall and installation of new concrete apron
20/01937/NPA	Hayes Farm, Ideford	Application for prior approval under Part 3 class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building to five dwellings

#### **072.2 To note Planning decisions:**

20/01435/VAR – Orchard House, Ideford

Removal of condition 4 on planning permission 19/00562/FUL (two storey side extension and porch to front elevation) relating to landscaping

Grant of Conditional Planning Permission

- 072.3      **Planning Enforcement**  
19/02077/FUL – Higher Colleybrook, Fore Street, Ideford  
Update
- 20/01627/HOU - Orchard Lodge, Ideford  
Update

**073/20      CONCERNS RAISED BY PARISHIONERS**

**074/20      CLERK’S REPORT AND FINANCE**

- 074.1      Balance of Accounts – 31<sup>st</sup> October 2020  
074.2      To request approval and signature of the Monthly Bank Reconciliation for October 2020  
074.3      To request approval for BACS Payments  
074.4      Grass Cutting quote for 2021  
074.4      Draft precept and budget  
074.5      To provide a Legal and Administrative update

**075/20      MOTION TO HOLD A PART TWO MEETING**

**076/20      DATE OF NEXT MEETING - Thursday 10<sup>th</sup> December 2020 at 7pm**

**PART TWO MEETING (CLOSED TO PUBLIC AND PRESS)**

**077/20      COMMUNICATION BETWEEN PARISH COUNCILLORS**

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07731 145077      Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date Sunday 1<sup>st</sup> November 2020

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

Due to the Government’s announcement on 31<sup>st</sup> Oct 2020 for a lockdown to commence from 5<sup>th</sup> Nov 2020 it is not possible to give three clear days notice

# IDEFORD PARISH COUNCIL

## Minutes of the Ideford Parish Council Meeting held on Wednesday 4<sup>th</sup> November 2020 at 7.00pm

Present:	Cllr David Fox Cllr Angie Carter-Woodwark Cllr H Bellamy Cllr A Holden	Cllr P Jervis
In Attendance	Mrs J Thompson – Clerk	Seven members of the public

Item (a)	Discussion and Decisions (b)																												
	<b>PART 1 MEETING (OPEN TO THE PUBLIC AND PRESS)</b>																												
066/20	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chair opened the meeting at 7.01pm. Apologies were received from Cllr R Peart, Cllr B Austen and Cllr S Oxenham.																												
067/20	<b>MINUTES OF THE LAST MEETING</b> It was proposed by Cllr D Fox, seconded by Cllr A Carter-Woodward, and agreed by all that the minutes of the meeting held on Thursday 8 <sup>th</sup> October 2020 be signed as a true and accurate record.																												
068/20	<b>DECLARATION OF INTERESTS</b> Cllr A Holden expressed an interest in planning application 20/01937/NPA – Hayes Farm, Ideford, as he owns a neighbouring property.																												
069/20	<b>REPORTS</b> <b>District Councillor Beryl Austen – read by the Chair</b> Teignbridge has been awarded a grant for a further four years from the fund Turning Corners which is a partnership to reduce the risk of young people in Devon becoming involved in violence, antisocial behaviour and crime through early intervention and prevention. Since we are seeing in these difficult times an increase in youth problems this is a very welcome grant of almost 1million pounds. Teignbridge will be running a six week public consultation on a proposed change to Council Tax Reduction to be introduced on 1st April next year. Councillors voted in September unanimously to declare an Ecological Emergency and to accelerate the pace of work the Council is doing to protect the environment. Kingsteignton WI. , of which I am a member, has been making poppies over the last few months and they will be decorating The Fountain from the 6th to 13th November to celebrate their 50th anniversary as a community organisation in Kingsteignton. This is most welcome as there will be no parades or church services this year. The Planning Committee held training this week on the granting of Tree Preservation Orders. Information on this important subject can be found on Devon County Council's website , HighWay Land, or if the land is owned by Teignbridge on their site. You can search by address to find out if a tree is protected. I continue to attend virtual meetings of the Council relevant to my committee places and Full Council meetings. Meetings are not as frequent as in the past but keep Councillors in touch and allow decisions to be made.  <b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce – read by the Chair</b> Monthly crime report/figures for the month of October 2020. Crimes Recorded – 01/09/2020 to 31/10/2020 <table><tr><th>Offence</th><th>Recorded Crime 01/09/2020 to 31/10/2020</th><th>Recorded Crime 01/09/2019 to 31/10/2019</th><th>Recorded Crime % Difference</th></tr><tr><td>Other Theft</td><td>0</td><td>1</td><td>-100%</td></tr><tr><td><b>Total</b></td><td><b>0</b></td><td><b>1</b></td><td><b>-100%</b></td></tr></table> <table><tr><th>Incident Category</th><th>Incidents 01/09/2020 to 31/10/2020</th><th>Incidents 01/09/2019 to 31/10/2019</th><th>Incidents % Difference</th></tr><tr><td>Public Safety</td><td>3</td><td>7</td><td>-57.1%</td></tr><tr><td>Transport</td><td>10</td><td>17</td><td>-41.2%</td></tr><tr><td><b>Total</b></td><td><b>13</b></td><td><b>24</b></td><td><b>-45.8%</b></td></tr></table>	Offence	Recorded Crime 01/09/2020 to 31/10/2020	Recorded Crime 01/09/2019 to 31/10/2019	Recorded Crime % Difference	Other Theft	0	1	-100%	<b>Total</b>	<b>0</b>	<b>1</b>	<b>-100%</b>	Incident Category	Incidents 01/09/2020 to 31/10/2020	Incidents 01/09/2019 to 31/10/2019	Incidents % Difference	Public Safety	3	7	-57.1%	Transport	10	17	-41.2%	<b>Total</b>	<b>13</b>	<b>24</b>	<b>-45.8%</b>
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070/20	<p><b>PARISH MATTERS</b></p> <p><b>070.1</b> As TDC are waiting for a response from the householder, there was no update on complaints received about toxic bonfires. Cllr A Holden to forward images of the bonfires to TDC again.</p> <p><b>070.2</b> Although a resident in Church Road had felt there was a slight improvement in parking, this was not echoed by those present at the meeting, who reported on a recent incident where the police were called to deal with a lorry blocking the road. Clerk to contact the police and Cllr R Peart for suggestions on how to deal with parking issues.</p> <p>During discussion, there was a suggestion for a disabled parking spot outside the village hall or the use of cones when required.</p> <p><b>070.3</b> Dart Tree Consultancy had submitted a report following a site visit to the oak tree, which was summarised by Cllr A Carter-Woodwark:</p> <ul style="list-style-type: none"> <li>• Fungal bracket of Ganoderma resinaceum at the base of the tree</li> <li>• The tree has been infected for a number of years</li> <li>• Wounds caused by lawnmower blades are the most likely entry point for the fungi</li> <li>• Exposed roots probably caused by the previous tree stump still in situ</li> <li>• Kill the grass and mulch around the tree</li> <li>• Consider planting a replacement tree now</li> </ul> <p>It was suggested that a parish wide questionnaire be circulated to ascertain residents' views on proposed solutions put forward by the report.</p> <p>Cllr H Bellamy thanked Ms Burnham for reporting the fungus in the first instance.</p> <p><b>070.4</b> Relocation of the new grit bin is still to be carried out by DCC Highways dept.</p> <p><b>070.5</b> The PACT meeting planned for 13<sup>th</sup> November may be cancelled due to the lockdown – Clerk to confirm.</p> <p><b>070.6</b> The Clerk is hoping that the new website will be up and running any day now.</p> <p><b>070.7</b> Cllr H Bellamy showed photographs of the boundary stone, which confirmed that it is not the original stone; Mr A French to visit the site and confirm.</p> <p>The Chair informed all that Mary Ridgeway (Affordable Housing) will be invited to attend a parish council meeting after the lockdown.</p>
071/20	<p><b>PUBLIC PARTICIPATION</b></p> <p>It was noted that Devon Wildlife Trust had taken over the management of Ideford Common.</p>
072/20	<p><b>PLANNING</b></p> <p><b>072.1</b> To consider planning applications:</p> <p>20/01743/NPA – Lower Colleybrook Farm, Fore Street, Ideford</p> <p>Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into two residential dwellings.</p> <p>After full and public questions and discussions with parishioners' and the applicant, the council unanimously support the application and were reassured by the detail and depth of the flood assessment report.</p> <p>20/01831/LBC – The Mill Cottage, Road from The Mill to Larcombe Bridge</p> <p>Rebuilding collapsed wingwall and installation of new concrete apron.</p> <p>Ideford Parish Council are impressed by the work so far and fully support the application.</p> <p>20/01937/NPA – Hayes Farm, Ideford</p> <p>Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into five dwellings</p> <p>Ideford Parish Council unanimously support this application.</p> <p><b>072.2</b> To note planning decisions:</p> <p>20/01435/VAR – Orchard House, Ideford</p> <p>Removal of conditions 4 on planning permission 19/00562/FUL (two storey side extension and porch to front elevation) relating to landscaping</p> <p>Grant of conditional planning permission</p> <p><b>062.3</b> Planning Enforcement</p> <p>19/02077/FUL – Higher Colleybrook, Fore Street, Ideford</p> <p>Waiting for an update from Steve Hobbs regarding either a Certificate of Lawfulness or retrospective</p>



	planning permission for the mobile home.  20/01627/HOU – Orchard Lodge, Ideford Planning have requested that the application be resubmitted as ‘Retrospective application for single storey ancillary accommodation for householder use’.																		
073/20	<b>CONCERNS RAISED BY PARISHIONERS</b> None																		
074/20	<b>CLERK’S REPORT AND FINANCE</b> <b>074.1 Balance of Accounts as of 31<sup>st</sup> October 2020</b> Parish Current Account £11,902.92  <b>074.2 To request approval and signature of the Monthly Bank Reconciliation for October 2020</b> It was proposed by Cllr H Bellamy, seconded by Cllr A Carter-Woodward, and agreed by all that the bank statements for October 2020 be signed by the Chair.  <b>074.3 To request approval for BACS Payments</b> It was agreed by all to approve the following invoices for payment. <table><tr><td>£41.00</td><td>Village Hall</td><td>Sept &amp; Oct Hire &amp; Cleaning</td></tr><tr><td>£228.00</td><td>David Wright</td><td>Grass Cutting 2020</td></tr><tr><td>£373.20</td><td>TDC</td><td>Dog Bin Emptying (2020/21)</td></tr><tr><td>£350.00</td><td>Dart Tree Consultancy</td><td>Oak Tree Risk Assessment</td></tr><tr><td>£36.00</td><td>DALC</td><td>Training</td></tr><tr><td>£40.00 (DD)</td><td>ICO</td><td>Data Protection Annual Fee</td></tr></table> <b>074.4</b> Due to the damage caused to the oak tree by grass cutting, the decision to accept the 2021 grass cutting quote was deferred.  <b>074.5</b> A draft precept proposal showing a 3.18% increase, which was circulated to all Cllrs was deferred to the January 2021 meeting.  <b>074.6</b> To provide a Legal and Administrative Update NALC legal topic note 30 Guidance on Actionable Defamation has been refined. New NALC briefing note on how the 2020/21 NJC agreement affects minimum annual leave entitlements for certain local council staff. The Parish News funds, and associated paperwork, have been transferred to the new treasurer. The consultation period for comments on the Governments planning white paper is now closed. There may be a need to switch to the scheme of delegation for the course of lockdown unless we switch to Zoom meetings. Clerk is authorised to act on urgent decisions by consulting with the Chair and Vice-Chair or one other Cllr.	£41.00	Village Hall	Sept & Oct Hire & Cleaning	£228.00	David Wright	Grass Cutting 2020	£373.20	TDC	Dog Bin Emptying (2020/21)	£350.00	Dart Tree Consultancy	Oak Tree Risk Assessment	£36.00	DALC	Training	£40.00 (DD)	ICO	Data Protection Annual Fee
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£40.00 (DD)	ICO	Data Protection Annual Fee																	
075/20	<b>MOTION TO HOLD A PART TWO MEETING</b> It was proposed by Cllr H Bellamy, seconded by Cllr A Carter-Woodward, and agreed by all to hold a part two meeting. This part of the meeting closed at 7:54pm																		
076/20	<b>DATE OF NEXT MEETING-</b> Thursday 10 <sup>th</sup> December 2020 at 7pm.																		
	<b>PART TWO MEETING (CLOSED TO PUBLIC AND PRESS)</b>																		
077/20	<b>COMMUNICATION BETWEEN PARISH COUNCILLORS</b> Cllr A Carter-Woodward requested that all Cllrs speak up at meetings, make it known if they don’t agree and come to meetings prepared, having done their homework. It was also felt that there was a lack of communication between all Cllrs. Cllr H Bellamy asked for more information and all planning portal and enforcement comments to be circulated by the Clerk																		

The Chairman closed the meeting at 8:15pm.

Signed:

Dated:

# IDEFORD PARISH COUNCIL

You are hereby summoned under the Local Government Act 1972 Sch.12s.10 to attend a meeting of Ideford Parish Council for the purpose of transacting the following business.

**Agenda for the Meeting of Ideford Parish Council  
to be held at the Village Hall, Ideford on Thursday 10<sup>th</sup> December 2020 at 7.00pm**

**078/20 WELCOME AND APOLOGIES FOR ABSENCE**

**079/20 MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Wednesday 4<sup>th</sup> November 2020 to be agreed and signed.

**080/20 DECLARATION OF INTERESTS**

**081/20 REPORTS**

County Councillor

District Councillor

Neighbourhood Beat Manager

**082/20 PARISH MATTERS**

082.1 Resignation of Cllr A Holden

082.2 Notice of Councillor Vacancy

082.3 Co-option of a new Councillor

082.4 The role of a Parish Councillor

082.5 Parking in Church Road

082.6 Use of water at the Church

082.7 Ideford Arch/removal of logs

082.8 Bonfires update

082.9 Boundary Stone update

**083/20 PUBLIC PARTICIPATION**

**084/20 PLANNING**

**084.1 For Parish Council comment:**

None

**084.2 To note Planning decisions:**

20/01743/NPA – Barn at Lower Colleybrook Farm, Fore Street, Ideford

Application for prior approval under Part 3 Class Q (A) And (B) Paragraph W of the GDPO for change of use of an agricultural building into two residential dwellings

Refusal of request for prior approval

20/01627/HOU – Orchard Lodge, Ideford

Retrospective application for single storey ancillary accommodation for householder use

Grant of Conditional Planning Permission

**084.3 Planning Enforcement**

19/02077/FUL – Higher Colleybrook, Fore Street, Ideford

Update

**085/20      CONCERNS RAISED BY PARISHIONERS**

**086/20      CLERK'S REPORT AND FINANCE**

- 086.1      Balance of Accounts – 30<sup>th</sup> November 2020
- 086.2      To request approval and signature of the Monthly Bank Reconciliation for November 2020
- 086.3      To request approval for BACS Payments
- 086.4      Budget and spending update
- 086.5      Precept proposal for 2021/2022
- 086.6      To provide a Legal and Administrative update

**087/20      DATE OF NEXT MEETING - Thursday 11<sup>th</sup> February 2021**

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07731 145077      Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date Friday 4<sup>th</sup> December 2020

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

# IDEFORD PARISH COUNCIL

## Minutes of the Ideford Parish Council Meeting held on Thursday 10<sup>th</sup> December 2020 at 7.00pm

Present:	Cllr David Fox Cllr Angie Carter-Woodward Cllr H Bellamy Cllr S Oxenham	Cllr P Jervis Cllr M Crispin (from 082.3)
In Attendance	Mrs J Thompson – Clerk	Six members of the public

Item (a)	Discussion and Decisions (b)																																												
078/20	<b>WELCOME AND APOLOGIES FOR ABSENCE</b> The Chair opened the meeting at 7.02pm. Apologies received from Cllr R Peart and Cllr B Austen.																																												
079/20	<b>MINUTES OF THE LAST MEETING</b> The signing of the minutes of the meeting Wednesday 4 <sup>th</sup> November 2020 to be deferred until the next meeting, to make the following amendment: 066/20 Apologies received from Cllr R Peart, Cllr B Austen and Cllr S Oxenham.																																												
080/20	<b>DECLARATION OF INTERESTS</b> None																																												
081/20	<b>REPORTS</b> <b>County Councillor Ron Peart – read by the Chair</b> Reports and updates from Cllr R Peart have been forwarded to Cllrs over the last few weeks.  <b>District Councillor Beryl Austen – read by the Chair</b> In addition to all council meetings, visual briefing meetings have been held recently to keep district councillors fully informed of facts with regard to the virus, the budget, planning developments, and environmental issues. Teignbridge offices are closed and all meetings are visual. Teignbridge has also met its target for the year of planting 1500 trees to add to the 24,000 already in its ownership in the district. These will replace those lost through ash die back and increase tree numbers as planned. In view of the difficult times, we are living in Kingsteignton Town Council have decided against an increase in its precept for this year. Although its income will be slightly less than usual the deficit was not too serious and it was decided to take money from reserves to help keep expenses for the community as low as possible. Good wishes for Christmas and I hope it will not be too long before normality returns!  <b>PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce – read by the Chair</b> Monthly crime report/figures for the month of November 2020. Crimes Recorded – 01/11/2020 to 28/11/2020 <table><tr><th>Offence</th><th>Recorded Crime 01/11/2020 to 28/11/2020</th><th>Recorded Crime 01/11/2019 to 28/11/2019</th><th>Recorded Crime % Difference</th></tr><tr><td>Violence without injury</td><td>0</td><td>1</td><td>-100%</td></tr><tr><td>Burglary</td><td>0</td><td>1</td><td>-100%</td></tr><tr><td>Burglary Non-dwelling</td><td>0</td><td>1</td><td>-100%</td></tr><tr><td>Other Offences</td><td>1</td><td>0</td><td>-</td></tr><tr><td><b>Total</b></td><td><b>1</b></td><td><b>3</b></td><td><b>-66.7%</b></td></tr></table> <table><tr><th>Incident Category</th><th>Incidents 01/11/2020 to 28/11/2020</th><th>Incidents 01/11/2019 to 28/11/2019</th><th>Incidents % Difference</th></tr><tr><td>Crime Recorded</td><td>0</td><td>2</td><td>-100%</td></tr><tr><td>Public Safety</td><td>2</td><td>2</td><td>0%</td></tr><tr><td>Transport</td><td>5</td><td>7</td><td>-28.6%</td></tr><tr><td><b>Total</b></td><td><b>7</b></td><td><b>11</b></td><td><b>-36.4%</b></td></tr></table> <b>Police Report for Ideford Parish Council – November 2020</b> Reported crimes from 01/11/2020-28/11/2020 <b>Ideford (1 crime)</b> <ul style="list-style-type: none"><li>• X1 Miscellaneous Crime</li></ul>	Offence	Recorded Crime 01/11/2020 to 28/11/2020	Recorded Crime 01/11/2019 to 28/11/2019	Recorded Crime % Difference	Violence without injury	0	1	-100%	Burglary	0	1	-100%	Burglary Non-dwelling	0	1	-100%	Other Offences	1	0	-	<b>Total</b>	<b>1</b>	<b>3</b>	<b>-66.7%</b>	Incident Category	Incidents 01/11/2020 to 28/11/2020	Incidents 01/11/2019 to 28/11/2019	Incidents % Difference	Crime Recorded	0	2	-100%	Public Safety	2	2	0%	Transport	5	7	-28.6%	<b>Total</b>	<b>7</b>	<b>11</b>	<b>-36.4%</b>
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	<p><b><u>Other matters</u></b></p> <p>Please report any suspicious persons/activities and record vehicle registration details if used. Please contact the police on 999 if the incident is happening there and then, or by 101 (emailing is quicker) if it is historic.</p> <p>Please avoid leaving valuable power tools or gardening equipment unattended wherever possible. Record serial numbers of such items and use a UV pen to property mark them with your postcode. Please pay extra attention to home and car security.</p> <p>Consider some sort of shed alarm if your shed is out in the middle of nowhere and register valuable electrical items and power/garden tools on the website <a href="http://www.immobilise.com">www.immobilise.com</a> which also gives advice on other security measures.</p> <p>For outboard engines consider fitting a tracking device, record the engine serial number and property mark and use the Immobilise website.</p> <p>PLEASE PAY EXTRA ATTENTION DURING THE FESTIVE SEASON!!!!</p> <p>A poaching poster has been forward for display.</p>
082/20	<p><b>PARISH MATTERS</b></p> <p><b>082.1</b> It was noted that Cllr Andrew Holden had resigned from Ideford Parish Council.</p> <p><b>082.2</b> Cllr A Holden's vacancy has been notified to Teignbridge District Council and a notice of a councillor vacancy is displayed on the website. The statutory notice period for electors to request an election ends on 14<sup>th</sup> December 2020.</p> <p><b>082.3</b> There are currently two vacancies for Parish Councillors. Notification had been received from Ms Maureen Crispin, declaring an interest in filling a Cllr vacancy. Ms M Crispin introduced herself and briefly explained why she wanted to become a Parish Councillor. It was agreed by all to co-opt Ms Maureen Crispin on to the Parish Council. Ms M Crispin signed the Declaration of Acceptance of Office and The Chair welcomed Cllr M Crispin to join the rest of the Council members.</p> <p><b>082.4</b> Cllr A Carter-Woodwark spoke about the role of the Parish Councillor and that she had discovered how poorly Cllrs were perceived in this Parish. It was felt that the PC was not communicating enough with the parish and the Clerk suggested producing a monthly update which could be published in the Parish News, on the website and on noticeboards etc. It was also stressed that Cllrs should be easily accessible and approachable; and that the PC needed to reassert what it actually does.</p> <p><b>082.5</b> Inconsiderate parking in Church Road is still a problem: the Police have said they could deliver notices to all households and put stickers on offending car windows.</p> <p><b>082.6</b> The Police had received a complaint about anti-social behaviour (when travellers were collecting water from the Church) and have spoken to those thought to be responsible.</p> <p><b>082.7</b> Concerns over heavy lorries using the road over the Ideford Arch for transporting logs was raised by The Chair - the weight limit on the bridge is 44 tons and DCC Highways confirmed that they would be checking the Arch for any problems. The operation was also causing a lot of mud on the roads, but it was hoped that after talking to the Project Manager this would resolved. The Chair also mentioned that he had reported six potholes to DCC Highways and Cllr H Bellamy questioned whether the heavy lorries had made them worse.</p> <p><b>082.8</b> There was no update regarding complaints made earlier in the year about bonfires. Cllr A Carter-Woodwark said that this was part of an ongoing enforcement issue.</p> <p><b>082.9</b> Cllr H Bellamy showed pictures of the original boundary stone and the recently discovered stone, which looks different. Clerk to forward pictures to Cllr R Peart and Bishopsteignton Parish Council to show that the stones are not the same.</p>
083/20	<p><b>PUBLIC PARTICIPATION</b></p> <p>The Parish Council was asked to elaborate on item 082.6 – use of water at the Church. Cllr H Bellamy replied by saying that travellers have been using water from the Church for the last 150 years and are entitled to do so: the water supplied to the Church and to the travellers is free of charge (paid for by the Government). A nearby resident reported hearing cars in the middle of the night (possibly travellers coming to collect water from the Church). Cllr H Bellamy urged residents to report any anti-social behaviour.</p> <p>Further to item 082.5, Cllr A Carter-Woodwark said that residents should be encouraged to park in their driveways rather than on the pavement.</p> <p>A resident asked if there were a Wildlife Warden in the Parish, as he was considering applying for the post of TDC Wildlife Warden. Cllr A Carter-Woodwark confirmed that there was not a local warden</p>

	and encouraged the resident to apply.															
084/20	<p><b>PLANNING</b></p> <p><b>084.1</b> To consider planning applications: None</p> <p><b>084.2</b> To note planning decisions: 20/01743/NPA – Barn at Lower Colleybrook Farm, Fore Street, Ideford Application for prior approval under Part 3 Class Q (A) and (B) Paragraph W of the GDPO for change of use of an agricultural building into two residential dwellings Refusal of request for prior approval The Parish Council noted that TDC planning had not visited the site or spoken to the applicant, before refusing the planning request.</p> <p>20/01627/HOU – Orchard Lodge, Ideford Retrospective application for single storey ancillary accommodation for householder use Grant of Conditional Planning Permission The Parish Council noted that the accommodation can only be used for domestic use, not to be let out or leased to a third party.</p> <p><b>084.3</b> Planning Enforcement 19/02077/FUL – Higher Colleybrook, Fore Street, Ideford Waiting for an update from Steve Hobbs regarding either a Certificate of Lawfulness or retrospective planning permission for the mobile home. Cllr A Carter-Woodward said that Steve Hobbs (TDC Planning Enforcement) is compiling a report on the issues we have raised and will be back in touch with us after Christmas.</p>															
085/20	<p><b>CONCERNS RAISED BY PARISHIONERS</b></p> <p>Clerk to contact the owner of the field behind the Church, off Church Lane, as complaints have been received from residents regarding the mess in the field.</p>															
086/20	<p><b>CLERK’S REPORT AND FINANCE</b></p> <p><b>086.1 Balance of Accounts as of 30<sup>th</sup> November 2020</b> Parish Current Account £10,854.72</p> <p><b>086.2 To request approval and signature of the Monthly Bank Reconciliation for November 2020</b> It was proposed by Cllr A Carter-Woodward, seconded by The Chair, and agreed by all that the bank statements for November 2020 be signed by the Chair.</p> <p><b>086.3 To request approval for BACS Payments</b> It was agreed by all to approve the following invoices for payment.</p> <table><tr><td>£19.00</td><td>Village Hall</td><td>November Hire &amp; Cleaning</td></tr><tr><td>£36.00</td><td>DALC</td><td>Training</td></tr><tr><td>£144.00</td><td>TEEC</td><td>Website Hosting Fee (12 month)</td></tr><tr><td>£7.19</td><td>TEEC</td><td>Domain Name Transfer</td></tr><tr><td>£12.00</td><td>Village Hall</td><td>PACT Meeting</td></tr></table> <p><b>086.4</b> The Clerk presented a year-to-date budget and spending review (which will be published on the website).</p> <p><b>086.5</b> After discussion, it was proposed by Cllr A Carter-Woodward, seconded by Cllr D Fox, and agreed by all to request a 1.75% increase to £8865.00 for the 2021 – 2022 precept.</p> <p><b>086.6</b> To provide a Legal and Administrative update: NALC has unveiled its #MakeAChange campaign for the May 2021 elections.</p> <p>NALC Legal topic note 57 on easements over common land and village greens has been revised to bring the content up to date, with guidance on the previous legal position removed to make it more relevant.</p> <p>The committee on standards in public life have extended their consultation until 29<sup>th</sup> January 2021.</p>	£19.00	Village Hall	November Hire & Cleaning	£36.00	DALC	Training	£144.00	TEEC	Website Hosting Fee (12 month)	£7.19	TEEC	Domain Name Transfer	£12.00	Village Hall	PACT Meeting
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087/20

**DATE OF NEXT MEETING-** Thursday 11<sup>th</sup> February 2021 at 7pm.

**The Chairman closed the meeting at 8pm.**

**Signed:**

.....

**Dated:**

.....

# IDEFORD PARISH COUNCIL

To all members of the Council, you are hereby summoned to attend a Zoom meeting of the Parish Council

## **Agenda for the Meeting of Ideford Parish Council to be held online on Thursday 11<sup>th</sup> March 2021 at 7.00pm**

### **001/21 WELCOME AND APOLOGIES FOR ABSENCE**

### **002/21 MINUTES OF THE LAST MEETINGS**

Minutes of the meetings held on Wednesday 4<sup>th</sup> November 2020 and Thursday 10<sup>th</sup> December 2020 to be agreed and signed.

### **003/21 DECLARATION OF INTERESTS**

### **004/21 REPORTS**

County Councillor

District Councillor

Neighbourhood Beat Manager

### **005/21 PARISH MATTERS**

005.1 To agree and adopt the Ideford Parish Council Virtual Meeting Policy

005.2 To discuss and agree the future of the Oak tree

005.3 To discuss and agree the format of the Annual Parish Meeting

005.4 To discuss an update on the boundary stone

005.5 To discuss and agree to renew the contract for emptying the dog waste bin

005.6 To discuss concerns about the field behind the church

005.7 To discuss and agree changing the parish council mobile phone number

### **006/21 PUBLIC PARTICIPATION**

### **007/21 PLANNING**

007.1 To consider planning applications - None

#### **To note the Parish Council's comments on planning applications made since the last meeting:**

20/02399/CLDE – The Caravan, Higher Colleybrook Farm

Certificate of lawfulness for existing siting of mobile home for residential use

The parish council objected to this application

21/00303/DEM – Lower Colleybrook Farm, Fore Street, Ideford

Demolition of portal frame barn with metal and timber sidings and portal pole barn with metal and timber sidings and a lean-to extension to rear.

The parish council's comment

The Parish Council supported this application

21/00306/NPA – Application for prior approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into two residential dwellings

The parish council supported this application



- 007.2     **To note planning applications withdrawn**  
20/01937/NPA – Hayes Farm, Ideford  
Application for Prior Approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO change of use of agricultural building to five dwellings.
- 007.3     **To note planning decisions:**  
21/00303/DEM – Lower Colleybrook Farm, Fore Street, Ideford  
Demolition of portal frame barn with metal and timber sidings and portal pole barn with metal and timber sidings and a lean-to extension to rear.  
Request for prior approval
- 007.4     **Planning Enforcement**  
19/02077/FUL – Higher Colleybrook, Fore Street, Ideford  
To receive an update on various enforcement issues
- 008/21     CONCERNS RAISED BY PARISHIONERS**
- 009/21     CLERK’S REPORT AND FINANCE**
- 009.1     Balance of Accounts on 28<sup>th</sup> February 2021 is £9,672.26
- 009.2     To request approval and signature of the monthly bank reconciliations for December 2020, January, and February 2021.
- 009.3     To request approval for BACS payments and note payments made since the last meeting
- 009.4     To give an update of the Clerk’s training
- 009.5     To provide a legal and administrative update
- 010/21     DATE OF NEXT MEETING - Thursday 8<sup>th</sup> April 2021 – Annual Parish Meeting**  
Full Parish Council Meeting

*Juliette Thompson*

Juliette Thompson - Clerk to Ideford Parish Council

Tel: 07731 145077

Email: [idefordclerk@hotmail.co.uk](mailto:idefordclerk@hotmail.co.uk)

Date: Friday 5<sup>th</sup> March 2021

This notice must be left at or sent to the usual place of residence of every member of the council, at least three clear days before the meeting.

### **Zoom login details**

Topic: Ideford Parish Council Meeting

Time: Mar 11, 2021 07:00 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/83707804628?pwd=a1Yza2JleXNWWVaSjdHZTZlanYwQT09>

Meeting ID: 837 0780 4628

Passcode: 871389

# IDEFORD PARISH COUNCIL

## Minutes of the Ideford Parish Council Meeting held online on Thursday 11<sup>th</sup> March 2021 at 7.00pm

Present:	Cllr David Fox Cllr Angie Carter-Woodwark Cllr H Bellamy Cllr M Crispin	Cllr P Jervis (from 7:09pm) Cllr S Oxenham (from 7:33pm)
In Attendance	Cllr R Peart (DCC) Cllr B Austen (TDC)	Mrs J Thompson - Clerk Seven members of the public

Item (a)	Discussion and Decisions (b)
001/21	<p><b>WELCOME AND APOLOGIES FOR ABSENCE</b></p> <p>The Chair opened the meeting at 7.00pm and welcomed all to the first online meeting of Ideford Parish Council. Apologies received from PC Clarke Orchard and PCSO Saul Bunce.</p>
002/21	<p><b>MINUTES OF THE LAST MEETING</b></p> <p>It was proposed by Cllr A Carter-Woodward, seconded by Cllr D Fox, and agreed by all to accept the minutes of the meetings of Wednesday 4<sup>th</sup> November 2020 and Thursday 10<sup>th</sup> December 2020 as a true and accurate record.</p>
003/21	<p><b>DECLARATION OF INTERESTS</b></p> <p>Cllr A Carter-Woodwark regarding the Millennium Bench during Public Participation.</p>
004/21	<p><b>REPORTS</b></p> <p><b>County Councillor Ron Peart</b></p> <p>Ware Barton Roundabout – Sight Screens. Cutting back vegetation on the A380. New funding pot from DCC.</p> <p>I have been in touch with Highway Asset Officer regarding Sight Screens and this is their response. These screens are passively safe. The uprights are fixed on a beam on the ground, anything above ground would fold on impact. The alignment of the screens has been selected to obscure visibility with as little screen as possible [this product is not cheap]. That means that they are generally perpendicular to the line of sight that we wish to obscure, not parallel to the road. They have all been installed on straight horizontal alignments. The vertical alignment of the northbound off-slip is stepped because it extends part way up the embankment.</p> <p>Other solutions such as earth bank or willow screens would not have been passively safe. The removal of vegetation along the A380 has been carried out as part of a longer-term approach to the maintenance of this vital route. Due to the high cost of working on the A380 and accompanying disruption to the travelling public, previous maintenance of vegetation has not been as regular as needed, so we have taken the opportunity to carry out more substantial works under the DfT funded Capital project.</p> <p>Our main aim is to improve visibility along the route, particularly approaching the adjoining on – slips, giving drivers a better opportunity to join the A380 safely. Also removing the vegetation to a greater extent on this occasion should make it easier for Devon County Council to maintain it more sympathetically in years to come. The contractor has left tree stumps and low-level vegetation in place in order to comply with the Dormouse Licence, which states that vegetation shall be left to a height of 300mm. An ecologist was present on site to ensure that no harm was done to any vulnerable species. I would also like to mention that all cuttings are being sent for processing as renewable energy.</p> <p>DCC have made available a £100, 000 maintenance fund for outside painting, street furniture maintenance, Town and parish's can apply for some of this funding I will find out how you can apply and let you know.</p> <p><b>District Councillor Beryl Austen – read by the Chairman.</b></p> <p>Teignbridge District Council are going ahead with plans for electric car plug points and views are welcome for suggestions as to suitable sites for this facility.</p> <p>Plans have been submitted to extend a rockfall shelter over the railway line between Dawlish and Holcombe by extending Parsons tunnel. The current proposal is for an open sided rockfall shelter rather than an enclosed structure as previously considered.</p> <p>Teignbridge are working on a new housing strategy to tackle local housing issues. Priorities are to build affordable homes , improve existing homes, prevent homelessness and address rough sleeping.</p>

Constituents are invited to complete a survey to inform the Council which of these priorities are the most important to them and, indeed, if any others should be addressed.

I have attended visual meetings of the Full Council and a workshop on management of the pandemic affecting us all when councillors noted what had been put in hand so far and considered future plans to effectively manage the Governments directions for our safety and health for the coming months. The Councils budget proposals were approved at Full Council.

The Council also waived the six months attendance rule under which a councillor ceases to serve if absent for six months and a replacement becomes necessary. An extension of three months was agreed in the case of a health issue which would be overcome.

Expecting face to face meetings in May with all necessary safety measures providing no alteration is made by government prior to its implementation.

Visual meetings of the District are well attended though Full Council took five hours with a couple of ten-minute breaks. However, all matters were efficiently addressed, and decisions made.

#### **PC Clarke Orchard – Neighbourhood Beat Manager and PCSO Saul Bunce – read by the Chairman.**

Monthly crime report/figures for the month of February 2021.

Crimes Recorded – 01/02/2021 to 27/02/2021

Offence	Recorded Crime 01/02/2021 to 27/02/2021	Recorded Crime 01/02/2020 to 27/02/2020	Recorded Crime % Difference
Violence without injury	0	1	-100%
Other theft	1	0	-
<b>Total</b>	<b>1</b>	<b>1</b>	<b>0%</b>

Incident Category	Incidents 01/02/2021 to 27/02/2021	Incidents 01/02/2020 to 27/02/2020	Incidents % Difference
Crime not recorded	1	0	-
Crime recorded	0	2	-100%
Public Safety	3	1	200%
Transport	4	5	-20%
<b>Total</b>	<b>8</b>	<b>8</b>	<b>0%</b>

#### **Police Report for Ideford Parish Council – February 2021**

Reported crimes from 01/02/2021-28/02/2021

##### **Ideford (1 crime)**

- X1 Livestock theft (remote field at Olchard)

##### **Other matters**

Please report any suspicious persons/activities and record vehicle registration details if used. Please contact the police on 999 if the incident is happening there and then, or by 101 (emailing is quicker) if it is historic.

PACT meetings will hopefully resume soon, subject to Government lockdown guidance. The next meeting is scheduled for Wednesday 10<sup>th</sup> March 2021, 1400hrs (*cancelled*).

Again, this month we are looking to 'target' local **poaching issues/rural wildlife crime** in and around the area. If you see anything suspicious, please report as soon as possible. Any information would be greatly appreciated to assist with our plans moving forward.

On the 11<sup>th</sup> February 2021 Teignmouth Police conducted an operation to disrupt poaching in the local area. 16 officers in plain and marked vehicles were patrolling the area with the help of local landowners, all of whom have been recent victims of poaching/livestock theft on their land. Officers included, the force Rural Wildlife Crime Officer PC Martin Beck, Neighbourhood Inspector Andrew Tomlinson, PS Jon Ross, PC Clarke Orchard Rural Neighbourhood Beat Manager of whom was the OIC for the operation and PCSO Saul BUNCE. Members from Teignmouth and Chudleigh Neighbourhood teams linked up along with support from the Special Constabulary. Several local game keepers were also present, who with the permission of the landowners were deployed around the area covering Ashcombe Rural, Dawlish Haldon Ridge and Kenton to try to spot potential offenders/poachers.

On this occasion **no** arrests were made but considerable disruption was caused to any potential poaching in the area of which demonstrated an excellent example of the Police and the rural community working together.

**Community Speed Watch** is currently on hold due to the current lockdown. This will naturally resume when restrictions ease.

005/21	<p><b>PARISH MATTERS</b></p> <p><b>005.1</b> It was proposed by Cllr A Carter-Woodward, seconded by Cllr M Crispin, and agreed by the majority to adopt the Ideford Parish Council Virtual Meeting Policy.</p> <p><b>005.2</b> It was proposed by Cllr A Carter-Woodward, seconded by Cllr P Jervis, and agreed by all to remove the grass from around the village oak tree, add mulch, feed, and keep an eye on the condition of the tree and the associated fungus. It was suggested that a sapling be planted to the left-hand side of the tree, which could be used as a replacement, if necessary.</p> <p>We had one parishioners' response to our consultation and their views mirrored the parish council's.</p> <p><b>005.3</b> The date for the Annual Parish Meeting will be Thursday 8<sup>th</sup> April 2021. This meeting will need to be held online. The Annual Parish Meeting will start at 6pm and be followed by the usual Full Council Meeting. The Clerk will advertise the meeting and contact all clubs to ask for a report.</p> <p><b>005.4</b> As Cllrs decided that the picture sent to the parish council by Mr Davey was not the old boundary stone, they will meet on site after lockdown to investigate further.</p> <p><b>005.5</b> It was proposed by Cllr D Fox, seconded by Cllr P Jervis, and agreed by all to renew the contract with TDC to empty the dog bin on the Millennium Green and to reduce the frequency during the winter months.</p> <p><b>005.6</b> Complaints had been received about the untidy state of a field near to the church: the owner of the field informed the parish council that work was taking place to clear this. Offers of help to clear the field were then put forward.</p> <p><b>005.7</b> It was proposed by Cllr A Carter-Woodward, seconded by Cllr D Fox, and agreed by all to change the parish council mobile phone number to the Clerk's personal mobile phone.</p>
006/21	<p><b>PUBLIC PARTICIPATION</b></p> <p>The poor state of the Millennium Bench was discussed, and an offer received from a parishioner to repair it free of charge.</p> <p>Comments were received about a dispute over a hedge near to Longthorn.</p>
007/21	<p><b>PLANNING</b></p> <p><b>007.1</b> There were no planning applications to consider.</p> <p>To note the parish council's comments on planning applications made since the last meeting:</p> <p>20/02399/CLDE – The Caravan, Higher Colleybrook Farm Certificate of lawfulness for existing siting of mobile home for residential use The parish council objected to this application.</p> <p>21/00303/DEM – Lower Colleybrook Farm, Fore Street, Ideford Demolition of portal frame barn with metal and timber sidings and portal pole barn with metal and timber sidings and a lean-to extension to rear. The parish council supported this application.</p> <p>21/00306/NPA – Lower Colleybrook Farm, Fore Street, Ideford Application for prior approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO for change of use of an agricultural building into two residential dwellings The parish council supported this application.</p> <p><b>007.2</b> To note applications withdrawn: 20/01937/NPA – Hayes Farm, Ideford Application for prior approval under Part 3 Class Q (a) and (b) paragraph W of the GDPO change of use of agricultural building to five dwellings.</p> <p><b>007.3</b> To note planning decisions: 21/00303/DEM – Lower Colleybrook Farm, Fore Street, Ideford Demolition of portal frame barn with metal and timber sidings and portal pole barn with metal and timber sidings and a lean-to extension to rear. Request for prior approval</p> <p><b>007.4</b> Planning Enforcement 19/02077/FUL – Higher Colleybrook, Fore Street, Ideford There was no update on the decision regarding the planning application for the siting of a mobile home.</p>
008/21	<p><b>CONCERNS RAISED BY PARISHIONERS</b></p> <p>None</p>

009/21	<p><b>CLERK’S REPORT AND FINANCE</b></p> <p><b>009.1</b> Balance of Accounts as of 28<sup>th</sup> February 2021 is £9,672.26.</p> <p><b>009.2</b> It was proposed by Cllr A Carter-Woodwark, seconded by Cllr D Fox, and agreed by all that the bank reconciliations for December 2020, January and February 2021 be signed by the Chair.</p> <p><b>009.3 To request approval for BACS Payments</b></p> <p>It was agreed by all to approve the following invoice for payment.</p> <table><tr><td>£50.00</td><td>DCT</td><td>Membership Renewal</td></tr></table> <p>It was noted that the following payments had been made since the last meeting:</p> <p>£723.47 Mrs J Thompson Clerks wages, mileage, and expenses</p> <p>£169.80 HMRC PAYE</p> <p>£36.00 CPRE Membership</p> <p><b>009.4</b> It was agreed to reimburse the Clerk for completing the iLCA qualification – the Parish Council’s contribution to this was £21.60. It was also agreed for the Clerk to go on and study for CiLCA, at an approx. cost to Ideford of £150.</p> <p><b>009.5</b> To provide a Legal and Administrative update:</p> <p>NALC announce that the government has again confirmed local elections will go ahead as scheduled on 6<sup>th</sup> May.</p> <p>NALC legal topic note 87 on procurement has been updated.</p> <p>The Torbay Motor Club are holding their Classic Reliability Trial Sunday 11<sup>th</sup> April 2021, which will involve using some of the roads in the parish.</p> <p>NALC legal topic note 31 on local council general powers has been updated following notification by MHCLG of the appropriate sum for section 137 for 2021-22 of £8.41 per elector.</p>	£50.00	DCT	Membership Renewal
£50.00	DCT	Membership Renewal		
010/21	<p><b>DATE OF NEXT MEETING-</b> Thursday 8<sup>th</sup> April 2021.</p> <p>The Annual Parish Meeting at 6pm followed by the Full Council Meeting</p>			

**The Chairman closed the meeting at 7:52pm.**

**Signed:** \_\_\_\_\_

**Dated:** \_\_\_\_\_